

**2008 – 2009
ADDENDUM**



to the
**2007 – 2009
UNDERGRADUATE
and
GRADUATE CATALOG**

BELIEVE – BELONG - BECOME

2008-2009 ADDENDUM

to the

2007-2009

UNDERGRADUATE AND GRADUATE

CATALOG

of

HOWARD PAYNE UNIVERSITY

One Hundred and Nineteenth Session

Brownwood, Texas

76801

325-646-2502

This addendum is to be used in conjunction with the 2007-2009 Howard Payne University Undergraduate and Graduate Catalog and is part of that official document. It contains updates and changes effective June 1, 2008. All changes listed take precedence over the information printed in the 2007-2009 Undergraduate and Graduate Catalog. All information in this bulletin is subject to change without notice.

Changes may include, but are not limited to, course title changes, course description changes, frequency changes, prerequisite changes, course deletions, new course additions, and other changes to major or minor degree requirements. Page numbers listed on the top left of each page reference the location of the information in the 2007-2009 catalog. Numbers listed on the top right of each page are Addendum page numbers.

Questions regarding these changes may be directed to the Office of the Registrar at 325/649-8011.

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HOWARD PAYNE UNIVERSITY

Howard Payne University is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools (1866 Southern Lane, Decatur, Georgia 30033-4097; telephone number 404-679-4501) to award degrees at the associate, baccalaureate, and master's levels. Howard Payne University is an accredited institutional member of the National Association of Schools of Music. Howard Payne University is accredited by the International Assembly for Collegiate Business Education. The Commission on Accreditation of the Council on Social Work Education has granted Howard Payne University accreditation for the baccalaureate Social Work Program.

APPROVED FOR TEACHER CERTIFICATION BY

The State Board for Educator Certification

MEMBER OF

American Association of University Women

Association of Texas Colleges and Universities

Council for Christian Colleges and Universities

Independent Colleges and Universities of Texas

International Assembly for Collegiate Business Education

International Association of Baptist Colleges and Universities

National Association of Schools of Music (NASM)

Texas Association of Colleges for Teacher Education

Texas Association of Music Schools

Texas Association of Schools of Art

Texas Council of the Arts in Education

VOLUME CXVI JUNE, 2008

PUBLISHED BY HOWARD PAYNE UNIVERSITY

ADDENDUM

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DIRECTORY FOR CORRESPONDENCE

Information about Howard Payne University may be obtained by contacting the following:

Academic matters, faculty employment	Vice President for Academic Affairs 325-649-8002
Academic Testing	Office of Student Life 325-649-8017
Accreditation	Accreditation Liaison 325-649-8065
Admissions, campus visits	Vice President for Enrollment and Student Services 325-649-8020
Athletics	Director of Athletics and Student Support Services 325-649-8830
Class schedules, transcripts, withdrawals, grades	Registrar 325-649-8011
Counseling	University Counselor 325-649-8810
Finances, bill payment	Controller 325-649-8019
Financial aid information	Director, Financial Aid 325-649-8015
Gifts, endowments, alumni services	University Advancement 325-649-8006
International programs	Vice President for Enrollment and Student Services 325-649-8020
News items, communications	Director, Publications 325-649-8049
Student life, residence halls	Dean of Student Life 325-649-8017
Switchboard	325-646-2502

Off-campus Centers:

Corpus Christi Learning Center
Rev. Tony Celessi
South Texas School of Christian Studies
7000 Ocean Drive
Corpus Christi, Texas 78412-5502
361-991-9403

Midland Learning Center
Mr. David Nobles
2400 Keswick Rd
Midland, Texas 79705-2633
432-634-0612

El Paso Learning Center
Dr. Dag Sewell
1201-A Hawkins
El Paso, Texas 79925-4941
915-778-4815

Other Certificate in Ministry Locations:
Dallas-Fort Worth Area

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THE 2007-2009 CATALOG BECAME EFFECTIVE ON JUNE 1, 2007.

THIS ADDENDUM TO THE 2007-2009 CATALOG
BECOMES EFFECTIVE JUNE 1, 2008.

CONTRACT

A candidate may obtain a degree according to the requirements of the catalog under which he/she enters the university or under the catalog for any subsequent year in which he/she is registered, provided all requirements are completed within six years from the beginning date of the catalog chosen.

Howard Payne University reserves the right to change degree requirements for all students if it is needed to improve the degree programs and/or to make a curriculum program consistent for all students. Changes in the academic program may be necessary to improve the effectiveness of the educational program. All such changes are effective at such times as the proper authorities determine and may apply not only to prospective students but to those who already are enrolled in the university. All policies concerning non-curriculum requirements are effective for all students as of June 1, 2007. This version of the catalog will govern the 2007-2008 academic year from June 1, 2007 through May 31, 2008.

For the academic year 2008-2009 (June 1, 2008 through May 31, 2009), this catalog will be revised by a supplement that contains changes in tuition rates, fees, academic programs, etc. During 2008-2009, consult both this catalog and the supplement for relevant information.

While every effort has been made to make this publication as complete and accurate as possible, changes and typographical errors may occur which might require correction.
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Family Education Rights and Privacy Act of 1974

Howard Payne University complies with the Family Education Rights and Privacy Act of 1974. University policy explains in detail the procedures to be used by the institution for compliance with the provisions of the act. Copies of the policy can be found in the Office of the Registrar.

The release of information to the public without the written consent of the student will be limited to categories of information designed as directory information. The student may request that any of this information be withheld from the public by making written request to the Office of the Registrar prior to the 12th class day of a fall or spring semester, or the 4th class day of a summer term. Directory information includes name, address (local and home), telephone number, parent's or guardian's name, spouse's name, marital status, dates of attendance, classification, previous institution(s) attended, degrees conferred (including dates), past and present participation in officially recognized sports and activities, physical factors (height, weight for athletics), date and place of birth.

Page 7 – Administrative, Faculty and Staff**Howard Payne University
Board of Trustees****Officers**

Mr. Rick Akins, Chairperson
 Dr. Randall Grooms, 1st vice Chairperson
 Mr. John Weidner, 2nd Vice Chairperson
 Dr. Jane Witcher, Secretary

Term Expiring 2008

Rev. Larry Bertrand
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 Dr. David Currie
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 Dr. Robert N. Puryear
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 Mr. Jack Tompkins
 Mr. John Weidner
 Dr. Jane Witcher

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 Dr. Leonard Underwood
 Mr. Emory Walton
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 Mrs. Pat Long Weaver
 Mr. John Weidner
 Mr. Craig Woodson

Page 8 – Administrative, Faculty and Staff

Administration and Administrative Staff (2008-2009)

Administration

Lanny Hall, Ph.D. President
 William Mark Tew, Th.D. Vice President for Academic Affairs
 Brad Johnson, Ed. D Vice President for Enrollment and Student Services
 Brenda Peña, B.B.A. Vice President for Finance

Academic Deans

Nancy Anderson, M.A. Dean of Libraries
 Donnie Auvenshine, Ph.D. Dean, School of Christian Studies
 Leslie Plagens, Ed.D. Dean, School of Business
 Justin Murphy, Ph.D. Acting Dean, School of Humanities
 Michael Rosato, Ed. D Dean, School of Education
 Edward Roth, Ph.D. Dean, School of Science and Mathematics
 Robert Tucker, Ph.D. Dean of Music, Fine Arts, and Extended Education

Administrative Staff

Athena Bean, Ed.D. University Counselor
 Robert Bicknell, Ph.D. Accreditation Liaison to the Commission on Colleges, SACS
 Katy Blackshear, M.Div. Director, Baptist Student Ministry
 Betty Broome, B.B.A. Coordinator, Trustee Relations
 Abram Choate, B.S. Director, Sports Information
 Curly Cox, M.S. Director, Wellness Center and Intramurals
 Trissa Cox, M.S. Director, Instructional Technology Support
 Karen Dempsey Executive Assistant to the President
 Marcie Drew, B.B.A. Controller
 Bill Fishback, B.B.A. Assistant Vice President, Business and Human Resources
 Clarence Fothergill Computer Network Administrator
 P. J. Gramling, B.B.A. Associate Director, Admission
 Sergio Herbert, B.S. Associate Director, Admission
 Glenda Huff, B.S. Director, Financial Aid
 Nancy Jo Humfeld, Ph.D. Director, Theatre
 Mike Jones, M.Ed Director, Athletics and Student Support Services
 Tonya Lindeman Director, Student Activities
 Cheryl Mangrum, B.G.S. Associate Director, Admission
 Robert Mangrum, Ph. D. University Historian
 Brent Marsh, Ph. D Dean of Student Life
 Sam McCutchen, M.A. Director, Center for Academic and Personal Success
 Kyle Mize, B.F.A. Director, Publications
 Trudy Mohre, B.A. Director, Admission
 Justin D. Murphy, Ph.D. Director, Academy of Freedom
 Jodi Payne, M.S. Systems Administrator
 Stan Peña, B.S. Director, Facilities and Planning
 Sharon Riker Senior Women's Athletic Administrator
 Louise Sharp Chief Development Officer and Assistant Vice President
 Michelle Wilson Smith Director, Prospect Research
 Sandy Smith, L.V.N. University Nurse
 Lana Wagner, M.B.A. Registrar
 Randy Weehunt, B.B.A. Director, Administrative Computing

Page 9 – Administrative, Faculty and Staff

Faculty and Administration (2007-2008)

- ARTHUR L. ALLEN, *Professor of Christian Studies; Associate Dean, School of Christian Studies* (1988)
 Tenured
 B.A., Howard Payne University, 1967; M.Div., Southwestern Baptist Theological Seminary, 1970;
 Th.D., New Orleans Baptist Theological Seminary, 1979.
- NANCY ANDERSON, *Dean of Libraries, Professor of Library Science;* (1987)
 B.S., University of Colorado, 1969; M.A., University of Denver, 1984.
- COREY D. ASH, *Instructor of Music, Director of Bands* (2005)
 B.M., Howard Payne University, 1992; M.M.E., Angelo State University, 1997.
- ARLEEN ATKINS, *Director, Fort Worth Area Center* (2002)
 B.S., Tarleton State University, 1973; M.Ed., *ibid*, 1990; Ed.D., Texas A & M University of
 Commerce, 1998.
- DONNIE G. AUVENSHINE, *Dean, School of Christian Studies; Professor of Christian Studies* (1993)
 B.A., Howard Payne University, 1975; M.Div., Southwestern Baptist Theological Seminary,
 1980; Ph.D., *ibid*, 1987.
- CATHI BALL, *Instructor of Art* (2005)
 B.A. Tarleton State University, 1996; M.A. University of North Texas, 2005.
- ATHENA BEAN, *Assistant Professor of Psychology; University Counselor* (2001)
 B.A. Baylor University, 1970; M.Ed. Tarleton State University, 1990; Ed.D. Baylor University,
 1999.
- WALTER LANCE BEAUMONT, *Assistant Professor of Music* (2007)
 B.M., Texas Christian University, 1999; M.M., *ibid*, 2002.
- FREDERICK L. BEELBY, *Associate Professor of Exercise and Sport Science; Head, Department of
 Exercise and Sport Science* (2001)
 B.S., California State University, 1973; M.Ed., Texas A & M University, 1986; Ed.D., Texas Tech
 University, 2000.
- ROBERT E. BICKNELL, *Accreditation Liaison to the Commission on Colleges of the Southern
 Association of Colleges and Schools.* (1989)
 B.M., Oklahoma Baptist University, 1964; M.M., Florida State University, 1965; Ph.D., Louisiana
 State University, 1973.
- LANDRY BLACKSTOCK, *Instructor of Developmental Studies* (2006)
 B.S., Howard Payne University, 2003.
- CHARLES W. BOLAND, CPA, *Professor of Accounting; Head, Department of Accounting* (1981)
 Tenured
 B.B.A., University of Mississippi, 1975; M.B.A., *ibid*, 1976.,
- KIM BRYANT, *Assistant Professor of Communication Studies* (1998)
 B.S., University of Texas, 1978; M.A. Abilene Christian University, 2003.
- PAMELA L. BRYANT, *Associate Professor of Chemistry; Head, Department of Physical Sciences* (2001)
 B.S., University of Texas Permian Basin, 1976; M.A., *ibid*, 1989; Ph.D., Louisiana State University,
 2000.
- MARY CARPENTER, *Assistant Professor of Christian Studies* (2005)
 B.S. Howard Payne University, 1975; M.A. Hardin-Simmons University, 1990.
- OLGA CARTER *Professor of Sociology* (1991)
 M.A., Odessa Institute of National Economy, 1973; D.Eco., *ibid*, 1984; D.Pos., *ibid*, 1984.

Page 10 – Administrative, Faculty and Staff

- ANTHONY CELELLI, *Director, Corpus Christi Center* (2005)
B.B.S., Hardin-Simmons University, 1993; M.Div., *ibid*, 2000.
- CELESTE CHURCH, *Assistant Professor of Music* (2005)
B.M., Baylor University, 1990; M.C.M., Southern Baptist Theological Seminary, 1997; D.M.A., Texas Tech University, 2007.
- GREGORY CHURCH, *Assistant Professor of Music* (2004)
B.M., Wingate University, 1989; M.C.M., Southern Baptist Theological Seminary, 1998; D.M.A., Texas Tech University, 2007.
- GERRY CLARKSON, *Associate Professor of Physical Science* (1990)
A.A., Potomac State College, 1976; B.A., Oberlin College, 1978; M.S., New Mexico Institute of Mining and Technology, 1980; Ph.D., *ibid*, 1984.
- TIMOTHY COOPER, *Instructor of Multimedia Communication and Computer Information Systems* (2005-06; 2007)
B.S., Howard Payne University, 2000.
- BRETT COULTER, *Assistant Professor of Math* (2005)
B.S., Colorado School of Mines, 1976; B.S., University of Colorado at Denver, 1979; M.S., Texas A & M University, 1981; Ph.D. University of Illinois, 1988.
- CLOYCE D. (CURLY) COX, *Associate Professor of Exercise and Sport Science; Director, Wellness Center and Intramurals* (1997)
B.S., Abilene Christian University, 1987; M.S., Baylor University, 1993.
- TRISSA COX, *Assistant Professor of Computer Information Systems* (1999)
B.B.A., Abilene Christian University, 1991; M.S., Tarleton State University, 2001.
- MICHAEL R. DAUB, CPA, *Associate Professor of Accounting* (1990)
B.B.A., Howard Payne University, 1990; M.B.A., Tarleton State University, 1991.
- MICHAEL DILLARD, *Assistant Professor of Business Administration* (2001)
B.S., University of Texas at Austin, 1978; M.B.A., St. Edward's University, 1987.
- MARY DUNHAM, *Assistant Professor of Library Science; Head, Technical Services* (1971-76, 1985)
B.A., Howard Payne University, 1969; M.L.S., Texas Woman's University, 1971.
- NICHOLAS EWEN, *Assistant Professor of Theatre* (2007)
B.S., Howard Payne University, 2002; M.A., University of Texas Pan-American, 2005.
- JOHN E. FERGUSON, JR., *Associate Professor of Political Science* (2004)
B.A. Howard Payne University, 1996; M.T.S., Vanderbilt Divinity School, 2000; J.D., Vanderbilt University School of Law, 2000.
- WILLIAM G. FOWLER, *Assistant Professor of Christian Studies* (2007)
B.A., Howard Payne University, 1975; M.Div., Golden Gate Baptist Theological Seminary, 1982; Ph.D., *ibid*, 1995.
- MONTE GARRETT, *Associate Professor of Music; Director of Choral Activities* (2001)
B.M., Hardin-Simmons University, 1991; M.M., *ibid*, 2000.
- STEPHEN GOACHER, *Associate Professor of Music* (1999)
B.M., University of California, 1968; M.M., Texas Christian University, 1970.
- GARY L. GRAMLING, *Director, Youth Ministry Graduate Program; Professor of Christian Studies* (1990)
B.A., Howard Payne University, 1981; M.Div., Southwestern Baptist Theological Seminary, 1985; Ph.D., Golden Gate Baptist Theological Seminary, 1993.

Page 11 – Administrative, Faculty and Staff

- WENDY GROOMS, *Associate Professor of Mathematics* (1995)
B.S., Texas A & M University, 1988; M.S., Tarleton State University, 1996.

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KATHLEEN P. HAGOOD, *Assistant Professor of English* (1998)
B.A., Tarleton State University, 1996; M.A., *ibid*, 1998.

EDWIN L. (LANNY) HALL, *President* (1986-89; 2003)
B.S., North Texas State University, 1971; M.Ed., *ibid*, 1973; Ph.D., University of Texas at Austin, 1985.

CARLA HAWKINS, *Assistant Professor of Modern Languages* (2003)
B.S., Texas Women's University, 1979; M.A., University of North Texas, 2003.

GLENN HOPP, *Head, Department of English; Professor of English* (1987) Tenured
B.A., University of Missouri at St. Louis, 1976; M.A., Southern Illinois University at Edwardsville, 1978;
Ph.D., University of Missouri at Columbia, 1986.

TONYA HORNER, *Associate Professor of Mathematics* (2000)
B.A., Howard Payne University, 1968; M.S.T., Tarleton State University, 1980.

DANIEL HUMENIUK, *Assistant Professor of Social Work* (2006)
B.A., Baylor University, 1977; M.S.S.W., University of Texas, 1985.

LYNN HUMENIUK, *Assistant Professor of Sociology; Director, Criminal Justice Program* (2001)
B.S., Southwest Texas State University, 1975; M.A., Corpus Christi State University, 1982.

NANCY JO HUMFELD, *Head, Department of Communication and Drama; Director of Theatre; Professor of Communication* (1986)
B.M.Ed., East Texas State University, 1978; M.M., *ibid*, 1980; M.S., *ibid*, 1982; Ph.D., Southern Illinois University, 1987.

PETER JAMES, *Professor of Modern Languages; Head, Department of Modern Languages; Coordinator, ESL/TESOL Programs* (1990)
B.A. Hons., Bristol University, 1965; Ph.D., University of Texas, 1977.

BRAD SCOTT JOHNSON, *Vice President for Enrollment and Student Services* (2003)
B.S., Baylor University, 1993; M.A. (R.E. and M.F.C.), Southwestern Baptist Theological Seminary, 1996; Ed.D., Baylor University, 2005.

THOMAS E. JOHNSON, *Assistant Professor of Developmental Math* (2006)
B.S., Wayland Baptist University, 1989; M.S., West Texas A & M University, 2006.

MILLARD J. KIMERY, JR., *Associate Professor of English* (1997)
B.A., Hardin-Simmons University, 1990; M.A., University of North Carolina at Chapel Hill, 1993.

SAMUEL WADE KINNIN, *Instructor of Library Science; Head, Public Services* (1992)
B.S., Lee College, 1986; M.S., North Texas University, 2000.

MICHAEL LEE, *Instructor of Communication; Director of Student Media* (2006)
B.A., Angelo State University, 1983.

Page 12 – Administrative, Faculty and Staff

MITZI W. LEHRER, *Assistant Professor of Education* (1996)
B.S., Baylor University, 1962; M.Ed., Abilene Christian University, 1986; Ed.D., Baylor University, 1997.

ROBERT G. MANGRUM, *Burress Professor of Genealogy and History; Coley Professor of History; Head, Department of History and Geography; University Historian* (1980)
B.A., Hardin-Simmons University, 1970; M.A., University of North Texas, 1975; Ph.D., *ibid*, 1978.

JOHNATHON MARLOW, *Associate Professor of Communication* (2005)
B.A. University of Tulsa, 1994; M.A., Pittsburg State University, 1996; Ph.D., University of the Incarnate Word, 2006.

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- KEITH MASK, *Associate Professor of Psychology; Head, Department of Psychology* (2005)
B.S. Abilene Christian University, 1981; M.M.F.T., Abilene Christian University, 1985; M.R.E., *ibid*, 1991; Ph.D. Texas Women's University, 2004.
- MARILYN MATHIS, *Assistant Professor of Biology* (1999)
B.S., University of Illinois, 1966; M.S., Southern Illinois University, 1996; Ph.D., *ibid*, 2001
- JAMES McCLUSKEY, *Professor of Communication; Director, Radio Station KHPU; Director, Mac Lab* (2007)
B.G.S., University of Michigan at Ann Arbor, 1975; M.A., *ibid*, 1976; Ph.D., Kansas State University, 1993.
- WENDY McNEELEY, *Head, Department of Developmental Studies; Assistant Professor of FUL and English* (1995)
B.A., Baylor University, 1992; M.A., Tarleton State University, 1994.
- MATTHEW McNIECE, *Assistant Professor of History* (2004-05; 2007)
B.S., Howard Payne University, 2003; M.A., University of Chicago, 2004.
- JUSTIN D. MURPHY, *Acting Dean, School of Humanities; Professor of History, Director, Academy of Freedom* (1991)
B.A., Southeastern Oklahoma State University, 1987; M.A., Texas Christian University, 1989; Ph.D., *ibid*, 1999.
- JOHN NICKOLS, *Assistant Professor of History and Political Science* (1995)
B.A., Baylor University, 1960; M.A., *ibid*, 1965.
- DAVID NOBLES, *Director, Midland Center* (2007)
B.A., Baylor University, 1982; J.D., Baylor University School of Law, 1985; M.A., Southwestern Baptist Theological Seminary, 2003.
- SCOTT H. OWEN, *Assistant Professor of Exercise and Sport Science* (1998)
B.S., Howard Payne University, 1994; M.A., Western Michigan University, 1995.
- DIANE OWENS, *Assistant Professor of Music; Director of Pre-collegiate Music* (1994)
B.S., University of North Texas, 1976; M.Ed., East Texas State University, 1987.
- BRENDA PEÑA, CPA, *Vice President for Finance* (2001)
B.B.A., Texas A & M University, 1982.
- ROBERT C. PETERS, *Associate Professor of Education* (1996)
B.A., University of Texas at Austin, 1966; M.A., North Texas State University, 1973; Ed.D., *ibid*, 1975.
- LESLIE PLAGENS, *Professor of Business Administration; Dean, School of Business; Groner Pitts Chair of Business* (1986-91; 1997)
B.S., Angelo State University, 1977; M.A.T., *ibid*, 1979; Ed.D., Texas A & M University, 1986.
- ALLEN REED, *Professor of Music; Artist in Residence* (1981) Tenured
B.A., William Jewell College, 1967; M.C.M., Southwestern Baptist Theological Seminary, 1970; D.M.A., Memphis State University, 1980.

Page 13 – Administrative, Faculty and Staff

- NATHAN REYNA, *Assistant Professor of Biology* (2005)
B.S., College of the Ozarks, 1998; M.S., University of Arkansas, 2000; Ph.D. *ibid*, 2004.
- JESÚS ROMERO, *Professor of Modern Languages* (1993)
B.A., Instituto Tecnológico y de Estudios Superiores de Monterrey; M.A., New Mexico State University; Ph.D., University of Arizona, 1993.
- JOSÉ A. ROMERO, *Associate Professor of Mathematics* (1996)
B.S., University of Arizona, 1987; M.S., *ibid*, 1989; Ph.D., Purdue University, 1996.

Page 13 – Administrative, Faculty and Staff

- EVELYN ROMIG, *Professor of English* (1978-84, 1986) Tenured
B.A., Rice University, 1973; M. A., Texas A&M University, 1975; Ph.D., Rice University, 1978.
- MICHAEL ROSATO, *Dean, School of Education; Professor of Education* (2006)
B.A., Carson-Newman College, 1982; M.A., Texas Wesleyan University, 1985; Ed.D., Indiana University, 1993.
- EDWARD ROTH, *Professor of Biology; Dean, School of Science and Mathematics* (1977-82, 1987)
B.S., Midwestern State University, 1967; M.S., *ibid*, 1969; Ph.D., University of Arizona, 1976.
- ROBERT L. SARTAIN, *Professor of Mathematics; Head, Department of Mathematics* (1964-67, 1971-81, 1996)
B.S., Wayland Baptist University, 1961; M.S., University of Iowa, 1963; Ph.D., Texas Tech University, 1972.
- HARLAN B. SCOTT II, *Associate Professor of Biology, Head Department of Biological Sciences* (1994-2000; 2002)
B.A. Monmouth College, 1980; M.S., University of Illinois, 1983; Ph.D., *ibid*, 1991.
- DAG SEWELL, *Director, El Paso Center* (2004)
B.S., New Mexico State University, 1985; M.Div., Southwestern Baptist Theological Seminary, 1989; Ph.D., *ibid*, 1995.
- SHAWN SHREVES, *Associate Professor of Computer Information Systems* (2006)
B.S., East Texas State University, 1984; M.S., *ibid*, 1989.
- ANN SMITH, *Professor of Art; Head, Department of Art* (1977-82; 1987)
B.F.A., University of Texas, 1970; M.F.A., Institute Allende, Mexico, 1977.
- DEREK SMITH, *Assistant Professor of Physical Science* (2007)
B.S., Angelo State University, 1991; M.S., University of Texas at Dallas, 1994; D.Chem., *ibid*, 1996.
- JAY T. SMITH, *Assistant Professor of Christian Studies* (2006)
B.A., Howard Payne University, 1996; M.Div., George W. Truett Theological Seminary, 1999; Th.M., Regent College, 2002; D.Min., Carey Theological College, 2005.
- JOHN SNEED, *Assistant Professor of Social Work; Director, Social Work Program* (2005)
B.A. San Diego State University, 1965; M.S.W., *ibid*, 1968.
- RODNEY STEPHENS, *Assistant Professor of English* (2004)
B.A., University of Texas at Austin, 1992; M.A., Saint Louis University, 1997; Ph.D., *ibid*, 2001.

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- GARY SUCCAW, *Assistant Professor of Chemistry* (2004)
B.S., Grand Valley State University, 1990; M.S. Michigan State University, 1994; Ph.D., University of Oregon, 2004.
- RANDY TAYLOR, *Instructor of Library Science; Reference/Systems Librarian* (2004)
B.M.Ed., Tarleton State University, 1975; M.S., University of North Texas, 1994.
- WILLIAM MARK TEW, *Vice President for Academic Affairs* (2007)
B.S., Samford University, 1980; M.B.A., *ibid*, 1982; M.Div., New Orleans Baptist Theological Seminary, 1984; Th.D., *ibid*, 1988.
- LESTER TOWELL, *Associate Professor of Computer Information Systems* (1996)
B.S., Abilene Christian University, 1990; M.S., NOVA Southeastern University, 1998.
- ROBERT TUCKER, *Dean of Music, Fine Arts, and Extended Education; Professor of Music* (1995)
B.M., Hardin-Simmons University, 1983; M.M., University of Cincinnati, 1985; Ph.D., Texas Tech University, 2001.

Page 14 – Administrative, Faculty and Staff

- JEFF R. TURNER, *Associate Professor of Business and Health Administration; Head, Department of Business Administration* (1989)
B.S., Howard Payne University, 1967; M.B.A., St. Mary's University, 1975; M.P.A., Nova Southeastern University, 1979.
- DARESA VOSS, *Professor of Education* (2003)
B.S., McMurry University, 1972; M.Ed., Texas Tech University, 1974; Ed.D., *ibid*, 1997.
- ELIZABETH WALLACE, *Professor of Music* (1991) Tenured
B.M.E., Howard Payne University, 1971; M.M., Southwestern Baptist Theological Seminary, 1977; Ph.D., Texas Tech University, 1990.
- JOE WEATHERBY, *Sandefur Scholar-in-Residence* (2004)
B.A., Baylor University, 1958; B.F.T., American Institute for Foreign Trade, 1961; M.A., Baylor University, 1962; Ph.D., University of Utah, 1968; Professor Emeritus, California Polytechnic State University, 1997.
- JULIE WELKER, *Associate Professor of Communication Studies* (1997-2001; 2004)
B.S., Howard Payne University, 1994; M.A., Southwest Texas State University, 1996; Ph.D., Regent University, 2005.
- RUSSELL WHEELINGTON, *Assistant Professor of Christian Studies* (2006)
B.A., Dallas Baptist University, 1994; M.A.R.E., Southwestern Baptist Theological Seminary, 1996; Ed.D., Southern Baptist Theological Seminary, 2005.

*Year in parenthesis indicates first year at Howard Payne.

Adjunct Faculty (2007-2008)

- JUAN ALAMO, *Music (Percussion)*
B.M., Conservatory of Music of Puerto Rico, 2001; M.M., University of North Texas, 2003.
- RAY BERTRAND, *Associate Instructor of Computer Information Systems*
B.S., Howard Payne University, 1989; M.I.T., American Intercontinental University, 2004.

Page 15 – Administrative, Faculty and Staff

- THOMAS M. BURNS, *Music*
B.M.Ed., Sam Houston University, 1963; M.Ed., *ibid*, 1972.
- SHERRIE CARTER, *Christian Studies*
B.A., Averett University, 1977; M.R.E., Southwestern Baptist Theological Seminary, 1979.
- TERESA CAVITT, *Exercise and Sport Science*
B.A., University of Texas at Arlington, 1986.
- ASHLEY JUSTIN CROSSLAND, *Exercise and Sport Science*
- SALLY DAVIS, *Art*
B.A., Marymount College of Kansas, 1983; M.S., Fort Hays State University, 1996.
- WINIFRED DODDS, *Education*
B.S., Howard Payne University, 1958; M.Ed., Hardin-Simmons University, 1967.
- PATTIE DUNLAP, *Music*
B.A., Howard Payne University, 2001; M.M., Hardin-Simmons University, 2003.
- KATIE DVORAK, *Communication*
B.S., West Texas State University, 1979; M.A., *ibid*, 1985.
- DEBBIE EOFF, *Associate Instructor of English*
B.S., Howard Payne University, 1978; M.Ed., Texas Wesleyan University, 1998.

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DON FAWCETT, *Christian Studies*

B.A., Howard Payne University, 1993; M.A., Southwestern Baptist Theological Seminary, 1997.

MICHAEL CHAD GANN, *Criminal Justice*

B.M., Howard Payne University, 1997; M.A., Southwestern Baptist Theological Seminary, 2006.

CHARLES (CHUCK) GARTMAN, *Associate Instructor of Christian Studies*

B.S., Howard Payne University, 1972; M.Div., Southwestern Baptist Theological Seminary, 1974.

JOHN DOAK GIVAN, *Family Studies*

B.A., McMurry University, 1983; M.S., Texas A & M University, 1985.

SAM GRAY, *Music*

B.M.Ed., Howard Payne University, 1967; M.M., Louisiana State University, 1969.

MARGARET GUNTER, *History*

B.A., Howard Payne University, 2005.

TERRY HANCOCK, *Christian Studies*

B.Behav.Sc., Hardin-Simmons University, 1999; M.Div., *ibid*, 2001.

SALLY HARRIS, *Exercise and Sport Science*

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DANNY INGRAM, *Music*

B.M., Howard Payne University, 1998; M.M., Hardin-Simmons University, 2002.

RICHARD ALLEN JACKSON, *Associate Instructor of Christian Studies*

B.S., University of Southern Mississippi, 1980; M.R.E., New Orleans Baptist Theological Seminary, 1983; Ph.D., *ibid*, 1999.

WILLIAM "RANDY" JOHNSON, *Christian Studies*

B.A., Howard Payne University, 1971; M.Div., Southwestern Baptist Theological Seminary, 1974.

RICHARD JUSTICE, *Christian Studies*

B.S., Texas A & M University, 1983; M.Div., Southwestern Baptist Theological Seminary, 1989.

NANCY S. LEE, *Associate Instructor of Political Science*

B.A., Baylor University, 1967; M.A., *ibid*, 1970; M.S., The University of Texas at Austin, 1983.

TINA SHAWN MATLOCK, *Associate Instructor of Psychology*

B.S., Fort Lewis College, 1986; M.Ed., Tarleton State University, 1992.

JENNIFER McNIECE, *Associate Instructor of Political Science*

B.A., Howard Payne University, 2002; M.A. and M.P.A., Texas Tech University, 2006.

PRISCILLA MONSON, *Associate Instructor of Business Administration*

B.B.A., Texas A & M University, 1987; M.S., *ibid*, 1988.

ERIC V. MORROW, *Christian Studies*

B.A., Howard Payne University, 1991; M.A., Baylor University, 1996; M.Div., Holy Cross Greek Orthodox School of Theology, 2000.

CHRISTINA MULLINAX, *Art*

B.A., Hardin-Simmons University, 2006.

JIMMY MYERS, *Christian Studies*

B.A., Howard Payne University, 1982; M.A., Liberty University, 2002; Ph.D., *ibid*, 2006.

JEROME NOWOWIEJSKI, *Exercise and Sport Science*

B.S., Howard Payne University, 2001.

Page 16 – Administrative, Faculty and Staff

DEBRA POWELL, *Business Administration*

B.B.A., McMurry University, 1987; M.B.A., Hardin-Simmons University, 1990.

GLORIA PRIDDY, *Criminal Justice*

B.A., Howard Payne University, 1979; M.A., Sul Ross State University, 1995; M.S., *ibid*, 1998.

CINDY PROUD, *Developmental Studies*

B.S., Abilene Christian University, 1974; M.Ed., *ibid*, 1979.

KIMBERLY ROSATO, *Associate Instructor of Exercise and Sport Science*

B.S., University of Texas at Arlington, 1987; M.S., Indiana University, 1988.

TERRY SCOTT, *Associate Instructor of Political Science*

B.S., Texas A & M University, 1964; M.B.A., Fairleigh Dickinson University, 1973.

CAROLE SMITH, *Exercise and Sport Science*

B.S., Mary Hardin-Baylor University, 1965; M.A., Texas Woman's University, 1966; Ph.D., *ibid*, 1973.

FRANCES STOVALL, *Associate Instructor of English*

B.S., Howard Payne University, 1962; M.Ed., *ibid*, 1970.

HANNAH THOMPSON, *English*

B.A., Howard Payne University, 2005; M.A., Tarleton State University, 2007.

CLAIRISSA TUCKER, *Music*

B.S., McMurry University, 1981; M.Ed., McNeese State University, 1989.

JAN TUCKER, *Associate Instructor of Education*

B.S., University of Texas at El Paso, 1971; M.Ed., Sul Ross State University, 1987.

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JILL UNDERWOOD, *Associate Instructor of Education*

B.S.Ed., Baylor University, 1988; M.S.Ed., *ibid*, 1990.

VICKI VAUGHN, *Associate Instructor of Christian Studies*

B.A., University of Corpus Christi, 1970; M.A., Fuller Theological Seminary, 1993; D.Min., Baylor University, 2004.

Emeritus Faculty (2007-2008)

GEORGE A. BAKER, *Professor Emeritus of Music* (1962)

B.M.Ed., Boston University, 1949; M.M., *ibid.*, 1956; Ph.D., George Peabody College, 1967; Post doctorate: Harvard University.

SARA E. BAKER, *Associate Professor Emeritus of Music* (1962-1981; 1986)

B.M., Judson College, 1951; M.M., Howard Payne University, 1969.

PATRICIA BANKS, *Associate Professor Emeritus of Music* (1993)

B.S., North Texas State University, 1966; M.M., Southwestern Baptist Theological Seminary, 1976.

PATRICIA A. BICKNELL, *Associate Professor Emeritus of Psychology* (1989)

B.S.O.E., Wayland Baptist University, 1985; M.Ed., *ibid*, 1987.

DONAL BIRD, *Professor Emeritus of Chemistry and Biology; Dean, School of Science and Mathematics* (1982)

B.S., Sam Houston State Teachers' College, 1961; M.S., University of Missouri, 1964; Ph.D., *ibid*, 1966.

MARJORIE BIRD, *Associate Professor Emeritus of Chemistry and Mathematics* (1995)

B.S., Sam Houston State University, 1961; M.S., University of Missouri, 1963.

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- JACK BOTTOMS, *Professor Emeritus of Music* (1980)
B.S., Sam Houston State University, 1953; B.M., Baylor University, 1957; M.A., Sam Houston State University, 1963; Ph.D., University of Colorado, 1972.
- GERALDINE FULLER BOYD, *Professor Emeritus of Mathematics* (1981)
B.S., Howard Payne University, 1950; A.M., University of Illinois, 1961; Ph.D., Texas Christian University, 1967.
- PAUL BUTLER, *Professor Emeritus of Education* (1987)
B.A., Howard Payne University, 1962; M.Ed., Texas Tech University, 1967; Ed.D., *ibid*, 1977.
- VIRGINIA BUTLER, *Instructor Emeritus of Developmental Studies; Head, Developmental Programs* (1992)
B.A., Howard Payne University, 1960.
- ANNE COX, *Associate Professor Emeritus of Social Work; Director, Social Work Program* (1992-99; 2000-01; 2002-04)
B.S. Howard Payne University, 1986; M.S., University of Texas at Arlington, 1989.
- HOWARD O. DAVIS, *Assistant Professor Emeritus of Agriculture* (1966)
B.S., Texas A&M University, 1959, M.S., *ibid*, 1969.
- RUSSELL O. FUDGE, *Professor Emeritus of Political Science* (1962)
B.J., University of Missouri, 1933; M.A., George Washington University, 1949.
- MARIE GRAMANN, *Assistant Professor Emeritus of Geology* (1965)
B.S., University of Texas, 1936.

Page 18 – Administrative, Faculty and Staff

- RAY C. HARVEY, JR., *Professor Emeritus of Social Sciences; Head, Department of Psychology* (1991)
B.A., Baylor University, 1956; B.D., Southwestern Baptist Theological Seminary, 1960; M.S., East Texas State University, 1967; Ph.D., *ibid*, 1971.
- MARILYNN JACKSON, *Associate Professor Emeritus of Psychology; Director, Academic Testing* (1974-1982, 1983)
B.A., Howard Payne University, 1973; M.A., Abilene Christian University, 1976.
- ANN R. KNOBEL, *Associate Professor Emeritus of Education* (1975-78, 1980)
B.S., Howard Payne University, 1970; M.Ed., University of North Texas, 1974.
- HAL B. LANE, JR., *Professor Emeritus of Mathematics* (1960)
B.A., North Texas State College, 1954; M.A., *ibid*, 1961.
- JEAN H. LAW, *Instructor Emeritus of Education; Director of Continuing Education* (1973-84; 1990)
B.A., Wayland Baptist University, 1955; M.Div., New Orleans Baptist Theological Seminary, 1958; M.Ed., North Texas State University, 1966; Ed.D., Texas Tech University, 1973.
- JOHNNIE BETH PITTS, *Associate Professor Emeritus of Business Administration* (1955)
B.B.A., Howard Payne College, 1947; M.Ed., *ibid*, 1956.
- WALLACE ROARK, *Professor Emeritus of Christian Studies* (1974)
B.S., Oklahoma A&M College, 1955; M.Div., Southwestern Baptist Theological Seminary, 1962; M.Th., *ibid*, 1968; Th.D., *ibid*, 1972.
- ROBERT L. SMITH, *Distinguished Professor Emeritus of Christian Studies* (1984)
B.A., Centenary College, 1947; M.Div., Southwestern Baptist Theological Seminary, 1953.
- JACK STANFORD, *Professor Emeritus of Biology* (1966)
B.A., Baylor University, 1958; M.S., Texas Technological College, 1966; Ph.D., Oklahoma State University, 1971.

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CLINTON E. STEWART, *Professor Emeritus of Education* (1972-1977; 1986)
B.A., Baylor University, 1950; M.S., *ibid*, 1951; M.A., *ibid*; Ed.D., *ibid*, 1970.

JOE T. TIMMONS, *Shelton Professor Emeritus of History* (1973)
B.A., Texas Christian University, 1946; M.A., University of Chicago, 1949; Ph.D., University of Chicago, 1973; Post-doctoral study, summers, Exeter College, Oxford, 1980; University of Edinburgh, 1981.

ELOISE TRIGG, *Professor Emeritus of Art* (1963)
B.A., Howard Payne University, 1948; M.A., *ibid*, 1969.

Others With Emeritus Status (2006-2007)

LINDA DAUGHERTY, *Secretary, School of Science and Mathematics* (1993)

DOROTHY DuPREE, *Payroll Clerk* (1983)

LILLIAN GANDY, *Counseling and Testing Assistant* (1974)
B.S., Texas Tech University, 1953; M.S., Baylor University, 1962.

GRACE GRAY, *Assistant Director, Financial Aid* (1969)

Page 19 – Administrative, Faculty and Staff

MARY ANNE HARDCASTLE, *Secretary, School of Social Sciences* (1973)

HANNA LIPPE, *University Nurse* (1970)
R.N., Shannon School of Nursing, 1940; B.S.N., Angelo State University, 1983.

DON NEWBURY, *Chancellor* (1985)
B.A., Howard Payne University, 1961; M.J., The University of Texas, 1966; Ph.D., University of North Texas, 1973.

BARBARA SMITH, *Admissions Assistant* (1991)

LaVON SNIDER, *Technical Services Assistant* (1955)

Emeritus status is granted to persons who provide at least 10 years of service to Howard Payne University and whose last institution of full-time service was HPU. Years in parenthesis are those of initial employment at HPU.

Page 23 – Organization and Support

Off-campus Centers. Howard Payne University provides coursework at three extension centers – Corpus Christi, El Paso, and Midland. The primary purpose of these centers is to offer work in Christian studies, or limited other programs, to those students who are unable to attend classes on campus.

Page 26 – Admission**Admission**

Howard Payne University welcomes applications from prospective students who are encouraged to contact the Office of Admission by phone at 800-880-4478 or on-line at www.hputx.edu.

Unconditional Admission for Beginning, First-Year Students

Unconditional admission is offered to students who have maintained a "B" (80 and above) average or better throughout high school, whose ACT composite score is 19 or above or whose SAT I score (Critical Reading plus Math) is 910 or above, and who meet all other admission requirements.

If an individual ACT subject score falls below 19, or if the SAT I Critical Reading score falls below 420 or the SAT I Math score falls below 430, the student may be required to take a computerized skills assessment to determine appropriate college-course levels to help support academic success.

In addition to submitting an application for admission and official standardized test scores, an official transcript from an accredited high school must be provided. These transcripts become the property of the university once they are received and cannot be released to the student.

Preferred academic preparation for all beginning, first-year students follows the Recommended High School Program defined by the Texas State Graduation Requirements. Within a minimum, 16 academic units, it is recommended that four credits be taken in English; three credits in mathematics, to include Algebra I, Algebra II and Geometry; three credits in science (students are encouraged to take Biology, Chemistry and Physics); four credits in social science and/or history, to include one-half credit in Economics and one-half credit in U.S. Government; and two credits in a language other than English (must consist of Level I and Level II in the same language).

Graduates of secondary schools or home school programs that are not accredited by a regional or state accrediting agency will have their work reviewed by the Admission Committee on an individual basis in accordance with the university's current admission requirements. Unofficial high school transcripts as provided and signed by parents of home-schooled students may be accepted for home-schooled students.

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Supporting materials required to complete an application for admission:

- Application fee of \$25, nonrefundable
- Official results of the ACT or SAT I (non-traditional students may be required to take a computerized skills assessment in place of the ACT or SAT I).
- Official copy of the secondary school transcript
- Optional application materials include:
 - Written Essay
 - Letters of recommendation from academic instructors

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A Housing Contract will be mailed to the student by the Office of Admission upon acceptance to the university and should be returned to the Office of Student Life. In order to ensure timely processing of application materials, students are encouraged to apply by the **Priority Application Date** of March 15 for the fall and December 15 for the spring semester.

Provisional Admission for Beginning, First-Year Students

The provisional program is a specialized, one-semester program designed to accommodate the underprepared student. Enrollment in this program is limited. ~~and~~ The provisional program provides group tutoring, as well as lab and study sessions to reinforce a specially-designed program of classroom instruction. (This program does not address the specific needs of the learning-disabled student.)

Provisional admission may be offered to students with a secondary school average of “B” (80) or below and/or who have an ACT composite score of 18 or below or an SAT I (Critical Reading plus Math) score of 900 or below. Students with these credentials will be required to interview with an admission counselor. Additional requirements may include submitting a written essay and letters of recommendation from academic instructors, as well as taking a computerized skills assessment for enrollment determination by the Admission Committee.

Provisional students may be admitted upon the completion of a contract which stipulates, but is not limited to, the following conditions:

- Enroll in a minimum of 12, but no more than 15, semester hours in the first semester at HPU, including any developmental studies classes determined necessary by skills assessment. While only six (6) semester hours of the developmental studies classes may be applied to a degree as elective credit, all work becomes part of the academic record.
- Agree to see academic advisor at least once per month to evaluate progress.
- Limit extracurricular activities to no more than one club or organization and participate in only one intramural or athletic sport.
- Enroll in Foundations of University Life (FUL 1301) as a part of the 12-15 semester hour load.
- Complete computerized skills assessment in English, math, and reading prior to academic advisement.
- Students must achieve a minimum semester grade point average of 1.75 to be eligible to continue at HPU the following semester.

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Transfer Admission

Unconditional admission may be granted to transfer students from colleges and universities accredited by a regional accrediting agency, who meet HPU's general admission requirements, and who are eligible to return to their last college or university attended. The enrollment status of students currently on academic suspension from another college or university will be determined by the Howard Payne University Admission Committee. Students from accredited junior or senior colleges and universities will receive full credit for work done in such institutions, subject to certain limitations herein stipulated.

Page 28 – Admission

Official transcripts must be submitted to the Office of Admission from all colleges or universities previously attended. These transcripts become the property of the university once they are received and cannot be released to the student.

An official high school transcript showing date of graduation must be submitted by applicants transferring less than 12 semester hours of college work. (If not a high school graduate, please submit official GED scores.)

Transfer students must submit official academic records of all work from every college attended before being advised and before an application file is considered complete. A transfer student's cumulative grade point average and transferred work must meet the following conditions:

- Grade point average of 1.60 or above, exclusive of activity classes, when a student has attempted thirty (30) or less semester hours and completed a minimum of twelve (12) semester hours of non-activity classes .
- Grade point average of 1.80 or above, exclusive of activity classes, when a student has attempted thirty-one (31) to sixty (60) semester hours and completed a minimum of twelve (12) semester hours of non-activity classes .
- Grade point average of 2.00 or above, exclusive of activity classes, when a student has attempted over sixty (60) semester hours and completed a minimum of twelve (12) semester hours of non-activity classes .

Probationary Transfer Admission

If the cumulative transfer grade point average and work do not meet the previously stated conditions, the transfer application and transfer work will be reviewed by the Admission Committee for enrollment determination. An interview with an admission counselor and skills assessment will be required.

Students admitted in this manner will be placed on academic probation and will be required to complete a contract that includes stipulations for continued enrollment at Howard Payne University.

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Special Admission Programs

Students also may apply through one of the special admission programs listed below:

DUAL ENROLLMENT

For students with outstanding, secondary school academic records, who demonstrate maturity and a willingness to perform work at the university level, Howard Payne University offers a Dual Enrollment Program. This program allows qualifying students to take college-level classes before high school graduation.

The Texas Education Agency has authorized a procedure by which students may earn dual credit for high school and possibly college work. Interested students must obtain permission from their high school principal or counselor to enroll in this program and should contact the HPU Office of Admission for specific information.

Page 29 – Admission**High School Seniors**

High school seniors who meet the following stipulations may be admitted to the Dual Enrollment program at Howard Payne University:

- Complete an application for early admission (form available in the Office of Admission, including principal or counselor recommendation section and certification)
- **Provide a \$25 application fee, non-refundable**
- Provide an official high school transcript.
- Provide official ACT or SAT I score results

In addition to the above, to receive credit under the Dual Enrollment program, students also must obtain a letter from their high school verifying acceptance of coursework taken at Howard Payne University toward high school graduation requirements. The level of academic preparation in high school will determine eligibility for enrollment in certain coursework at Howard Payne University.

All students admitted under the Dual Enrollment program will be limited to enrollment in two, lower-division courses (or seven semester hours), subject to the approval of the instructor.

A transcript of college work will not be established until high school graduation is verified by transcript and all admission requirements have been met. Transfer of credit for this work will not be granted unless all Howard Payne admission requirements have been met. If a student chooses to full-time enroll at Howard Payne University following graduation from high school, a new application for admission must be completed. A student must be approved through the normal application process for beginning, first-year students.

High School Juniors

High school juniors may be accepted to the Dual Enrollment program in the summer following their sophomore year of high school, if the following conditions are met:

- Complete an application for early admission (form available in the Office of Admission, including principal or counselor recommendation section and certification)
- **Provide a \$25 application fee, non-refundable**
- Provide an official high school transcript
- Must have verification that the student successfully completed the sophomore year of high school and is classified as a junior when the college-course term begins.

Page 30 - Admission

In addition to the above, students seeking credit under the Dual Enrollment program must obtain a letter from a high school official verifying acceptance of coursework taken at Howard Payne University toward high school graduation requirements. The level of academic preparation in high school will determine eligibility for enrollment in certain coursework at Howard Payne University.

Page 30 - Admission

Students will be allowed to take the same course load, as outlined above, in summer school. A transcript will be established only after all admission requirements have been met, including HPU's receipt of an official transcript verifying high school graduation.

Students entering the college under either of the above programs must abide by all rules and regulations of the college as published in the catalog and the student handbook. Failure to do so will result in the immediate suspension from Howard Payne University. An agreement stipulating all of the above conditions must be signed by the student, the parents the student's high school principal.

No advanced-standing tests, such as CLEP, will be allowed under this program.

HIGH SCHOOL EQUIVALENCY

Students who have successfully completed the General Educational Development (GED) testing program and have submitted acceptable scores on the ACT or SAT I may be admitted to Howard Payne University. The student must submit official GED test scores with an application for admission. Students submitting GED scores may be considered on a provisional admission basis.

TRANSIENT ADMISSION

Non-degree-seeking students who apply for one semester only or a summer term, and who do not desire to transfer hours to Howard Payne University, must so state on an application for admission. A transient student may be allowed to enroll in up to six (6) semester hours in a term for credit. A student in this category who elects to continue at Howard Payne University as a degree-seeking student must reinitiate application on that basis and be approved through the normal process of admission.

CERTIFICATE IN MINISTRY TRAINING

Students who have not graduated from high school or achieved a high school equivalency may be admitted to study in the Certificate in Ministry Training program. Such students will be required through testing to demonstrate language proficiency in reading and writing to ensure successful study in the program. Students desiring to continue study in other programs in the university must meet all regular admission requirements prior to enrollment in other programs.

READMISSION

Students who discontinue coursework at Howard Payne must reapply and be readmitted in order to re-enroll. The readmission process involves input from the following offices: Office of Admission, Office of Student Life, Office of Financial Aid, the Business Office and the Registrar's Office. A student must be cleared and approved for readmission by each of these offices before admission is granted. To begin the process of readmission, contact the Office of Admission.

Page 31 – Admission**How to Apply for Admission**

Admission to Howard Payne University is by application. Students may apply on-line at www.hputx.edu or, application forms are available from the Office of Admission. Applications should be filled out completely and sent electronically or mailed to the Office of Admission.

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Students who previously have attended Howard Payne University, and are returning after the absence of one or more semesters, must reapply for admission and be approved through the normal admission process.

Formal approval of the application for admission is the prerogative of the university administration acting through the Office of Admission. Notification of admission comes only from the Office of Admission. Applications for financial aid will not be processed and financial awards will not be made by the Office of Financial Aid until the student has been accepted for admission. In the event a student is denied admission to the university, the student has the right to appeal that decision. See "Appeals Process" (page 103) in the 2007-2009 Catalog.

International Student Admission

International students, except those who are permanent U.S. residents or who have immigrant status, will be sent a university prospectus and advised to submit the following before any consideration will be given:

- An official application
- Application fee of \$50, non-refundable
- Official TOEFL (Test of English as a Foreign Language) examination score of 550 (paper test) or 213 (computer test) or 79-80 (internet-based test), or more. ACT or SAT I scores also may be required.
- Official transcripts from all schools attended
- Official international transcripts evaluated (course-by-course) by one of the following service providers:

Foreign Credentials Service of America
1910 Justin Lane
Austin, Texas 78757
Phone: 512/459-8428
Web: <http://www.fcsa.biz>

Global Credential Evaluators
P.O. Box 9203
College Station, Texas 77842
Phone 979/690-8912
Web: <http://www.gcevaluators.com>

International Academic Credential
Evaluators, Inc.
P.O. Box 2465
Denton, Texas 76202-2465
Phone: 972/664-1584
Web: <http://www.iacei.net>

International Education Research
Foundation
P.O. Box 66940
Los Angeles, California 90066
Phone: 310/390-6276
Web: <http://www.ierf.org>

Josef A. Silny and Associates, Inc.
International Education Consultants
P.O. Box 248233
Coral Gables, Florida 33124
Phone: 305/666-0233
Web: <http://www.jsilny.com>

World Education Services
P.O. Box 745
Old Chelsea Station
New York, New York 10113-0746
Phone: 212/966-6311
Web: <http://www.wes.org>

- Room deposit, for residence hall students, of \$100.
- Current health forms including certification of current immunizations and inoculations. (The university reserves the right to require of students from certain geographical areas, when warranted, additional medical tests or inoculations to be administered by a U.S. physician.)

Page 31 – Admission

- Proof of an insurance policy for hospital or medical expenses. If not provided, a policy will be purchased at time of admission and charged to the student's expenses.
- **A current, notarized bank statement from parent or sponsor verifying available funds to cover the cost of one year of study and personal expenses at Howard Payne University.**

Admission to Howard Payne University constitutes academic admission only and does not qualify a student for admission into any particular school or program. Howard Payne University is authorized under Federal law to enroll non-immigrant students.

Page 33 - Financial Information**Financial Information**

The Howard Payne University Board of Trustees, establishing policies for the financial management of the university, strives to keep student tuition, fees and charges for services as affordable as possible.

The university's Controller has been charged with the responsibility of applying and enforcing all regulations which have to do with the collection of student accounts due the university. The university reserves the right to revise charges, as needed, for the effective operation of the university and the general welfare of students.

Guaranteed Block Tuition Rate under The Howard Payne Promise

The Howard Payne Promise includes a promise to keep the student's cost of attendance as affordable as possible. Under The Promise, a student's full-time block tuition rate will not increase, as long as the student continues to meet the following **eligibility** criteria:

1. The student continues to be enrolled as a full-time student for consecutive fall and spring semesters, and
2. The student continues to make satisfactory progress toward his/her degree, and
3. The student's account must be paid according to the Payment of Accounts section of this catalog, and
4. The student must remain in good standing with the university in all other matters.

Should students fail to meet the criteria above, their tuition for the next academic year will be re-determined by the block rate tuition in place at that time. It is critical for students to complete and submit all financial aid applications early. This will help ensure the student's account is credited with all financial aid for which the student is eligible, before the payment deadline date. Late filing and processing of financial aid applications will not allow a student to maintain the tuition guarantee.

Part-time students are not eligible for guaranteed tuition under The Promise and are charged on a per-credit-hour basis as listed in the following section.

Page 34 - Financial Information

Beginning in the Fall, 2007, an overload tuition rate will be charged for incoming freshman/transfer students who take more than 18 hours. **Each hour over 18 will be charged \$525 per hour, along with the regular block rate.**

Current guaranteed block tuition rates are as follows

For eligible students beginning Fall 2008 (12-18 hours)	\$8,175 per semester
For eligible students beginning Fall 2008 (19 plus hrs)\$525/per hour plus \$8,175
For eligible students beginning Fall 2007 (12-18 hours)	\$7,500 per semester
For eligible students beginning Fall 2007 (19 plus hrs)\$485/per hour plus \$7,500
For eligible students beginning Fall 2006	\$6,720 per semester
For eligible students beginning Fall 2005\$6,000 per semester

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Other Tuition Rates

Part-time tuition rate for regular semesters (students enrolled in less than 12 credit hours)	\$510 per credit hour
Overload tuition rate - 19 plus hours beginning Fall 2008	\$525 per credit hour
Summer sessions I and II 2008, and May term 2009	\$340 per credit hour
Audit classes (no credit), per semester hour	\$65 per audit hour
Senior citizens (age 60 and above)	\$195 per credit hour
Senior citizens (age 60 and above)	\$50 per audit hour
Early admissions tuition	\$200 per class
Certificate in Ministry courses (all locations)	\$175 per credit hour
Certificate in Ministry courses (all locations)	\$65 per audit hour
Extension campuses tuition (except Corpus Christi)	\$240 per credit hour
Audit for extension campuses (except Corpus Christi)	\$65 per credit hour

Graduate Tuition

Graduate Program in Youth Ministry	\$465 per credit hour
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Fees

The following fees and charges apply for 2008-2009

Student Services fee (full-time students)	\$525
This fee is a general university fee charged to all full-time students each semester. Designed to fund a variety of activities and services to students, the student services fee provides the following: athletic events, student activities, equipment and maintenance for the HPU Wellness Center, parking, internet connectivity in campus housing, technology in student labs, library and building usage, and more.	
Vehicle registration fee (per academic year)	\$10
Fees for laboratory or activity courses (per course)	\$5 - \$40
Course change fee - add, drop or withdrawal (per change)	\$10

Fees for new students only (non-refundable):

Application fee	\$25
Tuition deposit - required before scheduling classes	\$100
New student testing fee	\$25
Placement testing fee	\$5

Page 35 - Financial InformationOther fees:

Registration fee (only if registration not completed by due date)	\$50
Financial Aid cash advance fee - no exceptions	\$15
Returned check fee	\$25
C.L.E.P. test	\$65-100
Official transcript (each)	\$5
Graduation fee (cap and gown, diploma, and other costs)	\$60
Graduation late order fee	\$20
Duplicate Student ID fee	\$10
Yearbook fee	\$45

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Financial aid cash advances are limited to a maximum amount of \$1,000 and are not available until approximately two (2) weeks after classes have begun each semester. There is a \$15 charge per advance (no exceptions), which will be added to the student's account.

The university may cash checks, not to exceed \$50, at the Cashier's window. The university does not cash two-party checks. A charge of \$25 will be made for presenting an insufficient funds check that is not honored by the bank. The university reserves the right to refuse a check from a student whose check or checks have been returned by their bank.

Housing Rates

A housing deposit of \$100 is required, but is refundable upon request within one year after vacating campus housing.

Residence hall rates (per semester)

Taylor Hall (men's facility) - first floor suites	\$1,110
Taylor Hall (men's facility) - second floor	\$1,010
Jennings Hall (men's facility) - first floor suites	\$1,110
Jennings Hall (men's facility) - second, third, and fourth floors	\$1,010
Veda Hodge Hall (women's facility) - first floor suites	\$1,110
Veda Hodge Hall (women's facility)- second, third, and fourth floors	\$1,010
Private room charge.	\$400
May term	\$210
Summer sessions I or II	\$250

Other housing options for juniors and seniors:

The university offers apartment-style housing options for juniors and seniors on a limited basis. The purchase of a meal plan is optional for residents of apartments and duplexes. Water and internet connection is provided free-of-charge. Fisk apartments include private washers and dryers at no additional charge. Except for the Quinn House, residents are responsible for their own electricity service.

Rates listed are per person, per semester.

Newbury Place apartment (electricity not provided)	\$1,350
Quinn House (women only, electricity included)	\$1,350
Center Avenue duplexes (electricity not provided)	\$1,060

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The student assumes responsibility to arrange and pay for electricity services directly with a local electricity provider, and to initiate a disconnection of service with the provider when vacating their apartment unit. Failure to do so may result in an interruption of service or additional charges to the student by the provider. Names of local electricity providers may be obtained from the Student Life Office.

Meal Plans Rates

Students living in the residence halls must purchase one of the following three weekly meal plans. Meals are served all-you-can-eat style. Amounts shown below are per semester and include sales tax.

#1 19 meals per week, includes \$125 of Jacket Bucks	\$1,515.50
#2 15 meals per week, includes \$175 of Jacket Bucks	\$1,450.55
#3 12 meals per week, includes \$225 of Jacket Bucks	\$1,423.49

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Jacket Bucks may be used to purchase additional meals in the dining hall or food and beverages in Fambrough's, a sports restaurant located upstairs in the Mabee University Center. Additional Jacket Bucks may be purchased at any time and added to a meal plan for the student's convenience. A minimum of \$50 must be purchased.

Students living in university apartments, duplexes or off campus are not required to, but may, purchase any meal plan, including the following reduced plans. Amounts are per semester and include applicable sales tax.

#4 5 meals per week plan, includes \$250 of Jacket Bucks	\$757.75
#5 55 meals per semester plan, includes \$150 of Jacket Bucks	\$492.54
#6 33 meals per semester plan, includes \$140 of Jacket Bucks	\$362.64

Applied Music and Special Courses

Private music instruction	\$100 per hour, plus tuition
Accompanying fee (except for piano, organ, and percussion concentrations)	\$100 per semester
Recital fee (voice or orchestral instrument)	\$150
Recital fee (piano, organ, or percussion)	\$50

Payment of Accounts

All accounts are due and payable at the time of registration. Registration is not finalized until satisfactory arrangements are made for payment of the student's account. This includes May term, as well as Summer I and II sessions. A full-time student who does not adhere to the university's Payment of Accounts policy will lose his/her eligibility to receive the guaranteed block tuition rate under The Howard Payne Promise.

Howard Payne University accepts cash, checks, American Express, Visa, MasterCard, and Discover cards for any payment due to the university. A 3% transaction fee will be added to all credit card payments of \$100 and above. An ATM (automatic teller machine) is located in the Mabee University Center for the student's convenience.

If a balance is owed after grants, scholarships and loans, and the student elects to pay the balance of their account in full, Howard Payne University, through Tuition Management Systems Inc, (TMS), offers a payment gateway to give students the ability to pay their account in full on-line 24 hours a day, seven days a week. Go to www.afford.com/hputx and Pay in Full.

Page 37 - Financial Information**Deferred Payment Plan:**

If a balance is owed after grants, scholarships and loans, and the student elects to set up a payment plan, rather than paying in full at the time of registration, Howard Payne University has partnered with TMS to offer a deferred payment plan with smaller, interest free payments, instead of one large payment. This plan offers easy choices that reduce the need to borrow, is tailored to the needs of the student, and there is guaranteed acceptance. Early enrollment in this plan affords the user the opportunity to spread education expenses over five monthly payments. There is a \$40 per semester enrollment fee for the plan that is paid directly to TMS upon enrollment. Further information may be obtained by visiting the TMS website at www.afford.com/hputx, by calling 1-800-356-8329 to reach a TMS representative, or by calling HPU's student account coordinator at 325-649-8053. The deferred payment plan with TMS is **mandatory** if the balance owed, after scholarships, grants, and loans, is not paid in full at the time of registration. Failure to comply with the agreed upon terms of the payment plan will result in students becoming ineligible to remain on the meal plan, or in university housing. In addition, a student will lose his/her eligibility to receive the block guaranteed tuition rate under The Howard Payne Promise.

Page 37 - Financial Information**Student's Responsibility to Secure Student Financial Aid and Pay Balances:**

University personnel will assist students in their application for student financial aid, but much of the information must be furnished by the students and/or their parents. Some of the entities or individuals who grant student aid send verification directly to the students' homes. The university cannot obtain the aid for students without their cooperation; therefore, students' account balances remain their responsibility until paid in full. **FINANCIAL AID APPLICATIONS MUST BE COMPLETED AND SUBMITTED TO THE OFFICE OF FINANCIAL AID FOUR TO SIX WEEKS BEFORE REGISTRATION.**

Students who are recipients of scholarships from religious or fraternal organizations, foundations, corporations, and individuals should arrange with their donors to have a check for their account in hand at the time of registration, or furnish written verification of awards to the Office of Financial Aid.

Payment in full of all accounts must be made to the Cashier before a student may schedule classes for an ensuing semester, or obtain a transcript of credits.

Under no circumstances will a transcript of credits be issued by Howard Payne University to any student until all financial obligations are paid in full or loan notes are current.

Refunds

Complete Withdrawal from Classes:

Refunds of tuition will be considered in cases where students officially withdraw from the university prior to the end of the fourth week of the regular semester. Withdrawals must be made through the Office of the Registrar. Under no circumstances will notification of professors constitute official withdrawal from the university. The amounts to be refunded will be computed on a decreasing scale as follows:

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Prior to the end of the: Fall / Spring
 First full week classes are offered 90%
 Second full week classes are offered 80%
 Third full week classes are offered 70%
 Fourth full week classes are offered 25%
 After the end of the fourth full week of classes No refund

Prior to the end of the: May Term and Summer I & II
 First full day of classes offered 100%
 Second and third full day of classes offered 80%
 Fourth & fifth full day of classes offered 50%
 After fifth day No refund

Dropping a Class or Classes:

Students enrolling initially for less than 12 credit hours who later drop a class will have their tuition refunded within the parameters listed above. The date of the official drop slip will govern the amount of refund. An immediate refund will not be made, but upon request, a check covering the refund will be mailed to the address left by the student withdrawing from the university within forty-five (45) days of withdrawing.

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Students enrolling for 12 or more credit hours, who later drop a class or classes, will have their tuition refunded within the parameters listed above.

No refund of housing charges is made if a student vacates his/her room before the end of the contract period. Prepaid board is credited to the student's account less a charge for excessive Jacket Buck usage, if any, effective with the date student turns in his/her meal card (I.D.) to the Cashier, less a service deduction of \$50.

If a student is suspended from Howard Payne University and/or dismissed from university housing for disciplinary reasons, there will be no refund of the housing deposit or charges. The normal refund policy for tuition, fees and board will apply.

The following refund policies and definitions are required by federal regulations:

Institutional Charges: For the purpose of calculating the refund, institutional charges are defined as a charge for educational purposes by the school for which the school requires direct payment. These charges may include (but are not limited to) tuition, fees, dorm, and prepaid board.

Title IV Aid: includes (but is not limited to) Federal Pell Grant, Academic Competitiveness Grant (ACG), National Science and Mathematics Access to Retain Talent Grant (National SMART Grant), Federal Supplemental Opportunity Grant (FSEOG), Federal Perkins Loan, Federal Work-Study, Federal Family Education Loans.

Please Note: More detailed information concerning refunds and withdrawals in regard to financial aid recipients is available in the Office of Financial Aid.

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Financial Aid Programs

The Office of Financial Aid at Howard Payne University operates as a service to our students. The primary purpose of this office is to administer and coordinate all financial aid funds including (but not limited to) federal, state, institutional funds and "outside" resources. The Office of Financial Aid provides assistance in a nondiscriminatory manner to those students who meet established eligibility requirements.

The following definition of "academic year" will apply to all eligible programs, including graduate programs, and will be used when administering all Title IV financial aid programs. An academic year consists of two long semesters (Fall and Spring) with a full-time undergraduate student required to enroll in and complete a minimum of 12 credit hours per semester for a total of no less than 24 credit hours over 30 weeks (15 weeks per long semester).

The academic year begins on June 1 and ends on May 31. HPU offers two summer terms: Summer I and Summer II. The Summer I and Summer II sessions are combined into a single term for the purposes of financial aid. Enrollment status is based on the student's combined enrollment for all summer sessions. An undergraduate student must be enrolled for a minimum of 12 hours during the combined summer sessions to be considered a full-time student. When combined, the summer sessions enrollment period becomes a "cross-over period" between award years. It is Howard Payne University's policy to always designate the summer sessions as part of the up-coming award year.

Enrollment requirements for graduate students are provided in the Master of Arts section of this catalog.

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A student who wants to apply for federal and/or state financial aid must complete the FREE APPLICATION FOR FEDERAL STUDENT AID (FAFSA). Students may apply at www.fafsa.ed.gov or by completing a paper application. The HPU Institutional Financial Aid Application will also need to be completed. Documentation may be required as the evaluation of an application progresses. No award will be finalized until all required documentation is on file in the Office of Financial Aid.

In order to apply for federal financial aid, the applicant must be pursuing a degree that can be obtained from Howard Payne University.

Processing of a financial aid application requires approximately four weeks. Students will be given notification of the status of their eligibility by a letter from the Office of Financial Aid. Where funding permits, each student will receive an amount equal to, but not greater than, the financial need. Financial need is defined as the cost of education less what the family, including the student, can reasonably be expected to contribute. Financial assistance from the university is viewed only as supplementary to the efforts of the family.

Financial assistance may consist of scholarships, grants, loans, and student employment. Assistance may be offered singly or in a combination which will best suit the needs of the student according to the availability of funds. Institutional scholarships must be applied to the student's account. They will not be paid in cash.

When a financial aid package has been prepared by the Office of Financial Aid, adjustments may be required when a student receives additional resources. It is the student's responsibility to inform the Office of Financial Aid upon receipt of scholarships or other funds not administered by the university. The university is to be notified in writing about any change in the financial status of the applicant, so that aid applications can be re-evaluated.

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Each student is encouraged to apply early for financial aid. Preferred filing dates are: March 15 for the fall semester; November 1 for the spring semester and April 15 for the summer terms. Any misinformation or omission of information relative to facts such as academic probation or suspension, disciplinary probation or suspension, or other factors which would cause a student to be ineligible for enrollment, would automatically cancel any consideration or award of financial assistance. Students must re-apply for financial aid each academic year.

If a student who is receiving financial aid withdraws from the university, the amount of student aid to be refunded will be determined according to the formula provided by the department of education. A copy of this formula is available from the Office of Financial Aid upon request.

Page 40 - Financial Information**SATISFACTORY ACADEMIC PROGRESS POLICY**

It is the responsibility of the student to read this policy and be familiar with the requirements to maintain Satisfactory Academic Progress.

Academic progress will be checked at the end of each semester. A student who does not meet the requirements will be placed on probation for one semester. A student who fails to meet the criteria to be removed from financial aid probation will be ineligible for financial aid consideration until such time as he/she earns sufficient hours and achieves the required minimum cumulative grade point average to meet the criteria for satisfactory progress. Students placed on financial aid probation or suspension will be notified by mail (at the student's permanent address on file) after grades are released at the end of the fall and spring semesters.

FAILURE TO RECEIVE NOTICE OF PROBATION OR SUSPENSION DOES NOT EXEMPT THE STUDENT FROM THE CONSEQUENCES OF THIS POLICY.

If a student is placed on academic probation, he/she will also be placed on financial aid probation. If a student is placed on academic suspension, he/she is NOT eligible to receive (or be awarded) student financial aid.

Only students who are enrolled in credit courses and seeking a degree or educational certificate that can be obtained from Howard Payne University will be eligible to participate in the student financial aid programs. Regulations for federal and state aid programs require that students make satisfactory academic progress to receive financial aid funding. Students are evaluated on the basis of grade point average, credit hour completion, and maximum time frame limitation.

Academic hours earned through Dual-Credit, Advanced Placement, ACT/SAT score credit, and CLEP credit are considered in the computation of cumulative hours earned for determination of Satisfactory Academic Progress.

Federal and state financial aid programs covered by this Satisfactory Academic Policy are Federal Pell Grant, Academic Competitiveness Grant (ACG), National Science and Mathematics Access to Retain Talent Grant (National SMART Grant), Federal Supplemental Educational Opportunity Grant (FSEOG), Tuition Equalization Grant (TEG), Leveraging Education Assistance Partnership (LEAP), Federal Stafford Loans, Federal Parent Loans, Federal Perkins Loans, and Federal Work-Study. (See specific program descriptions for additional requirements.)

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The TEXAS Grant requires that a student complete 75% of the hours taken and maintain a minimum cumulative grade point average of 2.50.

The College Access Loan (CAL) requires that a student be accepted for non-probationary enrollment and remain enrolled in good standing and make satisfactory progress as defined in this policy.

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A regular full-time student will be expected to complete the requirements for an undergraduate degree within five (5) academic years. An academic year equals two semesters. The academic year begins on June 1 and ends on May 31. If a financial aid applicant has not completed his/her degree program within the specified time frame, or has not made satisfactory progress due to a history of course incompletes, course withdrawals, or course repetitions, then he/she will be denied financial aid.

The student must complete the following number of cumulative hours for each academic year attended and maintain the minimum cumulative grade point average as outlined in the academic requirements. The semesters completed refer to fall and spring semesters. If the student attends summer school at HPU to meet satisfactory progress requirements, the student can not receive federal or state aid.

ACADEMIC YEARS COMPLETED	1	2	3	4	5					
SEMESTERS COMPLETED	1	2	3	4	5	6	7	8	9	10
SEMESTER HOURS REQUIRED TO BE COMPLETED	9	18	30	42	54	66	81	96	111	Complete

Only those courses for which credit is awarded are counted as completed courses. Courses with a final grade of "F", "W", "WP", "WF", "I" or "NG" will not be used in computing earned hours.

A student who has not officially withdrawn from the university and fails to earn any credit (except skill courses i.e. physical activity, piano) in a semester will be suspended from the federal and state financial aid programs until the required number of hours has been completed and the cumulative grade point average has been achieved based on the number of hours attempted.

A student who has officially withdrawn from the university and whose final grades are a combination of "WF" and "WP" will not be suspended from financial aid; however, the semester will be included in determining the number of completed hours for satisfactory academic progress.

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A student who has officially withdrawn from the university and whose final grades are all "WF" (except skill courses i.e. physical activity, piano) will be suspended from the federal and state financial aid programs until the required number of hours has been completed and the cumulative grade point average has been achieved based on the number of hours attempted.

Grades of "W", "WP", "WF", "I", or "NG" do not count as completed courses for Satisfactory Academic Progress assessment.

If an undergraduate student is enrolled on a half-time basis (6,7, or 8 hours per semester) or three-quarter (9,10,11 hours per semester) basis, then the maximum time frame for degree completion as enumerated above will be re-evaluated on a proportional basis equivalent to the student's enrollment status.

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A student, who has completed credits at HPU and is applying for financial aid for the first time, or after a period of not receiving financial aid, must have maintained satisfactory progress during the time that he/she was enrolled at HPU and not receiving financial aid.

GRADE POINT AVERAGE (GPA) REQUIREMENTS

30 or less semester hours attempted:	cumulative GPA of 1.60 or above
31 to 60 semester hours attempted:	cumulative GPA of 1.80 or above
Over 60 semester hours attempted:	cumulative GPA of 2.00 or above

TRANSFER STUDENTS

Because of the diversity of post-secondary programs and individual circumstances, a transfer student is initially assumed to be making satisfactory progress upon his/her enrollment at Howard Payne University. The number of hours accepted from the student's previous institution(s) will be used in placing a transfer student within the maximum time frame for degree completion, according to the following schedule.

0-11 semester hours accepted:	equivalent to an incoming freshman
12-23 semester hours accepted:	equivalent to one semester completed
24-35 semester hours accepted:	equivalent to two semesters completed
36-47 semester hours accepted:	equivalent to three semesters completed
48-64 semester hours accepted:	equivalent to four semesters completed
65-76 semester hours accepted:	equivalent to five semesters completed
Over 76 hours will be reviewed on an individual basis.	

Credit hours transferred to HPU for the purpose of updating a student's unsatisfactory academic progress, will not be counted in the "number of transfer hours accepted" in determining a student's total number of full-time semesters. However, credit hours transferred in excess of the number of hours needed to update the student's unsatisfactory academic progress will be included in determining that student's total number of full-time semesters.

Credit hours transferred by former HPU students will be counted in the "number of transfer hours accepted" in determining a student's total number of full-time semesters if the former student was making satisfactory academic progress at the time of their last enrollment at HPU.

Page 43 - Financial Information**COURSES NOT CONSIDERED FOR FINANCIAL AID FUNDING INCLUDE:**

1. Courses taken for audit.
2. Credit hours earned by examination or articulation.

COURSE INCOMPLETE

When determining the number of credits received for a semester, the "Incomplete" will not be considered until a grade is assigned. If a student receives an "I" in every course attempted in one semester, the student will not be eligible for financial aid consideration for subsequent semesters until a grade is assigned for each "Incomplete".

Page 43 - Financial InformationREPEATING A COURSE

When determining the number of credits completed, a course that is being repeated will only be counted once. For example, if a student receives a grade of "D" in a three-hour course, repeats the course, and achieves a grade of "C", a total of three hours will be used when determining the student's progress toward degree completion. If it is determined that the student is repeating a previously passed course for the purpose of obtaining additional financial aid, the student will be administratively withdrawn from the repeated course(s) and financial aid will be adjusted accordingly.

APPEAL PROCESS

A student may request that his/her academic records and any extenuating circumstances be reviewed if he/she is denied financial aid based on lack of satisfactory progress. Extenuating circumstances may include, but are not limited to:

- Personal injury or illness of the student
- Death of a relative of the student
- Family difficulties, such as divorce or illness
- Interpersonal problems with friends, roommates, significant others
- Time management difficulties

The student must submit a SUSPENSION APPEAL form. This form is available in the Office of Financial Aid. Appeals will be reviewed on an individual basis. The student will be notified in writing of the decision concerning the appeal.

Questions concerning the Satisfactory Progress Policy may be directed to the Office of Financial Aid.

ENROLLMENT STATUS

Some financial aid programs have specific enrollment requirements. The following chart shows how enrollment status is defined:

01-05 credit hours	=	less than half-time enrollment
06-08 credit hours	=	half-time enrollment
09-11 credit hours	=	three-quarter time enrollment
12 + credit hours	=	full time enrollment

HPU locks "enrollment status" on the census date which is usually the twelfth class day of the fall and spring semesters. The number of hours for which the student is enrolled as of this date will determine the enrollment status for that semester/session and financial aid will be disbursed accordingly. If the change in enrollment status causes the student's charges to become unpaid due to an adjustment in financial aid, it is the student's responsibility to make arrangements to pay the remaining charges.

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If the student receives financial aid for a certain enrollment status and then subsequently drops to a lower enrollment status (for example, from full-time to three-quarter time), the satisfactory progress will be based on the original enrollment status and requirements. For any student who has loans and drops below half-time enrollment, the student's lender will be notified and the grace period for the loan will begin.

Page 44 - Financial Information**CHANGE IN ENROLLED HOURS**

Students who consider dropping hours should contact the Office of Financial Aid prior to dropping the hours to determine the effect on scholarship and financial aid eligibility. A reduction in hours may result in an adjustment to the award package and may also affect satisfactory progress. It is the responsibility of the student to notify the Office of Financial Aid of any reduction in hours.

Student Employment

Howard Payne offers two types of student employment for students desiring to work while attending school—Institutional Employment and College Workstudy. Employment is offered on a part-time basis, and students can earn a portion of their educational costs by working. One of the objectives of the employment program is to provide job opportunities which will help students develop useful skills and responsibility and, at the same time, perform worthwhile services.

The *Institutional Employment Program* is an institutionally-funded work program. Students submit a timesheet showing hours worked and are paid minimum wage. Students will receive a paycheck for hours worked. This is not a need-based form of employment. Earnings from this program must be included when completing the FAFSA.

The *Federal Work-Study Program* is a cash program whereby students receive a check for the number of hours worked. Jobs are offered on campus to those students who qualify for the program. The program is funded in part by the federal government and by Howard Payne University. Students are paid minimum wage. This is a need-based program.

The Federal Work-Study Program also offers off-campus employment opportunities to qualified students. Off-campus employment must be “community-service” related. These services include such fields as health care, child care, literacy training, education (including tutorial services), welfare, social services, housing and neighborhood improvement, public safety, crime prevention and control, recreation, rural development, and community improvement. Also included are support to students with disabilities and activities in which a student serves as a mentor for such purposes as tutoring, supporting educational and recreational activities, and counseling.

Current off-campus locations include the Latch Key Program, Small World Child Development Center, the Heart of Texas Literacy, Family Service Center, Boys and Girls Club, and Extended Day Reading Program. Other locations may be added.

Students in off-campus locations are paid in the same manner as the students employed on campus.

Page 45 - Financial Information**Federal and State Grants**

Federal Pell Grant: Public Law 92-318 and the Educational Amendments of 1972 established a program of “entitlement” grants which may provide up to \$4,310 to all students less the family contribution as determined by a Federally-approved need analysis system, or one half the college cost, whichever is less.

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Federal Supplemental Educational Opportunity Grants (SEOG): This program, formerly known as Educational Opportunity Grants, is re-authorized by the enactment of Public Law 92-318 and the Educational Amendments of 1972. Priority is given to Pell Grant recipients.

Eligible students may receive up to \$2,000 per academic year, depending upon the availability of funds. Grants are made for one year only, and students must reapply in order that the institution can determine whether or not a subsequent grant can be made.

Academic Competitiveness Grant (ACG): Available to students who meet the following criteria:

1st academic year:

1) full-time undergraduate student enrolled in an eligible program, 2) Pell Grant recipient, 3) U. S. citizen, 4) completed a rigorous secondary school program of study, 5) graduated from High School after January 1, 2006 and 6) not have previously enrolled as a regular student in an undergraduate education program. The grant is up to \$750.00 for first academic year undergraduate students.

2nd academic year:

1) full-time undergraduate student enrolled in an eligible program, 2) Pell Grant recipient, 3) U. S. citizen, 4) completed a rigorous secondary school program of study, 5) graduated from High School after January 1, 2005 and 6) have a minimum cumulative grade point average of 3.00 for the first academic year for their eligible program. The grant is up to \$1,300 for second academic year undergraduate students.

National Science and Mathematics Access to Retain Talent Grant (National SMART Grant): This is a grant program for full-time undergraduate students who are enrolled in the third or fourth academic year of an eligible program, who receive Federal Pell Grants and are U.S. citizens. The award is up to \$4,000 for each of the third and fourth academic years. Students must:

- Be pursuing an eligible major in physical, life, or computer sciences, engineering, technology, mathematics or a critical-need foreign language, and
- Have at least a 3.00 cumulative grade point average

Tuition Equalization Grants (TEG): Tuition Equalization Grants were authorized by Texas Senate Bill No. 56, Sixty-second Legislature, Regular Session, 1971, to provide grants to Texas residents enrolled in approved private Texas colleges and universities. These grants help to equalize the tuition cost between private and public schools and the intent that students will be encouraged to enroll in private colleges to maximize the utilization of existing college and university facilities. Grants are based on financial need. Students who were awarded TEG after September 1, 2005 must maintain a minimum cumulative grade point average of 2.50 and complete a minimum of 24 hours in an academic year.

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TEXAS Grant Program: The TEXAS Grant Program provides limited funding to undergraduate students who completed the recommended or distinguished high school curriculum or its equivalent, has financial need, and is currently enrolled full-time. Students are eligible for a continuation of this award based on the program's academic standards of completion of 75% of the hours taken and an overall GPA of 2.50.

Page 46 – Financial Information**Federal and State Loan Programs**

Federal Perkins Loan Program: This program, formerly known as the National Direct Student Loan Program, was authorized by the enactment of Public Law 92-318 under the Educational Amendments of 1972. This is a need-based program.

Annual loan limits for the student are as follows: \$4,000 for a student who has not yet completed a program of undergraduate education and \$5,000 for a graduate or professional student. Maximum aggregate loan amounts for an eligible student are as follows: \$20,000 for a student who has not yet completed a program of undergraduate study and \$30,000 for a graduate or professional student.

These loans are made through the university and repayment is required. Borrowers begin repayment of their loans following graduation, termination or after ceasing to be at least a half-time student. Information concerning cancellation and/or deferment benefits, minimum monthly payments and the current interest rate may be obtained by contacting the Office of Financial Aid.

Federal Stafford Loan Program - This program was authorized by Title IV of the Higher Education Act of 1965. The purpose of the Federal Stafford Loan is to make long-term, low interest loans available to students to help them meet the cost of post-secondary education. Loan capital is supplied primarily by commercial lenders, although funds are provided by some state agencies.

First Time Borrower at HPU:

Entering freshman and transfer students will be required to complete Loans by Web. This is an on-line process and can be accessed at www.hputx.edu

Previous Borrower:

FEDERAL STAFFORD LOAN CONFIRMATION PROCESS: The Master Promissory Note (MPN) is a very important contract between the borrower and the lender. The MPN allows borrowers to receive multiple subsidized and/or unsubsidized Federal Stafford Loans over a ten year period. This feature is called a Serial Loan. Each year that a student receives a Serial Loan under the MPN, the student is required to confirm that he or she wishes to receive subsequent loans under the MPN. A student will be defined as a "previous borrower" if all of the following conditions are met:

- **Previously borrowed from the Federal Stafford Loan while a student at HPU,**
- **Has a valid promissory note on file with a lender, and**
- **Does not wish to change lenders.**

To confirm that the student wants to continue to receive loans under the MPN using the Serial Loan feature, the student must accept the loan(s) on the Award Notification, sign the Award Notification, and complete a Serial Loan Form for the academic year in which the student is requesting the loan.

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Under certain circumstances, a student can receive periods of deferment or forbearance that allow for postponement of loan repayment. A deferment is a period of time during which no payments are required and interest does not accrue, unless the loan is an unsubsidized Stafford loan. To qualify for a deferment, the student must meet specific eligibility requirements. The most common loan deferment conditions are enrollment in school at least half-time, inability to find full-time employment (for up to three years) and

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economic hardship (for up to three years). In some circumstances, there are deferment provisions for active duty military. The student's lender can provide information on deferments, including deferment for the following services:

- I. Service under the Peace Corps Act (22 U.S.C. 2501)
- II. Service under the Domestic Volunteer Service Act of 1973 (42 U. S.C. 4951); or
- III. Comparable service as a volunteer for a tax-exempt organization of demonstrated effectiveness in the field of community service.

A forbearance occurs when the student's lender or loan-servicer agrees to either temporarily reduce or postpone the student loan payments. Interest continues to accrue during a forbearance.

A student cannot get a deferment or forbearance for a loan that is already in default.

Additional information concerning loan amounts, interest rates and deferment provisions can be obtained by contacting the Office of Financial Aid.

There are other types of loans available. Additional information and applications can be obtained by contacting the Office of Financial Aid.

Institutional Loan Funds

Various loan funds are available to assist worthy and needy students with their school-related expenses.

Eloise Anderson Loan Fund
Sally Joy Boyce Loan Fund
Calvary Baptist Church of Waco Loan Fund
East Fourth Street Baptist Church Loan Fund
R. L. Estell Loan Fund
Howard Payne University General Student Loan Fund
Donald H. Howe Memorial Loan Fund
Braswell and Billie Locker Loan Fund
H. L. Locker Memorial Loan Fund
Dr. and Mrs. James W. McCarver Loan Fund
Thomas W. and Eunice C. McKneely Student Loan Fund
W. E. Miller Loan Fund
General Carl L. Phinney Student Loan Fund
Harry Pierce Loan Fund
Floyd Prather Loan Fund
Marjorie and Kenneth Precure Loan Fund
Presidential Loan Fund
Sid and Patricia Sers Loan Fund
Annie Shelton Loan Fund
W. S. Wagley Loan Fund
Rev. and Mrs. T. Bentley Warrington Loan Fund
Luther Watson Memorial Loan Fund

Page 47 - 48 – Financial Information**Academic Scholarships**

Only one academic scholarship (Freshmen or Transfer) will be awarded to any one student. Students may not receive a combination of academic scholarships based on varying criteria. No changes in the initial scholarship level will be permitted after the first day of the student's beginning semester. Academic Scholarships are for tuition only, and when combined with other "tuition specific" scholarships, can not exceed the amount of tuition charged for the semester in which the scholarships are received. Students must be enrolled full-time on the Brownwood campus to be considered for an Academic Scholarship. Scholarships are not available during summer sessions or mini-terms.

When determining cumulative grade point averages, only those grades earned in residence at Howard Payne University and those grades transferred in from other accredited institutions of higher learning will count toward eligibility for these scholarships. Other grades appearing on the transcript for credit earned in the ACT/SAT or CLEP program, as well as grades earned in a similar manner, will not be included in the computation of the grade point average for the purpose of these scholarships.

STUDENTS ENROLLED PRIOR TO FALL 2005: For information on Academic Scholarships, please refer to the applicable catalog based upon your entry date to Howard Payne University.

Page 48 – Financial InformationNEW STUDENTS FALL 2005FRESHMEN ACADEMIC SCHOLARSHIPS

Robnett Scholar - The total value of this scholarship over four years is \$30,000.00. The maximum amount per academic year is \$7,500.00 and maximum amount awarded per semester is \$3,750.00. To meet eligibility criteria for this scholarship, the student must:

- Graduate as either Valedictorian or Salutatorian from an accredited High School, and/or
 - Have a test score of 29 or above on the ACT, and/or
 - Have a test score of 1310 or above on the SAT.
- A minimum cumulative grade point average of 3.00 is required to retain this scholarship.

Taylor Scholar - The total value of this scholarship over four years is \$20,000.00. The maximum amount per academic year is \$5,000.00 and the maximum amount per semester is \$2,500. To meet eligibility criteria for this scholarship, the student must:

- Graduate in the top 10% of their graduating class from accredited High School, and/or
 - Have a test score of 25 -28 on the ACT, and/or
 - Have a test score of 1160 -1300 on the SAT.
- A minimum cumulative grade point average of 2.00 is required to retain this scholarship.

Newman Scholar: The total value of this scholarship over four years is \$14,000.00. The maximum amount per academic year is \$3,500.00 and the maximum awarded per semester is \$1,750.00. To meet eligibility criteria for this scholarship, the student must:

- Graduate in the top 25% of their graduating class from an accredited High School, and/or
 - Have a test score of 22-24 on the ACT, and/or
 - Have a test score of 1010-1150 on the SAT.
- A minimum cumulative grade point average of 2.00 is required to retain this scholarship

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The next two paragraphs pertain to all levels of the Freshmen Academic Scholarships:

Class ranking will be determined by a High School transcript from an accredited high school. An official transcript from the accredited High School must be received before the first day of class of the beginning semester. To be considered for this scholarship, the student must attend Howard Payne University the academic year immediately following high school graduation. Only one academic scholarship will be awarded to any one student. If a student should increase test scores or meet one of the other higher eligibility criteria within a higher scholarship range prior to the first day of classes of the beginning semester, then the lower scholarship will become void and the higher academic scholarship will be awarded. (This could necessitate an adjustment in other financial aid awards.) No change in scholarship levels will be permitted after the first day of the student's beginning semester. Residual test scores will not be considered in determining scholarship eligibility.

The student's cumulative grade point average (CGPA) will be checked at the end of the spring semester each academic year. If the student's cumulative grade point average (CGPA) does not meet the scholarship requirements, the student may attend summer school to raise the CGPA to meet the requirements. It is the student's responsibility to provide verifiable documentation (based on an official transcript) that the required cumulative grade point average has been achieved. The student must provide this documentation prior to the beginning of the subsequent semester following loss of the scholarship. (Re-instatement of the scholarship could necessitate an adjustment in other financial aid awards.) The scholarship is available for a maximum of eight (8) consecutive semesters.

Page 49 – Financial InformationTRANSFER ACADEMIC SCHOLARSHIPS

Transfer Scholar I - The maximum amount per academic year is \$5,000.00 and the maximum amount awarded per semester is \$2,500.00. To meet eligibility criteria for this scholarship, the student must transfer in with a minimum cumulative grade point average of 3.50. A minimum cumulative grade point average of 3.00 is required to retain this scholarship.

Transfer Scholar II - The maximum amount per academic year is \$4,000.00 and the maximum amount awarded per semester is \$2,000. To meet eligibility criteria for this scholarship, the student must transfer in with a minimum cumulative grade point average of 3.25. A minimum cumulative grade point average of 2.00 is required to retain this scholarship.

Transfer Scholar III - The maximum amount per academic year is \$3,000.00 and the maximum amount awarded per semester is \$1,500. To meet eligibility criteria for this scholarship, the student must transfer in with a minimum cumulative grade point average of 3.00. A minimum cumulative grade point average of 2.00 is required to retain this scholarship.

The next two paragraphs pertain to all levels of the Transfer Academic Scholarships:

The student must have a minimum of twelve (12) transferable credit hours in order to be considered for the Transfer Academic Scholarship. Only one academic scholarship will be awarded to any one student. The level of scholarship is based on the student's cumulative grade point average (CGPA) and the number of transferable credit hours. Official college transcripts are required to substantiate the cumulative grade point average and the number of transferable credit hours. If the scholarship is awarded, a letter will be sent outlining specific requirements. If a student should provide evidence of a higher CGPA prior to the

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first day of classes of the beginning semester, then the lower scholarship will become void and the higher scholarship will be awarded. (This could necessitate an adjustment in other financial aid awards.) No change in scholarship levels will be permitted after the first day of the student's beginning semester.

The student's cumulative grade point average (CGPA) will be checked at the end of the spring semester each academic year. If the student's cumulative grade point average (CGPA) does not meet the scholarship requirements, the student may attend summer school to raise the CGPA to meet the requirements. It is the student's responsibility to provide verifiable documentation (based on an official transcript) that the required cumulative grade point average has been achieved. The student must provide this documentation prior to the beginning of the subsequent semester following loss of the scholarship. (Re-instatement of the scholarship could necessitate an adjustment in other financial aid awards.) The Transfer Academic Scholarship is available for a maximum of six (6) consecutive semesters or as determined to complete degree requirements.

NEW STUDENTS FALL 2006FRESHMEN ACADEMIC SCHOLARSHIPS

Presidential Scholar - The total value of this scholarship over four years is \$30,000.00. The maximum amount per academic year is \$7,500.00 and maximum amount awarded per semester is \$3,750.00. To meet eligibility criteria for this scholarship, the student must:

Graduate in the top 10% at an accredited high school and have a test score of 27 or above on the ACT, and/or have a test score of 1230 or above on the SAT (Mathematics & Critical Reading Score combined).

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A minimum cumulative grade point average of 2.50 is required to retain this scholarship.

Honors Scholar - The total value of this scholarship over four years is \$20,000.00. The maximum amount per academic year is \$5,000.00 and the maximum amount per semester is \$2,500. To meet eligibility criteria for this scholarship, the student must:

Graduate in the top 25% of their graduating class from accredited High School, and have a test score of 24 on the ACT, and/or an SAT score of 1120 (Mathematics & Critical Reading combined)

A minimum cumulative grade point average of 2.50 is required to retain this scholarship.

Note: Students in the top 10% of their graduating class will automatically qualify for this scholarship regardless of test scores.

Academic Incentive Grant: The total value of this scholarship over four years is \$14,000.00. The maximum amount per academic year is \$3,500.00 and the maximum amount awarded per semester is \$1,750.00. To meet eligibility criteria for this scholarship, the student must:

Graduate in the top 50% of their graduating class from an accredited High School, and

Have a test score of 21-23 on the ACT, and/or

Have a test score of 1000-1119 on the SAT.

A minimum cumulative grade point average of 2.50 is required to retain this Scholarship

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The next two paragraphs pertain to all levels of the Freshmen Academic Scholarships:

Class ranking will be determined by a High School transcript from an accredited high school. An official transcript from the accredited High School must be received before the first day of class of the beginning semester. To be considered for this scholarship, the student must attend Howard Payne University the academic year immediately following high school graduation. Only one academic scholarship will be awarded to any one student. If a student should increase test scores or meet one of the other higher eligibility criteria within a higher scholarship range prior to the first day of classes of the beginning semester, then the lower scholarship will become void and the higher academic scholarship will be awarded. (This could necessitate an adjustment in other financial aid awards.) Student's scores from the "New SAT" will be evaluated for admission and scholarship offerings on both the Mathematics and the Critical Reading sections of the exam without including the Writing or Essay portion of the test. Students applying for freshman level scholarships must meet the criteria above in the academic year following high school graduation. Students who enroll at HPU during the first long semester following high school graduation will be classified as a freshman for scholarship purposes. College hours obtained through dual-enrollment classes will not be considered when determining scholarship eligibility.

No change in scholarship levels will be permitted after the first day of the student's beginning semester. Residual test scores will not be considered in determining scholarship eligibility.

The student's cumulative grade point average (CGPA) will be checked at the end of the spring semester each academic year. If the student's cumulative grade point average (CGPA) does not meet the scholarship requirements, the student may attend summer school to raise the CGPA to meet the requirements. It is the student's responsibility to provide verifiable documentation (based on an official transcript) that the required cumulative grade point average has been achieved. The student must provide this documentation prior to the beginning of the subsequent semester following loss of the scholarship. (Re-instatement of the scholarship could necessitate an adjustment in other financial aid awards.) The scholarship is available for a maximum of eight (8) consecutive semesters.

Page 51 – Financial Information**TRANSFER ACADEMIC SCHOLARSHIPS**

Transfer Scholar I - The maximum amount per academic year is \$5,000.00 and the maximum amount awarded per semester is \$2,500.00. To meet eligibility criteria for this scholarship, the student must transfer in with a minimum cumulative grade point average of 3.50. A minimum cumulative grade point average of 2.50 is required to retain this scholarship.

Transfer Scholar II - The maximum amount per academic year is \$4,000.00 and the maximum amount awarded per semester is \$2,000. To meet eligibility criteria for this scholarship, the student must transfer in with a minimum cumulative grade point average of 3.25. A minimum cumulative grade point average of 2.50 is required to retain this scholarship.

Transfer Scholar III - The maximum amount per academic year is \$3,000.00 and the maximum amount awarded per semester is \$1,500. To meet eligibility criteria for this scholarship, the student must transfer in with a minimum cumulative grade point average of 3.00. A minimum cumulative grade point average of 2.50 is required to retain this scholarship.

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The next two paragraphs pertain to all levels of the Transfer Academic Scholarships:

The student must have a minimum of twelve (12) transferable credit hours in order to be considered for the Transfer Academic Scholarship. (This scholarship is not available to a student in the first academic year immediately following high school graduation.) Only one academic scholarship will be awarded to any one student. The level of scholarship is based on the student's cumulative grade point average (CGPA) and the number of transferable credit hours. Official college transcripts are required to substantiate the cumulative grade point average and the number of transferable credit hours. If the scholarship is awarded, a letter will be sent outlining specific requirements. If a student should provide evidence of a higher CGPA prior to the first day of classes of the beginning semester, then the lower scholarship will become void and the higher scholarship will be awarded. (This could necessitate an adjustment in other financial aid awards.) No change in scholarship levels will be permitted after the first day of the student's beginning semester.

The student's cumulative grade point average (CGPA) will be checked at the end of the spring semester each academic year. If the student's cumulative grade point average (CGPA) does not meet the scholarship requirements, the student may attend summer school to raise the CGPA to meet the requirements. It is the student's responsibility to provide verifiable documentation (based on an official transcript) that the required cumulative grade point average has been achieved. The student must provide this documentation prior to the beginning of the subsequent semester following loss of the scholarship. (Re-instatement of the scholarship could necessitate an adjustment in other financial aid awards.) The Transfer Academic Scholarship is available for a maximum of six (6) consecutive semesters or as determined to complete degree requirements.

Page 52 – Financial InformationNEW STUDENTS – FALL 2007ACADEMIC SCHOLARSHIPS –FRESHMEN ACADEMIC SCHOLARSHIPS

<u>Scholarship</u>	<u>Total Amount</u>	<u>Annual Amount</u>	<u>Eligibility Criteria/Renewal</u>
Presidential Scholar	\$30,000 over 4 years	\$7,500 per year	Top 10% at an accredited high school and an ACT of 27 or an SAT of 1230 (Mathematics & Critical Reading Score Combined) 2.5 Cumulative GPA required for renewal
Honors Scholar	\$20,000 over 4 years	\$5,000 per year	Top 25% at an accredited high school and an ACT of 24 or an SAT of 1120 (Mathematics & Critical Reading Score Combined) 2.5 Cumulative GPA required for renewal *Note: Students who are unconditionally Admitted to the University and are in the top 10% or rank #1 or #2 in their class from an accredited high school will automatically qualify for this scholarship regardless of test score.

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Academic Incentive Grant	\$16,000 over 4 years	\$4,000 per year	Top 50% at an accredited high school and an ACT of 21 or an SAT of 1000 (Mathematics & Critical Reading Score Combined) 2.5 Cumulative GPA required for renewal *Note: Students who score an ACT of 27 and higher or an SAT of 1230 or higher (combined Mathematics & Critical Reading Score) will automatically qualify for the Academic Incentive Grant regardless of class rank.
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Scholarship Notations: Academic Scholarships are for tuition only. Students must be fulltime on the Brownwood campus to receive one of the above Academic Scholarships. Only one Academic Scholarship will be awarded to any one student. If a student should increase test scores or meet one of the higher eligibility criteria within a higher scholarship range prior to the first day of classes, then the lower scholarship will become void and the higher scholarship will be awarded. (This could necessitate an adjustment in other financial aid awards.) No change in scholarship level will be permitted after the first day of the student's beginning semester. Residual test scores will not be considered in determining scholarship eligibility. Student scores from the "New SAT" will be evaluated for admission and scholarship offerings on both the Mathematics and the Critical reading sections of the exam without including the Writing or Essay portion of the test. Students applying for freshmen level scholarships must meet the criteria above in the academic year following high school graduation as stated in the HPU Catalog. Students who enroll at HPU during the first long semester following high school graduation will be classified as a freshman for scholarship purposes. College hours obtained through dual-enrollment classes will not be considered when determining scholarship eligibility.

Page 53 – Financial Information**TRANSFER ACADEMIC SCHOLARSHIPS**

<u>Scholarship</u>	<u>Amount</u>	<u>Eligibility Criteria/Renewal</u>
<i>Transfer Scholar I</i>	\$5,000 per year	3.5 Cumulative GPA in at least 12 transferable credit hours 2.5 Cumulative GPA required for renewal
<i>Transfer Scholar II</i>	\$4,000 per year	3.25 Cumulative GPA in at least 12 transferable credit hours 2.5 Cumulative GPA required for renewal
<i>Transfer Scholar III</i>	\$3,000 per year	3.00 Cumulative GPA in at least 12 transferable credit hours 2.5 Cumulative GPA required for renewal

Academic Scholarships are for tuition only. Students must be full-time on the Brownwood campus to receive one of the above Transfer Academic Scholarships. Only one Transfer Academic Scholarship will be awarded to any one student. The student must have a minimum of twelve (12) transferable credit hours in order to be considered for the Transfer Academic Scholarship. (This scholarship is not available to a student in the first academic year immediately following high school graduation.) Only one academic scholarship will be awarded to any one student. The level of scholarship is based on the student's cumulative grade point average (CGPA) and the number of transferable credit hours. Official college transcripts are required to substantiate the cumulative grade point

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average and the number of transferable credit hours. If the scholarship is awarded, a letter will be sent outlining specific requirements. If a student should provide evidence of a higher CGPA prior to the first day of classes of the beginning semester, then the lower scholarship will become void and the higher scholarship will be awarded. (This could necessitate an adjustment in other financial aid awards.) No change in scholarship levels will be permitted after the first day of the student's beginning semester.

The student's cumulative grade point average (CGPA) will be checked at the end of the spring semester each academic year. If the student's cumulative grade point average (CGPA) does not meet the scholarship requirements, the student may attend summer school to raise the CGPA to meet the requirements. It is the student's responsibility to provide verifiable documentation (based on an official transcript) that the required cumulative grade point average has been achieved. The student must provide this documentation prior to the beginning of the subsequent semester following loss of the scholarship. (Re-instatement of the scholarship could necessitate an adjustment in other financial aid awards.) The Transfer Academic Scholarship is available for a maximum of six (6) consecutive semesters or as determined to complete degree requirements.

NEW STUDENTS – FALL 2008**MERIT-BASED SCHOLARSHIPS**

To be eligible for these Merit-Based Scholarships, students must enter Howard Payne University in Fall 2008 or Spring 2009. Academic Scholarships for current students are described in the HPU Catalog.

MERIT- BASED SCHOLARSHIPS*– These scholarships apply to students entering HPU during the 2008-2009 academic year. Academic Scholarship information for current HPU students is available in the Howard Payne University Catalog.

<u>Scholarship</u>	<u>Total Amount</u>	<u>Annual Amount</u>	<u>Eligibility Criteria/Renewal</u>
Academic Incentive Grant	\$16,000 over four years	\$4,000 per academic year	Awarded to students who demonstrate strong academic promise. Determination will be made immediately following admission to HPU. 2.00 cumulative GPA required for renewal
Yellow Jacket Scholar	\$20,000 over four years	\$5,000 per academic year	(Top 40% at an accredited high school OR 3.00 GPA) and (ACT composite score of 21 or SAT of 1000 [Verbal/Critical Reading & Math scores Combined]) OR Top 10% OR an approved home school student 2.00 cumulative GPA required for renewal

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University Scholar	\$30,000 over four years	\$7,500 per academic year	(Top 25% at an accredited high school OR 3.00 GPA) and (ACT composite score of 24 or an SAT I of 1100 [Verbal/Critical Reading & Math Scores Combined]) – AWARDS ARE LIMITED AND ARE AWARDED ON A FIRST COME, FIRST SERVED BASIS. STUDENTS SHOULD APPLY FOR ADMISSION EARLY FOR THE BEST CONSIDERATION.
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2.50 cumulative GPA required for Renewal

AN INTERVIEW WITH A MEMBER OF HPU'S ADMISSION STAFF BY APRIL 1ST IS REQUIRED FOR THE DEAN'S SCHOLAR AND THE PRESIDENTIAL SCHOLAR AWARDS. STUDENTS SHOULD APPLY FOR ADMISSION EARLY FOR THE BEST CONSIDERATION.

Scholarship	Total Amount	Annual Amount	Eligibility Criteria/Renewal
Dean's Scholar	\$40,000 over four years	\$10,000 per academic year	(Top 20% at an accredited high school OR 3.50 GPA) and (ACT composite score of 25 or SAT I of 1150 [Verbal/Critical Reading & Math scores Combined]) 3.00 cumulative GPA required for renewal
Presidential Scholar	\$50,000 over four years	\$12,500 per academic year	(Top 10% at an accredited high school OR 3.70 GPA) and (ACT composite score of 26 or SAT I of 1200 [Verbal/Critical Reading & Math scores Combined]) 3.00 cumulative GPA required for renewal

Scholarship	Amount	Eligibility Criteria/Renewal
<i>Transfer I Scholarship</i>	\$5,000 per academic year	3.50 Cumulative GPA in at least 12 transferable credit hours 2.50 Cumulative GPA required for renewal
<i>Transfer II Scholarship</i>	\$4,000 per academic year	3.25 Cumulative GPA in at least 12 transferable credit hours 2.50 Cumulative GPA required for renewal
<i>Transfer III Scholarship</i>	\$3,000 per academic year	3.00 Cumulative GPA in at least 12 transferable credit hours 2.50 Cumulative GPA required for renewal

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* Students must have paid their Enrollment Deposit by May 1, 2008 to receive one of the above Merit-Based Scholarships. **Merit-Based Scholarships are applied against tuition only. Students must plan to enroll full-time on the Brownwood campus to receive one of the above Merit-Based Scholarships. Only one Merit-Based Scholarship will be awarded to any one student.** If a student should meet one of the higher eligibility criteria within a higher scholarship range prior to the first day of classes, the lower scholarship will become void and the higher scholarship will be awarded. No change in scholarship level will be permitted after the first day of the student's beginning semester. Residual test scores will not be considered in determining scholarship eligibility. Concerning admission to the university and eligibility for scholarships, only the Math and Verbal/Critical Reading scores of the SAT will be considered (Writing portion of SAT is excluded). Students receiving first-year, merit-based scholarships must meet the criteria above in the academic year following high school graduation as stated in the HPU Catalog. Students who enroll at HPU during the first semester following high school graduation will be classified as a first-year student for scholarship purposes. College hours obtained through dual-enrollment classes will not be considered when determining scholarship eligibility. Students who have an earned bachelor's degree will not be considered for the Transfer Scholarships listed above. Howard Payne University reserves the right to calculate the secondary school GPA based on academic courses completed. Students are encouraged to complete a college preparatory curriculum in order to receive the best opportunity to qualify for merit-based scholarships.

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Scholarships

Scholarships awarded from the university endowment and general funds are not payable in cash. They will be credited to the student's account. If the award produces a credit balance on the account, it will be carried forward until the next semester, or the award will be adjusted to the correct amount to pay the balance due on the account. This enables the university to help the maximum number of students with the funds available. Part-time students are not eligible to receive unfunded scholarships. Early application is encouraged due to limited scholarship funding.

ACTEENS SCHOLARSHIP: The HPU Acteens Scholarship is based on the Acteen's achievement in *MissionsQuest* with the actual award determined by quest achieved.

<u>Level of Achievement</u>	<u>Amount Per Semester</u>	<u>4 Year Total</u>
Completing 3-5 quests	\$1,000	\$ 8,000
Completing 6 quests	\$1,500	\$12,000

The scholarship is available to Howard Payne University students beginning the freshman year provided the student enrolls for a minimum of twelve (12) credit hours. The scholarship is renewable with a minimum cumulative grade point average of 2.50, and minimum course load of twelve (12) credit hours each semester. The scholarship is not available during summer sessions or mini-terms. The scholarship is available for a maximum of eight (8) long consecutive semesters and may be applied to tuition only. A letter from the local Acteens director or WMU director verifying the quest achieved is required. If the director is a parent or relative, a letter from the applicant's pastor is also required.

ALL-STATE MUSIC SCHOLARSHIP: Awarded to both state (Texas or any other state) and Baptist All-State Band and Choir members who are music majors or minors. Scholarship award is \$250 per long semester during the freshman and sophomore years as long as the student meets all other requirements. No scholarship application or audition is required. Verification of participation is required. Awarded by the School of Music and Fine Arts. Funding is limited.

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ALUMNI ASSOCIATION SCHOLARSHIP: Dependents of dues-paying members of the HPU Alumni Association may apply for this scholarship by completing the Alumni Association Student Scholarship Application. Recipients are selected by the Scholarship Committee of the HPU Alumni Association. Applications are available from the Office of Financial Aid or the HPU Alumni Relations Office. Additional information may be obtained at 800-950-8465 or 325-649-8044.

AWANA SCHOLARSHIP: The HPU Awana Scholarship will be determined by the student's level of achievement in Awana.

<u>Level of Achievement</u>	<u>Amount Per Semester</u>	<u>4 Year Total</u>
Meritorious Award	\$1,000.	\$ 8,000.
Citation Award	\$1,500.	\$12,000.

The scholarship is awarded to incoming freshmen or transfer students. Full-time enrollment (minimum of 12 hours) is required each semester. The scholarship is renewable with a minimum cumulative grade point average of 2.50 and is available for a maximum of 8 long consecutive semesters. The scholarship is not available for summer sessions or mini-sessions. The scholarship can be applied to tuition only. A letter from the local Awana

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Director verifying the level of achievement is required. If the director is a parent or relative, a letter from the applicant's pastor is also required.

BAPTIST MINISTERIAL SCHOLARSHIPS: Baptist ministerial students applying for this scholarship must present a license, certification of ordination, or letter of certification from a Baptist church, and meet all requirements set by the Christian Education Commission of the Baptist General Convention of Texas. Applications must be approved by the dean of the School of Christian Studies prior to each registration period and cannot be made retroactive during a semester. The scholarship is paid by the Baptist General Convention of Texas.

BAPTIST MINISTER'S DEPENDENT SCHOLARSHIP: This scholarship is available to unmarried dependent children (age 23 or less) and wives of active full-time Baptist ministers or Baptist ministers who are inactive due to age or health. The scholarship is \$750.00 per semester. It requires fulltime enrollment (12 credit hours or more) each semester and must be applied to tuition only. Application must be obtained from and approved by the dean of the School of Christian Studies prior to each registration period and can not be made retroactive during a semester. This scholarship is funded by Howard Payne University and all decisions regarding eligibility for this scholarship are made by the dean of the School of Christian Studies.

CHURCH MATCHING SCHOLARSHIP: HPU will match designated church gifts for HPU students up to, but not exceeding \$500.00 per semester. No matching scholarships will be given for summer sessions or mini-terms. A list of scholarship provisions and requirements for the HPU Church Matching Scholarship is provided on the Church Match Scholarship application. The deadline to apply for this scholarship is August 1st each year. This application is available in the Office of Financial Aid and on our website.

Scholarship Deleted –
HISPANIC LEADERSHIP SCHOLARSHIP

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DEPARTMENTAL SCHOLARSHIPS: Each department has its own criteria and eligibility requirements. Contact the appropriate dean to make application for departmental scholarships.

STATE SPEAKERS TOURNAMENT (sponsored by the Baptist General Convention): The student must place 1st, 2nd, or 3rd at the state finals level and provide verification of placement. The scholarship is \$1,500 per semester and must be used the fall semester immediately following high school graduation. The scholarship is available for a maximum of 8 long consecutive semesters if a minimum cumulative grade point average is maintained. Full time enrollment is required each semester. Scholarship must be applied to tuition only.

TEXAS BAPTIST MEN'S CHALLENGER SCHOLARSHIP: The Challenger's Scholarship is based on the number of personal development activities completed. The scholarship has different amounts per semester for levels of achievement. The scholarship is available beginning the freshman year provided the student enrolls for a minimum of twelve (12) credit hours each semester. The scholarship is renewable with a minimum grade point average of 2.50, and a course load of at least twelve (12) credit hours each semester. The scholarship is available for a maximum of eight semesters toward tuition only.

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A letter from the local Challenger leader or state brotherhood office verifying the level of achievement is required.

ENDOWED SCHOLARSHIPS

The following is a listing of our endowed scholarships. To apply for these scholarships, the student must complete the scholarship section of the Institutional Application for Financial Aid. Students who are awarded scholarships are notified in writing. Endowed scholarships are not automatically renewed. The student must re-apply for scholarship assistance each year.

Air Castle Assistance Fund
 Roy Akers Scholarship
 Bill and Dick Alexander Scholarship
 Alumni Association Scholarship
 Lois Stribling Anderson Memorial Endowment
 Arlene Austin Memorial Scholarship
 William B. (Bill) and Ruth Pratt Anders Memorial Voice Scholarship
 Ralph O. and Katie Antilley Scholarship
 Josie Mae Baird Scholarship
 George and Sara Baker Scholarship
 Glen W. and Lucy G. Bales Memorial Scholarship
 Madge Carver Barron Scholarship
 John L. Beard Memorial Scholarship Fund
 John Lee and J.L. Beard, Jr. Scholarship
 Mr. and Mrs. Thomas Benton Scholarship
 Donal and Marjorie Bird Endowed Scholarship for Science and Math
 Hazel Tyson Black Scholarship Endowment
 Carroll W. Bowden Scholarship
 Kenneth and Susan Brown Scholarship
 William Henry Brown Endowment
 Kenneth E. and Viola Burg 21st Century Scholarship
 Viola and Kenneth Burg Christian Education Scholarship
 Viola and Kenneth Burg Christian Education Scholarship No. 2

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Burke-Carpenter Women in Ministry Scholarship
 Ivan Campbell Burkhart Scholarship
 Ray and Shirley Caldwell Scholarship
 Deborah R. Camacho Memorial Scholarship
 Zeinado & Petra Camacho Endowed Scholarship
 Jackson L. Carroll Scholarship
 Jane Morrow Carroll Scholarship
 Winnie Mae Carter Memorial Scholarship
 E.C. and Sally B. Cash Memorial Scholarship
 Alma and Frederick F. Cavel Memorial Scholarship
 Laverne Cearley Teacher's Scholarship
 O.B. Chambers Memorial Scholarship
 Hardy, Beulah and Donna Lee Childress Memorial Scholarship
 Childs-Kitchen Scholarship

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Edward L. Clark Memorial Scholarship
 Mrs. Ossie Coalson Scholarship
 Adrian and Norma Coleman Scholarship
 R.D. and Irene Coley Scholarship
 Rev. and Mrs. Homer T. Connolly Ministerial Scholarship
 Noel W. Cowan Memorial Fund for Pre-Professional Studies
 Jack and Faye Craft Scholarship
 Gertrude Rumbo Crume Scholarship
 Miss Lola Mae Daniel Foreign Missionary Scholarship
 Daniel Baker Ex-Students Association Endowed Scholarship
 Tom and Madge Bean Dauphin Memorial Scholarship
 C.J. (Red) Davidson Scholarship
 Creath Davis Scholarship
 Hallie Davis Scholarship
 J. Ray Davis Scholarship
 Grace Edwards Dennis Family Scholarship
 Dr. James H. Dickinson Scholarship
 Dr. Bobbie Morrow Dietrich Scholarship
 Dr. Russell Dilday Endowed Scholarship
 Downtown Bible Class Endowed Scholarship Fund
 David H. Dunks Scholarship
 Gary D. Dyer Ministerial Scholarship
 Elmer and Elizabeth Edgington Scholarship
 Iona Ege Memorial Endowment Fund
 Gary D. Elliston Endowed Scholarship
 Earl B. and Beatrice B. Ethridge Endowed Scholarship
 The Mr. and Mrs. J. Ernest Evans Scholarship
 J.D. and Gladys Everett Scholarship
 Carl N. Fambrough Scholarship
 Paul and Pauline Fairbanks Music Scholarship
 Fannie Maude and Joel Fergeson Memorial Fund
 Myra V. Fisher Scholarship
 Josephine and Fred Flynn Scholarship
 Guy and Ruby Foster Scholarship
 Lillian Gandy Scholarship
 Joann Zavala Garcia Scholarship
 Dan and Mary Belle Garrett Scholarship
 Edward N. Garrett Ministerial Scholarship
 A.C. Garvin Scholarship

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Earl Gill Scholarship
 Dr. Joshua Grijalva Scholarship
 Gromatzky-Jeske Memorial Scholarship
 Mattie Anderson Hale Memorial Scholarship
 Hardin Memorial Scholarship
 Harris Family Scholarship
 Rayford Bruce Harris Memorial Scholarship
 William Pickney Hatchett and Lela Hatchett Memorial Fund
 Bobby J. Haun Scholarship

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Mottie F. Havins Memorial Scholarship
 Lee and Julia Hearn Endowment
 Vivian and Paul Henderson Endowed Scholarship
 Heritage Club Golden Circle
 Hispanic Alumni Fellowship Scholarship
 Hispanic Student/Alumni Fellowship Scholarship
 Veda Wells Hodge Scholarship
 E. Nell Hoffman Scholarship
 Opal and Bill Howard Scholarship
 Howard Payne University Endowed Scholarship
 Ray and Ruth Hoyle Endowed Scholarship
 Roy Dellwyn Hughes, Jr. Memorial Scholarship
 Sam and Nettie Hughes Memorial Scholarship
 Tom and Ora Simmons Hymer Education Scholarship
 Lucill Hargis Isaacks Scholarship
 Jackson-Harvey Scholarship
 Ganelle Nabors Jarvis Elementary Education Scholarship
 John Johnson-Estill Allen Scholarship
 Landon C. and Edna Fay Johnson Work Scholarship
 C. Leon Jones Memorial Scholarship
 Don C. and Nita Jones Endowed Scholarship
 Jesse H. and Mary Gibbs Jones Scholarship
 Mike and Jayne Jones Family Endowment
 Nathalie Nabers Jones String Scholarship
 Nellie Grace Jones Memorial Scholarship
 Sharron Lynn Jones Memorial Scholarship
 Don Jopling Evangelistic Association Endowed Scholarship
 McAdoo Keaton Scholarship
 Mr. and Mrs. George Kidd Memorial Scholarship
 Billy Kim Scholarship Fund
 Alice Heyman King and Thomas H. King Memorial Scholarship
 Ernest and Lucille King Scholarship
 Kingdom Building Foundation Scholarship
 Scott and Deana Kirtley Endowment
 Jack and Juanita Lamkin Scholarship
 Lamkin Brothers Endowed Scholarship
 Cecile Lancaster Scholarship
 Montie and Thelma Lane Scholarship
 Mr. and Mrs. W.H. Lane Scholarship
 Phillip Edward Laughlin and Francis Bacon King Memorial Scholarship
 Levisay Family Scholarship
 Cecil and Lucille Lewis Memorial Scholarship
 Jeremy L. Lewis Memorial Scholarship
 Frederick Libke Piano Competition

Page 58 – Financial Information

A.B. and Rose Lightfoot Scholarship
 C.C. Lockwood Business Scholarship
 Mr. and Mrs. Frank London Memorial Scholarship
 W. Carroll Lowe Endowed Church Music Scholarship

Page 59 – Financial Information

Charles A. and Ella Luzzi Scholarship
 William and Mary Lynch Scholarship
 Lucile T. McDaniel Book Fund for Preachers' Wives
 Amanda McDonough Memorial Scholarship
 Jim and Arlene McEachern Scholarship
 Malcolm McNair and Linnie Anderson McEachern Endowed Scholarship
 Dr. Dorothy McIntosh Endowed Music Scholarship
 Richard Warren McKinney Journalism Scholarship
 Charles M. and Dorothy "Dete" Maddin Endowed Chemistry Scholarship
 Moselle S. Mann Memorial Scholarship
 James N. and Lucile Glover Martin Scholarship
 Wendy Mast Memorial Scholarship
 Wendell Mayes Scholarship
 Erma Medcalf Scholarship
 Dr. Frances Lewis Merritt Memorial Scholarship
 Annie and Milton Miller Memorial Scholarship
 C.O. Mitchell Memorial Fund
 Rev. David R. Morrison Scholarship Fund
 Charles L. and Dorothy Wilcox Myers Scholarship Fund
 Merle Compton Nash Scholarship
 Nathan's Jewelers (Mr. and Mrs. Nathan Donsky) Scholarship
 Don and Brenda Newbury Scholarship Fund
 Gladys Hicks Newman Student Scholarship Fund
 Ross J. and Louise Newton Scholarship
 Ninety and Nine Presidential Scholarship
 The O'Rear Scholarship
 Old Main Endowed Presidential Scholarship Fund
 Owen Family Scholarship Endowment
 John William and Diorah Mae Owens Scholarship
 Mary Lou Packer Scholarship
 Ruben Packer Scholarship
 The Pass It On Endowment
 Dr. Frank W. and Pauline G. Patterson Endowed Scholarship Fund
 Tami Pattillo Memorial Scholarship
 George A. and Daisy Pfeiffer Scholarship
 Helen K. Phelps Scholarship
 Ralph and Betty Phelps Scholarship
 Dr. E. Grace Pilot Scholarship Fund
 Luther and Cassie Piper Endowed Presidential Scholarship
 Gene and Bernice Porter Endowed Scholarship Fund
 R.L. and Eris Porter Endowed Ministerial Scholarship Fund
 Eunice Powell Preston Scholarship
 Marlon Prichard Endowed Scholarship
 H. Shelton Prince, Jr. Memorial Scholarship
 Prospect Hill Baptist Church Scholarship
 Robert F. Radius Memorial Endowed Scholarship Fund
 Dr. Jose' Rivas Memorial Scholarship
 Lee and Eva Roberts Scholarship

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Harvey and Velma Robinson Ministerial Scholarship Fund
 F. Yantis and Elizabeth Lee Robnett Scholarship
 Sonya Rohrman – Living Services Scholarship
 Oscar I. Romo Ethnic Scholarship
 Martha St. Clair Scholarship Fund
 Rev. Carl J. and Mildred L. Schlomach Scholarship
 Jack Scott Scholarship Fund
 The Harold N. Shannon Endowed Scholarship
 James and Corrine Shields Scholarship
 William and Frances Sims Scholarship
 Myrtle Cecil Slaymaker Family Endowed Scholarship
 Tom G. Small Family Endowment
 Jack C. Smith Endowed Fund
 James Lowry Smith Scholarship
 James R.B. Smith Scholarship
 L.A. Smith, Jr., and Mr. and Mrs. Porter V. Smith Scholarship
 Dr. and Mrs. Robert Leonard Smith Scholarship Fund
 Truett B. Smith Memorial Scholarship
 Udell Smith Scholarship Fund
 E.L. Sparkman Scholarship
 Rev. and Mrs. E.L. Sparks Scholarship
 Dr. Allen Spence Memorial Scholarship Fund
 Agnes Arline Owen Spraberry Scholarship in Business Administration
 Dr. Jack Stanford Scholarship
 Marjorie L. Stewart Teachers' Scholarship
 Morris F. Stubbs Memorial Scholarship Fund
 Charley D. and Mary M. Swindle Endowed Scholarship Fund
 George and Myrtle Walker Taylor Scholarship
 Kenneth and Marilyn Taylor Scholarship
 Thomas H. Taylor Scholarship
 Bob J. Teddlie Scholarship
 Dr. W.C. and Gracie Tenery Memorial Scholarship
 Mr. and Mrs. R.B. Thomas Scholarship
 C.B. Thompson Family Memorial Scholarship
 Jo Dell Townsend Memorial Scholarship
 Dr. Nat Tracy Memorial Scholarship
 Trustees Endowed Scholarship
 Dr. Al Tucker Memorial Scholarship
 Felton and Annie Mae Underwood Endowment Fund
 Felton and Bernice Underwood Endowment Fund
 Mary Jo Underwood Music Scholarship Endowment
 Jeff Vardeman Memorial Scholarship
 Dorothy House Vieman Scholarship
 Jerry Wade Music Scholarship
 Dr. J.B.N. and Mary Walker Scholarship
 Charlotte Rucker Watson Scholarship Fund
 Mike Watson Memorial Endowed Scholarship
 E.J. and Myrtle Weatherby, and Charles E. Moore Music Scholarship

Page 61 – Financial Information

Joseph Norman Weatherby, Sr. Scholarship Fund
 Maxine Fletcher Weatherby Scholarship
 Robert Weaver Scholarship
 Arnett and Patsy Weeks Endowed Scholarship
 G.R. White Scholarship

Page 61 – Financial Information

Edgar Allan and Erma Oliver Williams Scholarship
 Hicks and Lena Williams Memorial Scholarship
 Tallie and Minnie Williams Memorial Scholarship Fund
 James L. Williamson Scholarship
 C.C. Woodson Scholarship
 Carey Judson Wooley, Jr. Memorial Scholarship
 Yates Accounting Scholarship
 Yates Science Scholarship
 Charlotte Buff Yoes Scholarship
 Juel Ray Young Music Scholarship
 Clyde Zacharias Biology Scholarship
 Robbie Wiley Zunker Teachers' Scholarship

Academy of Freedom Scholarships

Academy of Freedom Board of Directors Endowed Scholarship Fund
 Jane Woodward Bell Scholarship
 Anne Boddicker Bradley Memorial Scholarship
 Dr. H.L. Cravens, Jr. Scholarship
 Allen and M. Pearl Davis Scholarship
 DeHay and Elliston L.L.P. Endowed Scholarship
 Grace Lacy Dudley Scholarship
 Terry and Ouida Dunsworth Scholarship
 Josephine Flynn Scholarship
 Colonel Russell Fudge Academy Scholarship
 J. Edward Johnson Scholarship
 Carl B. and Florence E. King Foundation Scholarship
 Charles and Lena Lamkin Scholarship
 Evelyn Edell Cox Hignett Magna Charta Dames and Barons Scholarship
 Hobby H. McCall Scholarship
 Milton S. McGee, Sr. Scholarship
 Nan Massengill Texas Society Daughters of the American Revolution Scholarship
 Maj. Roy E. Massengill Scholarship Fund
 Kevin Moore Scholarship Fund
 Dr. Estelle Newman Memorial Scholarship
 Guy D. Newman Memorial Scholarship
 Groner Pitts Academy Scholarship
 Dorothy Jean Schroeder Memorial Scholarship
 Joseph Sidran Scholarship
 Dr. Don L. Smith Academy Scholarship
 Captain Mike Snell Memorial Scholarship
 Hatton W. Sumners Foundation Scholarship Program
 Texas Pioneer Foundation Endowed Scholarship
 Dr. James Cleo Thompson, Jr. Academy Scholarship

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Leonard Underwood Endowed Scholarship
 Paul W. and Katherine Ussery Scholarship
 John Norman Weatherby Family Scholarship
 Lottie Plummer Wooley Texas Society Daughters of the American Revolution Scholarship

Instructions

The Office of Financial Aid is located in Room 109 of the Packer Administration Building. Additional information and applications may be obtained by calling (325) 649-8015 or by writing to: OFFICE OF FINANCIAL AID, HOWARD PAYNE UNIVERSITY, 1000 FISK STREET, BROWNWOOD, TX 76801-2794, or e-mailing to financial-aid@hputx.edu.

Page 63 - Student Life**Student Life****Student Conduct**

When a student is admitted to Howard Payne University, he/she is required to know and abide by the regulations and policies of the university as published in the Catalog and the Student Handbook, copies of which are available to every student. Therefore, it is presumed that the student who elects to come to Howard Payne University does so with the intent of being in fact and spirit a cooperating member of this university community.

The university encourages students to conduct themselves as maturing men and women and invites them to participate in the formulation of rules and to assume responsibility in student judicial decisions. Students are selected to serve on several committees as voting members. At the same time, all participants in Howard Payne University life are reminded that, by the charter of the university, the Board of Trustees is ultimately responsible for the school and for its operation and that, therefore, the university is not legally a political democracy operated with the consent of the governed.

While students should consult the most recent Student Handbook and Residence Life Guidebook for specific policies and procedures, in general, the policies governing student behavior are outlined below:

1. Howard Payne University holds human dignity and worth inviolate: thus, respect for the thoughts, property and rights of other people must prevail.
2. The human body is considered to be God's temple: thus, the use or possession of alcoholic beverages, harmful or personality-degrading chemicals or narcotics is not tolerated.
3. Gambling, hazing, violence and the on-campus possession of firearms could threaten individual dignity and rights; consequently, they are not permitted.
4. Howard Payne University expects its students to abide by local, state and federal laws as well as the generally accepted moral standards of the university community. The university will not seek or support special treatment for those of its students who may be apprehended for violation of law.

Page 66 – Student Life**Chapel/Student Assembly Attendance**

Chapel/Student Assembly is required of students attending Howard Payne University.

A required chapel service or student assembly is held on Monday and Wednesday in order that students may come to understand something of the experience of worship, which is the dynamic for religious living, and to provide instruction and inspiration through programs on a variety of themes. Those who sincerely participate may come to appreciate the wide-range concerns of the Christian faith in intellectual, social, political and artistic ideas and issues involved in everyday experience. **Four semesters, or credits, of chapel/student assembly attendance are a criterion for graduation from Howard Payne University.** Consult the latest edition of the Student Handbook for more information about Chapel/Student Assembly.

Page 67 - Student Life**Dining Services**

Dining service arrangements, like those for housing, are a part of the overall educational plan of the university with efforts made to help students develop wholesome eating habits. The menu planning and meal services are provided by Sodexo Campus Services. Fambrough's, a restaurant located upstairs in the Mabee University Center, is open late at night for students to eat, play games, and visit with friends. ALL RESIDENCE HALL STUDENTS WILL BE CHARGED FOR ROOM AND MEALS AT THE TIME OF REGISTRATION. Students on the 12, 15, or 19 meal plans have that many meals to eat in the cafeteria each week. Unused meals are forfeited as the plan rolls back to that starting number each Monday morning. Unused Jacket Bucks from the meal plans roll over from the fall semester to the spring semester, but all must be used by the end of the spring semester to avoid forfeiture of any remaining Jacket Bucks.

Requests for special diets or specific foods should be made with the dining services manager for approval. Dining Services would prefer to receive these requests prior to students' arrival on campus, but they understand that circumstances can change at any time. Every attempt is made to work with students regarding their special diets, but a physician's recommendation may be requested to guide menu planning if clarification is needed.

Resident students on a meal plan may enjoy service in the cafeteria during the hours listed below:

Monday through Friday

Breakfast	7:00 AM to 9:30 AM
Continental Breakfast	9:30 AM to 10:30 AM
Lunch	11:00 AM to 1:30 PM
Soup & Sandwich	1:30 PM to 4:00 PM
Dinner	5:00 PM to 7:00 PM

Saturday and Sunday

Breakfast	8:00 AM to 11:00 AM
Lunch	11:00 AM to 1:30 PM
Dinner	5:00 PM to 6:30 PM

Fambrough's hours are:

Monday through Friday	9:30 AM to 11:00 PM
Saturday and Sunday	6:00 PM to 11:00 PM

Counseling Services

Counseling is available for HPU students in choosing a major field of study or in working out academic, social or personal problems.

Areas of concern for which students seek confidential counseling may include family crises (for example, death or divorce in the family), dating problems, roommate problems, tension (headaches, fatigue, insomnia, stomach troubles), eating disorders, depression, anxiety, drug or alcohol problems, time management or problems related to academic studies and career possibilities.

These services are available through the Office of Student Life.

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Student Support Services

Howard Payne University is committed to providing learning assistance to meet the academic demands of all students. A variety of academic and personal growth support services are made available to students using methods such as content tutoring, workshops, advising, and supplemental instruction to assist students in becoming more competent learners. Information regarding the student support services offered may be obtained by contacting the Office of Student Life at 325-649-8017.

Academic Testing Services

Howard Payne University administers the ACT (American College Test); the CLEP (College Level Examination Program); the TExES (Texas Examination of Educator Standards); the GRE (Graduate Record Exam) Subject tests only; and the SAT I/II Scholastic Aptitude Test). See pages 77 and 78 in the 2007-2009 catalog for more information.

Page 69 - Student LifeServices to Students with
Physical Disabilities or Learning Differences

Students with disabilities requiring accommodation should contact the Office of Student Life at 325-649-8017 immediately following admission to the University or as soon as possible after discovering the need for accommodation.

In order to gain accommodations for disabilities, a student will need to have the disability documented by a physician, psychological examiner, or licensed diagnostician, whose credentials are recognized by the University. Appropriate documentation will include a recent diagnosis of the disability, specific recommendations for accommodation which connect the disability to the accommodation, a statement of similar accommodations given in any previous setting, and a summary of all relevant data. The student should have the physician or other documenter send this material to:

Office of Student Life
Howard Payne University
1000 Fisk Street
Brownwood, Texas 76801
325-649-8017

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Eligibility for Extracurricular Activities

To be eligible to participate in extracurricular activities at Howard Payne University, a student must be in good academic standing and be maintaining satisfactory progress toward an associate, baccalaureate, or graduate degree. The standards for good academic standing and satisfactory progress are defined in the Academic Probation and Suspension section in the current university catalog. Good academic standing will be based on **all** academic work at **all** institutions the student has attended.

Page 71 - Student Life**Intramurals**

The purpose of the Intramural Program at Howard Payne University is to provide organized athletic competition among students. The university seeks to promote and conduct officially organized intramural sports for men and women. The specific objectives of these programs are as follows:

- A) To provide an opportunity for students to take part in a variety of recreational activities and to encourage and promote competition among groups of students, faculty, and staff.
- B) To present a varied program that will strive to interest everyone.
- C) To provide an opportunity to maintain better health through exercise.
- D) To provide the opportunity to develop sportsmanship of the highest order. Everything that sportsmanship implies should be developed on the playing field of HPU.
- E) To provide an opportunity for relaxation from the rigors of full-time academic work.

The Wellness Center

The Elliston-Cassle Wellness Center provides Howard Payne University faculty, staff, their dependents, and students with a multipurpose facility for recreation, education and fitness. The university seeks to promote a positive wellness lifestyle as part of the total educational experience for its community by providing cardio respiratory fitness equipment, free weights, Nautilus weight machines, table tennis, a walking track and gymnasium for classroom as well as free time exercise. The Wellness Center provides facilities for intramural play, exercise and sport science laboratory experiences, and the nursing program. An official university identification card is required to access and utilize the Wellness Center Facilities. Those not presenting the proper identification will not be permitted to use the facility until proper identification is obtained.

Student Organizations

The university is concerned with the total development of each student. Believing that student activities are vital functions which involve men and women in the life of the university by utilizing their participation in out-of-classroom experiences, Howard Payne University operates a system of student organizations and activities under the auspices of the Office of Student Life. The following system is in effect:

A club is defined as any organization that has its charter or constitution approved by the Office of Student Life and the Student Government Association. Students are not permitted to set up new organizations without chartering them through the designated channels.

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The following organizations are presently operating within the framework of the university:

Student Government Association

The Student Government Association consists of all students who are regularly enrolled in undergraduate study at Howard Payne. The students are organized in order to facilitate efficient self-government. SGA officers and representatives, elected by the student body, function as the official voice of the student body and act as liaisons between the students and the university administration.

Page 72 - Student Life**Student Activities Council**

The Student Activities Council is the university's student-operated entertainment organization. It plans, coordinates and produces numerous events in an effort to provide the Howard Payne student body with quality entertainment and stimulating cultural programs.

Student Foundation

A select group of students who assist in recruiting, public relations work and fund-raising for student scholarships, and who generally serve as ambassadors for HPU.

Service/Pledging Organizations

CHI ALPHA OMEGA — A social spirit organization created to promote leadership through sisterhood.

DELTA CHI RHO — A social service organization dedicated to serving the school and community.

DELTA PI — A fraternity established to develop Christian brotherhood, integrity, leadership, and service.

IOTA CHI ALPHA — A men's service organization created to serve HPU and the surrounding community and to exemplify the likeness of Christ by placing Him first.

KAPPA KAPPA PSI — A national service fraternity for male band students.

PHI KAPPA CHI — A men's social spirit organization intended to promote and enhance Christian fellowship throughout the university.

SIGMA ALPHA IOTA — A national women's music fraternity.

TAU BETA SIGMA — A national service sorority for female band students.

ZETA CHI — A social, spirit organization dedicated to promoting university spirit and Christian fellowship through brotherhood.

ZETA ZETA ZETA — A women's organization dedicated to "being different, because He is different."

Page 73 - Student Life**Honorary Organizations**

GAMMA BETA PHI — A national educational service organization dedicated to encouragement of scholastic effort, reward of academic merit and promotion of worthy character.

KAPPA DELTA PI — An honor society for junior and senior students in education.

SIGMA BETA DELTA — An international business honor society.

Departmental Organizations

ALPHA PSI OMEGA — An honorary dramatic organization promoting an honor society for those working in theater/arts.

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BETA BETA BETA — An honor society for the life sciences.

EXERCISE AND SPORTS SCIENCE CLUB — Open to all students, faculty, and staff interested in promoting overall health, fitness, and well being.

HOWARD PAYNE PAINTBALL CLUB – A group dedicated to building interest and enthusiasm in recreational and community paintball.

PI GAMMA MU — A national honorary organization for junior and senior students in the social sciences.

SOCIAL WORK CLUB — An honorary organization for social work majors.

STUDENT SPEAKER BUREAU — A service organization in the department of communication and theatre aiding in recruiting and community relations and performing/judging forensics in local schools.

Page 74 - Student Life**Athletic Organizations**

CHEERLEADERS — A group of students supporting the varsity athletic program, serving as ambassadors for HPU and competing in the sport of cheerleading.

GOLD COATS - A university wide co-ed group established for the purpose of encouraging school spirit and community involvement in Howard Payne athletic events. The purpose of this organization is to encourage athletic groups who represent Howard Payne University to put forth their best effort in competition.

Religious Organizations

BAPTIST STUDENT MINISTRY — A student-led ministry under the direction of the BSM director. This ministry seeks to follow the vision of I Thessalonians 2:8, summed up in saying that we will share the Gospel and our lives with those around us. The BSM is divided into three areas of focus: discipleship, evangelism and missions.

Page 75 - Student Life**Intercollegiate Athletics**

Director of Athletics: Mike Jones

Coaches: Football-Steve Fanara, David Roberts, Roger Geise, Jordan Neal; Lance Unger; Men's Basketball-Charles Pattillo, Troy Drummond; Women's Basketball- ; Baseball-Stephen Lynn, Jerry Don Gleaton; Men's Soccer- Kevin Wright; Women's Soccer-Sam McCutchen; Track- Kim Rosato (Interim); Tennis-Sally Brown, Mark Davis; Sports Information-Abram Choate; Women's Softball- José Mata; Volleyball-Ken Carver; Athletic Trainers-Mike Terrill, Monique Overmyer, Josh Watson; Senior Women's Administrator-Sharon Riker.

Statement of Purpose

In order to achieve the mission of Howard Payne University through athletics, we will view every student athlete as a distinct gift from God who is entrusted to our care. We will teach Christian values through modeling, program design, and individual relationships. Our goal is that each student athlete will be involved in the "whole" of the Howard Payne University student life experience and equipped to succeed in athletic competition, mature spiritually, emotionally, and physically, and develop meaningful personal relationships.

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Objectives taught and modeled by our examples, which are critical to the success of the Howard Payne University athletic program, are:

- The desire for every student athlete to know Jesus Christ as Lord and Savior
- Self-discipline
- Sportsmanship
- Strong work ethic
- How to handle both success and disappointment
- Development of a strong and healthy self-esteem
- The importance of being a successful student and earn a college degree
- The skills of leadership

The athletic program is open to full-time, regularly enrolled students who are in good standing with the university and who are in compliance with the eligibility requirements of the National Collegiate Athletic Association (NCAA), the American Southwest Conference (ASC), and Howard Payne University Athletic policies. The standards for good academic standing and satisfactory progress are as defined in the Academic Probation and Suspension section in the current university catalog. Good academic standing will be based on **all** academic work at **all** institutions the student has attended.

Student-athletes at Howard Payne University are given the same considerations as all other students on campus. Admission to the university is granted through the Office of Enrollment Services with no member of the athletic staff serving on the Admissions Committee. In addition, all financial aid is awarded through the Office of Financial Aid with no consideration given to athletic ability.

The athletic programs are budgeted through a general budget allocation in the same manner as all other educational programs on campus.

Page 77 – Student Life**American Southwest Conference**

Howard Payne University is a member of the American Southwest Conference (ASC), a non-scholarship athletic conference, which also includes: McMurry University, Abilene; The University of Mary Hardin-Baylor, Belton; Mississippi College, Clinton, Miss.; Sul Ross State University, Alpine; University of the Ozarks, Clarksville, AR.; Hardin-Simmons University, Abilene; Concordia University, Austin; Texas Lutheran University, Seguin; East Texas Baptist University, Marshall; LeTourneau University, Longview; University of Texas at Tyler, Tyler; University of Texas at Dallas, Richardson; Schreiner University, Kerrville; and Louisiana College, Pineville, LA.

Transfer students wishing to participate in ASC sports should contact the athletic director regarding eligibility requirements.

Athletics—Men

Competing in the American Southwest Conference, Howard Payne's men athletes compete in football, basketball, tennis, soccer and baseball.

Athletics—Women

Competing in the American Southwest Conference, Howard Payne's women athletes participate in volleyball, basketball, tennis, soccer, and softball.

Page 77 – Student Life**University Publications**

The Catalyst. **The Catalyst**, published annually, is a collection of poetry, essays and photography by students in the English department.

Swarm. The **Swarm** is the university yearbook published by the university and edited by a staff appointed by its student editor. Its main purposes are to crystallize college spirit and to provide a record of activities and events.

Link. The **Link** is an official publication of Howard Payne University published by the Office of University Advancement for communicating university news to alumni and friends.

The Yellow Jacket. A weekly newspaper is published by the university for covering campus news and furnishing students a medium for the expression of journalistic talent.

Academic Testing

Howard Payne University administers the following tests. Contact the Office of Student Life at 325-649-8017 for information about the test center location and testing dates.

ACT (American College Testing): Offered on national test dates only

CLEP (College Level Examination Program): Please contact the Office of Student Life for additional information regarding scheduling a CLEP exam. The exam fee is established by CLEP and is a minimum of \$65. A \$15 proctoring fee will be required of all non-Howard Payne University students. Both fees may be paid at the time the exam is taken. Personal checks and credit cards are accepted for payment of CLEP fees

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GMAT (Graduate Management Admissions Test): Applications for this computer-based test are available in Newman 210.

GRE (Graduate Record Examination): Applications for this computer-based test are available online. Howard Payne is not a testing center for the general GRE exam. Paper-based subject tests are administered at HPU on national test dates only.

LSAT (Law School Admission Test): Applications for and information about this test are available from the HPU political science department.

SAT I/II (Scholastic Aptitude Test): Offered on national test dates only

THEA (Texas Higher Education Assessment): Applications for this test are available from the HPU School of Education. However, this test is not given at HPU nor is the Quick THEA..

TEXES (Texas Examination of Educator Standards): To receive a teaching certificate in Texas, one must pass the appropriate TEXES tests. Applications for these tests are available from the HPU School of Education. The tests are offered on state test dates only.

Page 83 – Academic Information

Majors, Specializations, Degrees and Certificates Offered

Master of Arts in Youth Ministry

Academy of Freedom Multidisciplinary

Honors Program (BA, BS, BBA) •

Accounting (BBA) ▲**Art (BA, BS) •▲****Bible (BA) ▲****Biblical Languages (BA) ▲****Biology (BA, BS) •▲****Business Administration (BS, BBA) • ▲**

Business Education •

Finance

Management

Marketing

Business Management (BAAS)**Chemistry (BA, BS) • ▲****Christian Education (BA) ▲****Christian Studies (BAAS)****Communication (BA, BS) ▲**

Communication Studies •

Computer Information Systems

(BBA, BS) • ▲

Criminal Justice (BA, BS, BAAS) ▲**Cross-Cultural Studies (BA) ▲****Education •**

All-level Teaching Fields (BA, BS, BM)

EC 4th grade (BA, BS)

Middle School (BA, BS)

High School Teaching Fields (BA, BS)

(An ESL Endorsement may be

added to all teaching fields.)

English (BA) • ▲**Exercise and Sport Science (BS) •▲**

Coaching

Exercise and Sport Management

Intramural Recreation

Physical Education

Personal Trainer

Family Studies (BA, BS) ▲**General Studies (BAAS)****History (BA, BS) •▲**

American History

European History

Interdisciplinary Political Science (BA) • ▲

Political Consulting and Lobbying

Pre-law

Public Policy and Public Administration

Interdisciplinary Studies (BA, BS)**Liberal Arts and Sciences (BA)****Mathematics (BA, BS) • ▲****Multimedia (BA, BS)****Music (BA, BM) •▲**

Church Music

Music Education

Performance

Piano Pedagogy and Accompanying

Philosophy (BA) ▲**Political Science (BA) • ▲****Practical Theology (BA) ▲****Psychology (BA, BS) ▲****Social Studies Composite (BA, BS)****Social Work (BA, BS)****Spanish (BA) • ▲****Teaching English to Speakers of Other****Languages (TESOL) (BA) • ▲****Theatre (BA, BS) • ▲****Youth Ministry (BA) ▲**

Associate Degrees	Health Science	Ministry
Minors / Subject Concentrations		
Business Minors ▲		
Composite Business		
Small Business Management		
Interdisciplinary International Business		
Exercise & Sports Science Minors		
General		
Coaching		
Intramural Recreation Leadership		
Outdoor Recreation Leadership		
Youth Ministry		
Music Minors		
Church Music		
General		
Music Performance		
Physical Science •		
Sociology ▲		
Writing ▲		
Certificate Programs	International Business	Ministry Training
Pre-professional Studies (Not majors, minors, teaching fields, or certificate programs)		
Allied Health Science		
Dental Hygiene		
Pharmacy	Pre-engineering	
Physical Therapy	Pre-law	
Pre-dental	Pre-medical	
	Pre-veterinary	

▲ Indicates minor available.

• Indicates teacher certification program available.

Page 99 – Academic Information**Academic Probation and Suspension**

All students will be placed on academic probation at the end of any semester in which the cumulative grade point average does not meet the following conditions:

- A grade point average of 1.6 or above when a student has attempted thirty (30) or less semester hours.
- A grade point average of 1.8 or above when a student has attempted thirty-one (31) to sixty (60) semester hours.
- A grade point average of 2.0 or above when a student has attempted over sixty (60) semester hours.

Academic Probation

Students will be placed on academic probation at the end of any semester that the cumulative grade point average does not meet the published level noted above for each classification. Probation will be imposed only after the student has attempted a minimum of twelve semester hours. Students placed on academic probation are students in "academic peril" and the University is committed to assisting these students. A variety of academic support services are made available such as content tutoring, workshops, advising, and supplemental instruction.

Page 102 – Academic Information

TABLE II: Cumulative Hours Earned based on the Number of Full-Time Semesters of Enrollment

ACADEMIC YEARS COMPLETED	1	2	3	4	5					
SEMESTERS COMPLETED	1	2	3	4	5	6	7	8	9	10
SEMESTER HOURS REQUIRED TO BE COMPLETED	9	18	30	42	54	66	81	96	111	Complete

TABLE III: Number of Semester Hours Accepted in Transfer Converted to Full-Time Semesters

0-11 semester hours accepted:	equivalent to an incoming freshman
12-23 semester hours accepted:	equivalent to one semester completed
24-35 semester hours accepted:	equivalent to two semesters completed
36-47 semester hours accepted:	equivalent to three semesters completed
48-64 semester hours accepted:	equivalent to four semesters completed
65-76 semester hours accepted:	equivalent to five semesters completed
Over 76 hours will be reviewed on an individual basis.	

Page 103 – Academic Information**Required Documentation / Appeal Checklist**

If all required documentation is not submitted, the appeal will not be reviewed. Students are not allowed to attend class while their appeals are pending.

Due to the amount of time involved in preparing an appeal, students cannot expect to begin gathering the required supporting documentation on the final submission date and still have their appeal reviewed. The last date to submit an appeal to the Student Services and Academic Standing Committee is **by noon three working days prior to the beginning of the semester**. The last date to submit an appeal to the Final Appeals Committee is **5:00 p.m. on the second day of classes at the beginning of the semester**.

Required documentation includes: 1) Appeal Form with detailed information submitted by the student. 2) Student requested letter from the student's advisor which will provide insight about the student's academic performance and the advisor's recommendation about approving or denying the appeal. The letter from the advisor is to be submitted directly to the Student Services and Academic Standing Committee. The letter may be in the form of an email directed to Glenda Huff, Director of Student Aid (Financial Aid Suspension and/or Unsatisfactory Progress), Cheryl Mangrum, Associate Director of Admission (Provisional or Probational Admission), or Lana Wagner, Registrar (Academic Suspension and/or Unsatisfactory Progress). NOTE: If the student's advisor fails to submit the requested letter, the appeal will still be reviewed; **however**, the student must have requested the letter. Proof of the student's request, such as a copy of the letter to the advisor or a copy of an email to the advisor, must be submitted. Students have the option of asking another faculty member or staff member to write a letter to the Committee in support of the appeal.

Appeals denied by the Student Services and Academic Standing Committee may be reviewed, at the student's request, by the Final Appeals Committee. The student is required to submit additional information (more detailed) before the Final Appeals Committee will review the appeal. Students who desire may appear before the Final Appeals Committee in support of their appeal. Note: The file containing all supporting documentation submitted to the Student Services and Academic Standing Committee will be forwarded to the Final Appeals Committee for review with the additional information required for the second appeal review.

If an appeal is denied, the student may submit a second appeal, as outlined in the diagram, along with additional details and documentation of the extenuating circumstances that led to the student's unsatisfactory academic progress. The diagram below indicates where to submit particular appeals. Additional information related to student appeals may be found in the current Student Handbook.

Page 105 – Academic Information**Sources of Academic Credit**

Howard Payne University accepts transfer and limited other means of achieving academic credit, based on the **Principles of Accreditation** of the Southern Association of Colleges and Schools. These sources for achieving academic credit are described below. References in several locations in the Howard Payne University Catalog describe in fuller detail the university's policies and limitation on credit from sources other than Howard Payne University.

Page 107 – Academic Information**International Transfer Credit**

To be considered for transfer credit, official international transcripts must be evaluated by one of the following service providers before being submitted to Howard Payne University. This evaluation is required in addition to the submission of an official international transcript to Howard Payne University. The evaluation of international transcripts must be course-by-course.

Foreign Credentials Service of America
1910 Justin Lane
Austin, Texas 78757
Phone: 512/459-8428
Web: <http://www.fcsa.biz>

Global Credential Evaluators
P.O. Box 9203
College Station, Texas 77842
Phone 979/690-8912
Web: <http://www.gcevaluators.com>

Page 108 – Academic Information

International Academic Credential
Evaluators, Inc.
P.O. Box 2465
Denton, Texas 76202-2465
Phone: 972/664-1584
Web: <http://www.iacei.net>

International Education Research
Foundation
P.O. Box 66940
Los Angeles, California 90066
Phone: 310/390-6276
Web: <http://www.ierf.org>

Josef A. Silny and Associates, Inc.
International Education Consultants
P.O. Box 248233
Coral Gables, Florida 33124
Phone: 305/666-0233
Web: <http://www.jsilny.com>

World Education Services
P.O. Box 745
Old Chelsea Station
New York, New York 10113-0746
Phone: 212/966-6311
Web: <http://www.wes.org>

Credit by Examination

Howard Payne University encourages academically gifted students by providing a system of earning credit through examination. These examinations do not satisfy residence requirements and will not be made a part of the student's transcript until the student has successfully completed twelve semester hours of college work at Howard Payne University. Students who have taken or plan to take such advanced standing examinations as Advanced Placement, CLEP, ACT-PEP, DANTES or other nationally-recognized examinations are encouraged to submit scores or contact the Office of the Registrar. A maximum of 30 semester hours from CLEP, APP, and SAT/ACT scores may be applied toward a degree. A list of CLEP and APP Subject tests and required scores may be found in the Appendix of this catalog.

College Level Examination Program (CLEP)

1. Any student enrolled in Howard Payne is eligible for the tests which are subject to approval by the specific school and department in which the subject appears.
2. No subject attempted in class may be repeated by advanced standing examination.
3. An unacceptable score on an advanced standing examination requires that the student take the appropriate class if it is required on the degree plan.
4. Howard Payne University does not accept CLEP general tests.
5. Tests are administered by Howard Payne University's academic testing services.

Page 110 – Academic Information**Academic Advisement**

Each student, upon enrolling at Howard Payne University, is assigned a faculty advisor. When a student declares his major he should see the dean of the school in which that major is offered. Students who have not declared a major will be assigned to a special advisor until a major is chosen. If a student decides to change his major he should see the dean of the school in which his new major is offered.

Page 111 – Academic Information**Tutoring**

Tutoring services are available to all Howard Payne students. Tutoring is available in all general education areas (i.e. English, Math, Bible, Computer Science, History, Government, etc.). Times for services vary but are posted around the tutoring center and on the tutoring website.

The **Continuing Education** program will no longer be offered; however, special courses may be available from time to time.

Page 112 – Academic Information

“Continuing Education Refund of Fees Policy” deleted since the program is no longer offered.

Additional Academic Opportunities

Various Howard Payne University courses involve domestic or international travel as an integral component of the learning experience. Interested students should check course offerings each semester.

Another opportunity for students is through the Council for Christian Colleges and Universities. Students may participate in a variety of off-campus study opportunities to broaden their understanding of God's world and their place in it. Course descriptions for semester and summer academic programs administered by the CCCU are available in the Office of the Registrar.

The Council for Christian Colleges and Universities is an association of 100 member colleges and universities, all with comprehensive curricula rooted in the arts and sciences, and committed to the integration of scholarship, faith and service. Additionally, the council includes more than 40 affiliate campuses in 15 countries and an expanding network of partner organizations.

School of Business

Leslie Plagens, Dean

Faculty: Ray Bertrand, Charles Boland, Olga Carter, Tim Cooper, Trissa Cox, Mike Daub,
Mike Dillard, Priscilla Monson, Shawn Shreves, Lester Towell, Jeff Turner

The School of Business offers the following degree programs:

*Bachelor of Business Administration Degree with majors in Accounting and Computer Information Systems.

*Bachelor of Business Administration Degree with a major in Business Administration and specializations in Business Education, Finance, Management, and Marketing.

*Bachelor of Science Degree with majors in Business Administration and Computer Information Systems.

*Bachelor of Applied Arts and Sciences Degree with a composite major in Business Management (available only at designated campuses).

The School of Business offers a quality educational experience within a Christian environment. Students will learn the language, techniques, and functions involved in today's business environment. They will develop critical thinking skills, oral and written communication skills, and analytical skills for business applications in a societal context from a Christian perspective. They will also be able to recognize and demonstrate ethical behavior. Students will also gain an understanding and appreciation for the American Free Enterprise System as the force that has made possible the opportunity and realities of growth that American business has experienced.

The School of Business offers a Bachelor of Business Administration (BBA) and a Bachelor of Science (BS) degree. A student may choose to major in three areas which lead to a BBA: accounting, business administration, computer information systems. Additionally, a student majoring in business administration will choose to specialize in one of the following: business education, finance, management, or marketing. A student may choose to major in business administration leading to a Bachelor of Science degree. A student may choose a minor in accounting, business administration, computer information systems, or choose a minor in a nonrelated business field. The departments in the School of Business are: accounting, business administration, and computer information systems. The BBA and BS degree programs are accredited by the International Assembly for Collegiate Business Education. Under the Bachelor of Applied Arts and Sciences degree, the School of Business offers a composite major in business management. The BAAS degree in business is available only at designated campuses.

Page 118 – Business

Bachelor of Business Administration

General Education:

Bible	6 hours
BIB 1303 Introduction to the Old Testament	
BIB 1304 Introduction to the New Testament	
Computer Information Systems3 hours
English9 hours
ENG 1311 English Composition I	
ENG 1312 English Composition II	
Sophomore English Literature (3 hours)	
Oral and Written Communications6 hours
COM 1310 Fundamentals of Speech Communication and	
BUS 3332 Business Communication	
Fine Arts3 hours
Course to be chosen from Art, Music, Theatre	
Mathematics9 hours
MAT 1351 College Algebra	
MAT 2341 Finite Math	
MAT 3341 Introduction to Probability and Statistics	
Natural Science with Laboratory	4 hours
Exercise and Sport Science Activity (in addition to varsity sports)2-3 hours
Two hours of activity or ESS 2340 are required but four hours	
may be counted toward a degree.	
Social Science	9 hours
POS 2311 American Government	
6 hours from History, Psychology or Sociology; or a combination of	
3 hours History, Psychology, or Sociology and 3 hours Political Science ² .	
Economics6 hours
ECO 2311 Principles of Microeconomics	
ECO 2321 Principles of Macroeconomics	
Total General Education	57-58 hours

Page 121 – Accounting

Department of Accounting

Charles W. Boland, Head

The purpose of the accounting major is to prepare students to understand what accounting is, what accountants do, and how to use accounting information to make business decisions. Students majoring in accounting will be prepared to enter the accounting profession, work in related fields, or be able to enter graduate school. Technical and analytical skills will be developed. Students will be able to utilize accounting information to make business decisions. They will also be introduced to current accounting practices/techniques to enhance their understanding as well as employability.

The educational requirements for accountants to become a certified public accountant has increased to 150 credit hours due to the passage of the Accountancy Act of 1991. The department of accounting recognizes that not all accounting majors desire the designation, CPA. The department of accounting offers the Bachelor of Business Administration (BBA) in accounting.

Page 123 – Business Administration**Department of Business Administration**

Jeff Turner, Head

Business, Economics, Finance,
Management, and Marketing**Business**

The purpose of the business administration department is to prepare students for business and management careers, to teach in business fields, to function effectively in a global business environment, and/or to experience success in future graduate studies. Students majoring in business administration will develop critical thinking, decision making, oral and written communications, quantitative analysis, and information technology. Students will also demonstrate an understanding of the underlying theories and practices of business, and nonprofit organizations in the American Free Enterprise System.

Page 125 - Management

FINANCE 3301. FINANCIAL MANAGEMENT.

A managerial approach to finance topics including: valuation of financial assets, capital budgeting, cost of capital, risk, capital structure, dividend policy, and working-capital management. Fall, Spring.

Prerequisites: ACC 2321 and FIN 2341.

Three semester hours

Page 127 – Computer Information Systems**Department of Computer Information Systems**

Lester Towell, Head

The purpose of the computer information systems department is to serve the university in two major capacities. The department strives to prepare students for professional careers in computer information systems. Also, the department must prepare the general student body to become productive participants in our information society.

Students majoring in computer information systems will learn the language, techniques, and functions involved in information systems. Students will be prepared for an information technology position, for advanced studies in computer science, software engineering, or computer information systems, and to continue in the information technology profession.

The department of computer information systems offers the Bachelor of Business Administration (BBA) and the Bachelor of Science (BS) degrees in computer information systems.

Page 129 – Computer Information Systems

COMPUTER INFORMATION SYSTEMS 3310. BUSINESS APPLICATIONS IN EXCEL.

A study of advanced features of Microsoft Excel including those assessed in the Core MOUS exam. Students will expand their knowledge and develop spreadsheets that will address typical situations they would encounter in the business world. Spring.

Prerequisite: CIS 1339.

Three semester hours

Learning Centers

Howard Payne University operates three learning centers in Texas: Corpus Christi, El Paso and Midland. These centers are specifically designed to offer ministerial education and Christian training on site; therefore, these centers are a functioning branch of the School of Christian Studies. The establishment and operation of these centers at sites where these opportunities did not exist locally is a demonstration of the continuing mission of Howard Payne University to train people for ministry.

The curriculum offered at the centers is the same curriculum taught on the Brownwood campus, although the learning centers may offer only a portion of the curriculum available. The courses follow the same syllabi, utilize the same methods, receive the same credit, are taught by qualified, experienced faculty and are evaluated for direct comparability with the courses on the Brownwood campus.

General Education:

Students in Howard Payne's off-campus centers are required to meet the general education requirement for the bachelor's degrees as described on page 84 or for the Associate in Ministry degree as described on page 134. In Corpus Christi, students may enroll for courses other than Christian studies courses of this general education requirement through Del Mar Community College or Texas A&M University - Corpus Christi. Please contact the director of the center for a listing of the specific courses of these local institutions which match Howard Payne's requirement, plus information regarding transient enrollment at Corpus Christi.

In El Paso and Midland general education courses are offered by Howard Payne University or may be taken at local colleges and universities.

Corpus Christi Learning Center

Rev. Tony Celelli, Director
 South Texas School of Christian Studies
 7000 Ocean Drive
 Corpus Christi, Texas 78412-5502
 361-991-9403
 Degrees Offered: BAAS, BA, Associate in Ministry, Certificate in Ministry

El Paso Learning Center

Dr. Dag Sewell, Director
 1201-A Hawkins
 El Paso, Texas 79925-4941
 915-778-4815
 Degrees Offered: BAAS, BA, Associate in Ministry, Certificate in Ministry

Fort Worth Area Learning Center*

Dr. Arleen Atkins, Director
 Weatherford College
 225 College Dr.
 Weatherford, Texas 76086
 817-598-6213
 Degrees Offered: BAAS, BA, Associate in Ministry, Certificate in Ministry
***The program is being phased out and is no longer accepting new students.**

Page 137 - Bible**Midland Learning Center**

Mr. David Nobles, Director
 2400 Keswick Rd
 Midland, Texas 79705-2633
 432-634-0612
 Degrees offered: BAAS, Associate in Ministry, Certificate in Ministry

Howard Payne University offers the Certificate in Ministry program at the following locations in addition to Corpus Christi, El Paso, and Midland:

Dallas-Fort Worth Area

c/o Office of Extended Education
 Howard Payne University
 1000 Fisk St
 Brownwood, Texas 76801
 325-649-8600

Page 143 – Christian Education

CHRISTIAN EDUCATION 3360. FOUNDATIONS FOR CROSS-CULTURAL MINISTRY.

An introduction to the biblical basis for cross-cultural ministry with special emphasis given to mission strategy and education in the church. May be scheduled at other times when a resident missionary is available. Cross-credited with CCS 3360 and PTH 3360. Only three credit hours will be awarded for CCS 3360, PTH 3360, and CED 3360. Fall.

Prerequisite: BIB 1303, 1304. Three semester hours

Page 144 – Cross-Cultural Studies

Minor in Cross-Cultural Studies: (21 hours)

A minor in cross-cultural studies requires CCS 2189, 3200, 3311, 3360, 4341 and 9 hours chosen from CCS 3301, 3321, 3331, 3350, 3351, 4336, 4311.

Page 145 – Cross-Cultural Studies

CROSS-CULTURAL STUDIES 3200. SUPERVISED MINISTRY.

Opportunities will be provided for students to receive on-the-job experience in the practice of cross cultural ministry under supervision, and to be given evaluation and assessment of that experience. Cross credited with PTH 3200, CED 3200, and YMN 3200. Only two credit hours will be awarded for CCS 3200, PTH 3200, CED 3200, or YMN 3200. Fall, Spring.

Prerequisite: Junior standing, and CED 1100
 or PTH 1100 or YMN 1100. Two semester hours

CROSS-CULTURAL STUDIES 3350. INTERCULTURAL COMMUNICATION.

This course will examine major perspectives and theories of cross-cultural communication. Includes a comprehensive examination of how communication elements are shaped by social and cultural forces. Cross-credited with TSL 3350 and COM 3350. Only three credit hours will be awarded for TSL 3350, COM 3350, and CCS 3350. Fall.

Prerequisite: Sophomore standing or consent of instructor. Three semester hours

Page 146 – Cross-Cultural Studies

CROSS-CULTURAL STUDIES 3360. FOUNDATIONS FOR CROSS-CULTURAL MINISTRY.

An introduction to the biblical basis for cross-cultural ministry with special emphasis given to mission strategy and education in the church. May be scheduled at other times when a resident missionary is available. Cross-credited with PTH 3360 and CED 3360. Only three credit hours will be awarded for CCS 3360, PTH 3360, and CED 3360. Fall.

Prerequisite: BIB 1303,1304. Three semester hours

Page 146 – Cross-Cultural Studies

CROSS-CULTURAL STUDIES 4311. MODELS FOR CROSS-CULTURAL MINISTRY.
A survey of past approaches and a study of the current methods being utilized in cross-cultural ministry. Cross-credited with PTH 4311. Only three credit hours will be awarded for PTH 4311 and CCS 4311. Spring, odd years.
Prerequisite: BIB 1303, 1304. Three semester hours

Page 147 – Philosophy

PHILOSOPHY 1310. INTRODUCTION TO PHILOSOPHY. (PHIL 1301)
An introductory survey of the history and major figures in philosophy from the pre-Socratics through the postmodern triumvirate of Foucault, Rorty and Derrida from the vantage point of the Christian worldview. Fall.
Prerequisite: None. Three semester hours

PHILOSOPHY 2311. PHILOSOPHY: CLASSICAL TO RENAISSANCE. (PHIL 2316)
An in-depth analysis of the figures, trends and methodology of philosophical thought from Socrates to Montaigne. Fall, even years.
Prerequisite: PHI 1310 or consent of Instructor. Three semester hours

Page 149 – Practical Theology

PRACTICAL THEOLOGY 3360. FOUNDATIONS FOR CROSS-CULTURAL MINISTRY.
An introduction to the biblical basis for cross-cultural ministry with special emphasis given to mission strategy and education in the church. May be scheduled at other times when a resident missionary is available. Cross-credited with CCS 3360 and CED 3360. Only three credit hours will be awarded for CCS 3360, PTH 3360, and CED 3360. Fall.
Prerequisite: BIB 1303, 1304. Three semester hours

Page 150 – Practical Theology

PRACTICAL THEOLOGY 4311. MODELS FOR CROSS-CULTURAL MINISTRY.
A survey of past approaches and a study of the current methods being utilized in cross-cultural ministry. Cross-credited with CCS 4311. Only three credit hours will be awarded for PTH 4311 and CCS 4311. Spring, odd years.
Prerequisite: BIB 1303 and 1304. Three semester hours

Page 159 - Education

**ELEMENTARY: EARLY CHILDHOOD – GRADE 4
DEGREE PLAN**

General Education (Bachelor of Arts option)	Credit Hours
BIB 1303 Introduction to the Old Testament3
BIB 1304 Introduction to the New Testament3
ENG 1311 English Composition I3
ENG 1312 English Composition II3
ENG 2351, 2353, or 23733
ENG 3302 Children's Literature3
HIS 1310 U.S. History to 1877.3
HIS 1320 U.S. History Since 18773
MAT 1351 College Algebra3
MAT 1371 Mathematics for Elementary Teachers I3
MAT 3321 Mathematics for Elementary Teachers II3
BIO 1419 Life Science for Elementary Education4
PSC 1419 Physical Science for Elementary Education4

Page 159 - Education

BIO 3469, BIO 4459, GEO 1419, GEO 1449 or Natural Science with Lab chosen in consultation with Education Department	4
Foreign Language (must be taken in a single foreign language)	12
POS 2311 American Government	3
POS 2321 State and Local Government	3
Fine Arts elective (chosen from the approved list)	3
CIS 1339 Introduction to Information Technology	3
COM 1310 Fundamentals of Human Communication	3
ESS 4120 Fundamental Motor Activities	1
ESS 4327 Essentials of Elementary Physical Education	3
Total General Education	76 hours

General Education (Bachelor of Science option) Credit Hours

BIB 1303 Introduction to the Old Testament	3
BIB 1304 Introduction to the New Testament	3
ENG 1311 English Composition I	3
ENG 1312 English Composition II	3
ENG 2351, 2353, or 2373	3
ENG 3302 Children's Literature	3
HIS 1310 U.S. History to 1877	3
HIS 1320 U.S. History Since 1877	3
MAT 1351 College Algebra	3
MAT 1371 Mathematics for Elementary Teachers I	3
MAT 3321 Mathematics for Elementary Teachers II	3
BIO 1419 Life Science for Elementary Education	4
PSC 1419 Physical Science for Elementary Education	4
BIO 3469, BIO 4459, GEO 1419, GEO 1449 or Natural Science with Lab chosen in consultation with Education Department	4
Foreign Language	4
POS 2311 American Government	3
POS 2321 State and Local Government	3
Fine Arts elective (chosen from the approved list)	3
CIS 1339 Introduction to Information Technology	3
COM 1310 Fundamentals of Human Communication	3
ESS 4120 Fundamental Motor Activities	1
ESS 4327 Essentials of Elementary Physical Education	3
Total General Education	68 hours

Page 160 - Education**Interdisciplinary Core Curriculum Credit Hours**

(* = Courses are also part of general or professional education.)	
Language Arts	15
*ENG 1311 English Composition I	3
*ENG 1312 English Composition II	3
*ENG 2351, 2353 or 2373	3
*ENG 3302 Children's Literature	3
*COM 1310 Fundamentals of Human Communication	3
Mathematics	11
*MAT 1351 College Algebra	3
*MAT 1371 Math for Elementary Teachers I	3
*MAT 3321 Math for Elementary Teachers II	3
*EDU 4205 Teaching Math in the Elementary School	2
Science	14
*BIO 1419 Life Science for Elementary Education	4
*PSC 1419 Physical Science for Elementary Education	4

Page 160 - Education

*BIO 3469, BIO 4459, GEO 1419, or GEO 1449 or Natural Science with Lab chosen in consultation with Education Department	4
*EDU 4204 Teaching Science in the Elementary School	2
Social Studies	17
*HIS 1310 U.S. History to 1877	3
*HIS 1320 U.S. History Since 1877	3
*POS 2311 American Government	3
*POS 2321 State and Local Government	3
GEG 2310 Geography for Elementary Education	3
*EDU 4206 Teaching Social Studies in the Elementary School	2
Fine Arts	12
*Fine Arts Elective	3
ART 2311 Art for Elementary Teachers	3
MUS 3384 Music for Children	3
THR 4321 Creative Dramatics	3
Reading	12
REA 4345 Teaching Reading in the Elementary School	3
REA 4346 Teaching Reading in the Content Areas	3
REA 4347 Teaching Developmental Reading	3
REA 4348 Diagnosis & Remediation of Reading Difficulties	3
Total Core Curriculum Less Hours Counted Elsewhere	24 hours

Page 165 – Education**Requirements for All-level Teaching Fields Offered**

Music: Instrumental (72 hours) – MUS 0070 (6 semesters); MUS 1371, 1213, 1233, 1214, 1234, 2213, 2233, 2214, 2234, 4213, 2254, 3353, 3363; 4000, 4014; Applied Concentration, 14 hours; Applied Secondary, 4 hours, MUS 3266, 2147, 2167, 2187, 2188, 3384; One additional hour; Band (7 semesters), Instrumental Chamber Ensemble (1 semester), MUS 2157, 3265, 3286, 4253. **Choral (73 hours)** - MUS 0070 (6 semesters); MUS 1371, 1213, 1233, 1214, 1234, 2213, 2233, 2214, 2234, 4213, 2254, 3353, 3363, 4000, 4014; Applied Concentration, 14 hours; Applied Secondary, 4 hours, MUS 3266, 2147, 2167, 2187, 2188, 3384; One additional hour; Major Choral Ensemble (7 semesters), Second Vocal Ensemble (1 semester), MUS 2160, 2163, 3233, 3264, 3276. (All-level music available only as a Bachelor of Music degree).

Physical Education (43 hours) – ESS core (ESS 2340, 3303, 3304, 3325, and 4305) plus ESS 1301, 1350, 2110, 2260 or 2261, 2371, 3130, 3140, 4000, 4120, 4129, 4306, 4326, 4327, and 4328.

Page 172 – Exercise and Sport Science**Bachelor of Science in Exercise and Sport Science
Specializations/Minors**

Six specializations that lead to a Bachelor of Science degree and five minors are offered through the department of exercise and sport science. In addition, courses are offered to satisfy requirements for athletic training licensure eligibility in the State of Texas (see page 182).

Page 172 – Exercise and Sport Science

Coaching - 36 hours: ESS 1301, 3303, 3304, 4306, 4331; ESS 1351 or 1352; ESS 2110, 2260, 2261; 6 hours from ESS 2210, 2212, 2214, 2216, 2218, 2220, 2222, 2224, 2262, or 2263-a minimum of 1 coaching and 1 officiating class must be selected; ESS 1115, 2 hours from ESS 1101, 1102, 1103, 1104, 1105, 1106, 1116, 1117, 1118, 1120, 1137, 4 activity classes from Class A – ESS 1101, 1103, 1105, 1110, 1111, 1112, 1113, 1114, 1116, 1117, 1118, 1119, 1120, 1134, 1137 and/or Class B – ESS 1102, 1104, 1106, 1115, 1121, 1122, 1123, 1125, 1126, 1127, 1131, 1135, 1136 - 1 activity class per semester must be taken until the 7-hour requirement is completed.

Personal Trainer - 36 hours: ESS 1301, 3303, 3304, 4305, 4306, 4333, ESS 4134 or 4234; ESS 1351 or 1352; ESS 2110, 2260, 2261, ESS 2222 or ESS 1209 and 1110; ESS 3140, and any 4-6 activity classes from Class A – ESS 1101, 1103, 1105, 1110, 1111, 1112, 1113, 1114, 1116, 1117, 1118, 1119, 1120, 1134, 1137 and/or Class B – ESS 1102, 1104, 1106, 1115, 1121, 1122, 1123, 1125, 1126, 1127, 1131, 1135, 1136

Physical Education - 36 hours: ESS 1301, 1350, 2110, 2340, 2260 or 2261, 2371, 3130, 3140, 3303, 3304, 3325, 4305, 4306, 4327, and 1 activity class from Class A – ESS 1101, 1103, 1105, 1110, 1111, 1112, 1113, 1114, 1116, 1117, 1118, 1119, 1120, 1134, 1137 and/or Class B – ESS 1102, 1104, 1106, 1115, 1121, 1122, 1123, 1125, 1126, 1127, 1131, 1135, 1136

Physical Education with All-level Teacher Certification - 43 hours: ESS 1301, 1350, 2110, 2340, 2260 or 2261, 2371, 3130, 3140, 3303, 3304, 3325, 4000, 4120, 4129, 4305, 4306, 4326, 4327, and 4328.

Exercise and Sport Management - 36 hours: ESS 1301, 1350, 2110, 2340, 2371, 3130, 3140, 3303, 3304, 3325, 4305, 4306, 4331, 4333. (MGT 4321 may substitute for ESS 4331)

Exercise and Sport Science Intramural Recreation Specialization - 36 hours: ESS 1301, 4306, 2260, 2261, 4331, BUS 3351, ESS 1351 or 1352, ESS 2262, 2263, ESS 1209 and 1110, and/or 2222, and 4 hours chosen from ESS 2210, 2212, 2214, 2216, 2218, 2220, 2222, 2224, ESS 3140, 2 to 6 activity classes from Class A – ESS 1101, 1103, 1105, 1110, 1111, 1112, 1113, 1114, 1116, 1117, 1118, 1119, 1120, 1134, 1137 and/or Class B – ESS 1102, 1104, 1106, 1115, 1121, 1122, 1123, 1125, 1126, 1127, 1131, 1135, 1136, ESS 4131-1 to 2 hours.

Exercise and Sport Science General Minor - 24 hours: ESS 1301, 1350, 2340, 2260 or 2261, 3303, 3304, 3325, 4305, and 1 activity class from Class A – ESS 1101, 1103, 1105, 1110, 1111, 1112, 1113, 1114, 1116, 1117, 1118, 1119, 1120, 1134, 1137 and/or Class B – ESS 1102, 1104, 1106, 1115, 1121, 1122, 1123, 1125, 1126, 1127, 1131, 1135, 1136

Exercise and Sport Science Coaching Minor - 24 hours: ESS 1301, 4306, 4331, ESS 1351 or 1352, ESS 2260, 2261; 4 hours from ESS 2210, 2212, 2214, 2216, 2218, 2220, 2222, 2224, 2262, or 2263-a minimum of 1 officiating class must be selected.

Exercise and Sport Science Intramural Recreation Leadership Minor - 24 hours: ESS 4306, 2260, 2261, 4331, ESS 1351 or 1352, ESS 2262, 2263, 3140, 4 to 5 activity classes from Class A – ESS 1101, 1103, 1105, 1110, 1111, 1112, 1113, 1114, 1116, 1117, 1118, 1119, 1120, 1134, 1137 and/or Class B – ESS 1102, 1104, 1106, 1115, 1121, 1122, 1123, 1125, 1126, 1127, 1131, 1135, 1136, ESS 4131 - 1 to 2 hours.

Page 172 – Exercise and Sport Science

Exercise and Sport Science Outdoor Recreation Leadership Minor - 24 hours: ESS 4306, 2260, 2261, ESS 1351 or 1352, ESS 3270, 3271, 3272, 3 hours from one of the following series – ESS 1116, 1117, 1118 (Rock Climbing series), ESS 1102, 1104, 1106 (Scuba series), ESS 1101, 1120, 1105 (Alpine Skiing series, or ESS 1125, 1126, 1127 (Paintball series), ESS 3140, 2 or 3 activity classes from Class A – ESS 1101, 1103, 1105, 1110, 1111, 1112, 1113, 1114, 1116, 1117, 1118, 1119, 1120, 1134, 1137; Class B – ESS 1102, 1104, 1106, 1115, 1121, 1122, 1123, 1125, 1126, 1127, 1131, 1135, 1136; ESS 4131 - 1 to 2 hours.

Exercise and Sport Science Youth Ministry Minor - 24 hours: ESS 4306, ESS 1351 or 1352, ESS 3370, CED 2342, ESS 2261, 2 hours from ESS 2210, 2212, 2214, 2216, 2218, 2220, 2222, or 2224; 2 hours from ESS 2262 or 2263; ESS 1101, 1115; 3 activity classes from Class A – ESS 1101, 1103, 1105, 1110, 1111, 1112, 1113, 1114, 1116, 1117, 1118, 1119, 1120, 1134, 1137; Class B – ESS 1102, 1104, 1106, 1115, 1121, 1122, 1123, 1125, 1126, 1127, 1131, 1135, 1136; ESS 4131.

Page 180 - Exercise and Sport Science**EXERCISE AND SPORT SCIENCE 3270. WILDERNESS LEADERSHIP I.**

The Wilderness Leadership series (ESS 3270, 3271, and 3272) provides students interested in outdoor recreation leadership the opportunity to develop knowledge and skills in preparation for leading groups safely into the wild outdoors. The Wilderness Leadership series will culminate in a HPU certification declaring that the recipient has the necessary training to lead groups into the wild outdoors in accordance with their skill. Emphasis on land navigation and interpersonal relationships. Spring.

Prerequisite: None.

Two semester hours

EXERCISE AND SPORT SCIENCE 3271. WILDERNESS LEADERSHIP II.

The Wilderness Leadership series (ESS 3270, 3271, and 3272) provides students interested in outdoor recreation leadership the opportunity to develop knowledge and skills in preparation for leading groups safely into the wild outdoors. The wilderness Leadership series will culminate in a HPU certification stating that the recipient has the necessary training to lead groups into the wild outdoors in accordance with their skill. Emphasis on nutrition, food preparation, and group dynamics. Spring.

Prerequisite: ESS 3270 or consent of instructor.

Two semester hours

EXERCISE AND SPORT SCIENCE 3272. WILDERNESS LEADERSHIP III.

The Wilderness Leadership series (ESS 3270, 3271, and 3272) provides students interested in outdoor recreation leadership the opportunity to develop knowledge and skills in preparation for leading groups safely into the wild outdoors. The Wilderness Leadership series will culminate in a HPU certification declaring that the recipient has the necessary training to lead groups into the wild outdoors in accordance with their skill. Emphasis on trip planning and the management of hazards during wilderness travel.

Prerequisite: ESS 3271 or consent or instructor

Two semester hours

Page 181 – Exercise and Sport Science**Course Deleted –****EXERCISE AND SPORT SCIENCE 3370. WILDERNESS LEADERSHIP I.**

Page 182 – Exercise and Sport Science

EXERCISE AND SPORT SCIENCE 4331. ORGANIZATION AND ADMINISTRATION OF WELLNESS, SPORTS, AND RECREATION PROGRAMS.

A study of principles and practices used in the administration and organization of wellness, sports and recreation programs. Fall.

Prerequisite: Program admission, and junior standing, Three semester hours

Page 185 – Humanities**Bachelor of Applied Arts and Sciences - School of Humanities**

Under the Bachelor of Applied Arts and Sciences degree, the School of Humanities offers a major in Criminal Justice.

Major in Criminal Justice

General Education (Bachelor of Applied Arts and Sciences)49-50 hours
Major - Criminal Justice30 hours
Electives (with optional minor)24-31 hours
Electives (without optional minor)48-49 hours

Major - 30 hours

- CRJ 1310 Introduction to Criminal Justice
- CRJ 1320 Crime in America
- CRJ 3301 Introduction to Criminal Law
- CRJ 3360 Social Deviance
- CRJ 3330 Criminology
- CRJ 4370 Internship in Criminal Justice

Plus twelve (12) hours of additional criminal justice courses from the following: CRJ 2324, 2325, 2351, 3322, 3332, 3341, 3343, 3351, 3391, 4351, or 4361.

Page 186 - English

Students seeking secondary teaching certification may choose a Bachelor of Science composite degree in Secondary English Language Arts and Reading. This composite degree includes the following courses: ENG 1311, ENG 1312, six hours of sophomore surveys (chosen from ENG 2351, ENG 2353, or ENG 2373), COM 1310, REA 4346, ENG 3304, ENG 4360, and ENG 4000. In addition, choose from the following groups: nine hours of skills/developmental classes (ENG 3302, 4302, 4303, 4304, 4308, or 4336); nine hours of literature (ENG 4312, 4313, 4315, 4316, 4321, 4322, 4323, 4324, or 4325); and six hours of media knowledge/writing classes (PRL 1311, 1312, 2312, 3353, ENG 3303, 3305, or 3306). In the media knowledge/writing group, no more than three hours may be in English. This comprises 36 hours of English and twelve hours of related fields for a 48-hour program.

Page 194 – English as a Second Language

TEACHING ENGLISH TO SPEAKERS OF OTHER LANGUAGES 3350. INTERCULTURAL COMMUNICATION.

This course will examine major perspectives and theories of cross-cultural communication. It includes a comprehensive examination of how communication elements are shaped by social and cultural forces. Cross credited with COM 3350 and CCS 3350. Credit will not be given for TSL 3350, COM 3350, and CCS 3350. Fall.

Prerequisite: Sophomore standing or consent of instructor. Three semester hours

Page 195 – History, Political Science and Geography**Department of History, Political Science, and Geography**

Robert G. Mangrum, Head

Faculty: John Ferguson, Nancy Lee, Jennifer McNiece, Matthew McNiece,
Justin D. Murphy, John Nickols, Terry Scott, Joe Weatherby

Page 196 - History**Course Deleted –****HISTORY 2108. HISTORICAL RESEARCH METHODS AND WRITING.****Page 199 – Political Science****HISTORY 4351. AMERICAN CONSTITUTIONAL HISTORY**

A survey of the making of the Constitution, an overview of the political, social, cultural, and economic forces that have shaped constitutional interpretations, and an in-depth analysis of the Constitutional Law of the United States through a study of cases concerning governmental powers and individual rights. Cross credit with CRJ 4351 and POS 4351. Only three credit hours will be awarded for HIS 4351, CRJ 4351 and POS 4351. Spring, odd years.

Prerequisite: HIS 1310 and 1320 and POS 2311 or
consent of instructor. Three semester hours

Page 200 – Political Science

The political science curriculum offers course work leading to the **Bachelor of Arts Degree or Bachelor of Science Degree in Political Science** and requires thirty to thirty-one semester hours, which includes a nine-hour core consisting of POS 2311, 2321, and 2350. Students pursuing a Bachelor of Science degree in political science will need to take MAT 3341 Introduction to Probability and Statistics as their second math. Students must then select from the following five options:

General Political Science Option (30 hours): core plus POS 2351, 3381, 4392, and twelve advanced hours of political science, or no more than six hours from appropriate political science special studies classes or internships approved by the head of the department. Note: Students may take up to six hours of POS 3300 Regional Studies as topics change from semester to semester. This option is intended for majors who plan to enter government service or who intend to pursue a graduate degree in political science. The department recommends that students pursuing the Bachelor of Arts choose Spanish as their language requirement.

International Studies Option (33 hours): core plus three hours of POS 3100, POS 3321, 3361, 4389, GEG 3312, and nine hours selected from BUS 3335, CCS 4341, POS 3300, 3381, 4392, or no more than three hours of appropriate political science special studies classes or internships approved by the head of the department. Students may take ECO 2321 in lieu of POS 2350 within the Political Science core. This option is intended for majors who plan to enter diplomatic service or pursue a graduate degree in international relations or international studies. The department recommends that students pursuing the Bachelor of Arts choose Spanish as their language requirement. The department also recommends that students pursuing this option take HIS 2320 or HIS 2330 as part of their social studies general education requirement.

Page 200 – Political Science

Pre-Law Option (30 hours): core plus POS 3301, 4351, 4392, and three hours of 3161 and nine hours of advanced Political Science selected from POS 3311, 3312, 3341, 3361, 3391, 4354, or 4361. This option is intended for majors who plan to pursue a graduate degree in law school. The department recommends that students pursuing this option take 12 hours of Spanish to meet their language requirement.

Political Consulting and Lobbying Option (30 hours): core plus POS 2351, 4303, 4391, 4392, and nine advanced hours of Political Science selected from POS 3321, 3340, 3361, 3371, 3381, 3391, 4310, 4351, or no more than six hours of appropriate political science special studies classes or internships approved by the head of the department. This option is intended for majors who plan to enter governmental service or engage as lobbyists. The department recommends that students pursuing the Bachelor of Arts choose Spanish as their language requirement. Students may also take COM 2330 in lieu of COM 1310 for the general education requirement. The department also recommends that students pursuing this option have a minor in public relations.

Public Policy and Public Administration Option (36 hours): core plus POS 2351, 3312, 3340, 4303 or 4391, 4390, 4399, ENG 3306, BUS 3351 or PRL 3353, and MGT 3303. Students may take ECO 2321 in lieu of POS 2350 within the Political Science core. This option is intended for majors who plan to enter governmental service, pursue careers in public policy organizations, and graduate study in public administration. The department recommends that students pursuing the Bachelor of Arts choose Spanish as their language requirement. The department recommends that students pursuing this option minor in Spanish.

A minor in political science shall consist of eighteen to twenty-four hours, including POS 2311, 2321, 2350, 4392, and six to twelve advanced hours of political science chosen in consultation with the head of the department.

All prerequisites must carry a grade of "C" or better, or consent of the head of the department.

Course Deleted –**POLITICAL SCIENCE 2100. CURRENT EVENTS.****Page 201 – Political Science****POLITICAL SCIENCE 2321. TEXAS GOVERNMENT. (GOVT 2306)**

A study of the structure and functions of government in Texas on the state and local level and an examination of the state constitution. Fall, Spring.

Prerequisite: None.

Three semester hours

POLITICAL SCIENCE 2322. COMPARATIVE STATE AND LOCAL GOVERNMENT.

A comparative study of the structure and functions of state and local governments with an emphasis upon Texas government and the Texas constitution. This course is intended primarily for political science majors. Spring.

Prerequisite: None.

Three semester hours

POLITICAL SCIENCE 2351. STATISTICS FOR THE SOCIAL SCIENCES.

An introductory course in statistical measurement in the social sciences. Major emphasis on the meaning, limitations and applicability of statistical procedures. Cross-credited with CRJ 2351, PSY 2351, and SOC 2351. Only three credit hours will be awarded for CRJ 2351, SOC 2351, PSY 2351, or POS 2351. Fall.

Prerequisite: None.

Three semester hours

Page 201 – Political Science**POLITICAL SCIENCE 3100. INTERNATIONAL ORGANIZATIONS.**

A simulation of international organizations through competition in Model United Nations, Model Organization of American States, or Model Arab League. A maximum of three semester hours may be applied to the political science major or minor. Enrollment is limited with preference given to political science students. Fall, Spring
Prerequisite: Permission of instructor. One semester hour

Page 203 – Political Science**POLITICAL SCIENCE 4351. AMERICAN CONSTITUTIONAL HISTORY**

A survey of the making of the Constitution, an overview of the political, social, cultural, and economic forces that have shaped constitutional interpretations, and an in-depth analysis of the Constitutional Law of the United States through a study of cases concerning governmental powers and individual rights. Cross credit with CRJ 4351 and HIS 4351. Only three credit hours will be awarded for HIS 4351, CRJ 4351 and POS 4351. Spring, odd years.

Prerequisite: HIS 1310 and 1320 and POS 2311
or consent of instructor. Three semester hours

POLITICAL SCIENCE 4354. CONSTITUTIONAL THEORY.

An overview of the various legal and philosophical theories used to understand the U.S. Constitution. Special emphasis will be placed on relevant cases and the political process. Fall, even years.

Prerequisite: POS 2311 or consent of instructor. Three semester hours.

POLITICAL SCIENCE 4390. PUBLIC POLICY ANALYSIS.

An in-depth study of the processes for developing, implementing, and evaluating the effectiveness of public policy on the local, state, and national levels of government. Spring, even years.

Prerequisite: POS 2311 and 2321. Three semester hours.

Page 205 - Psychology**PSYCHOLOGY 2351. STATISTICS FOR THE SOCIAL SCIENCES. (PSYC 2317)**

An introductory course in statistical measurement in the social sciences. Major emphasis on the meaning, limitations and applicability of statistical procedures. Cross-credited with CRJ 2351, POS 2351, and SOC 2351. Only three credit hours will be awarded for CRJ 2351, POS 2351, SOC 2351, or PSY 2351. Fall.

Prerequisite: None. Three semester hours

Page 209 – Criminal Justice, Social Work, Sociology**Department of Criminal Justice, Social Work, and Sociology**

, Head

Lynn Humeniuk, Program Director of Criminal Justice

Faculty: Olga Carter, Daniel Humeniuk

Page 209 – Criminal Justice, Social Work, Sociology**Criminal Justice**

The criminal justice program offers degree choices in Bachelor of Arts, Bachelor of Science, or the Bachelor of Applied Arts and Sciences. To prepare majors in the field of criminal justice, emphasis will be placed on the roles of policing, courts, laws, and correctional systems at the local, state, federal and international levels. Sociological and psychological perspectives of offenders, victims, and professionals who interact in the criminal justice system will be explored and reviewed. Students taking introductory level courses in Criminal Justice will be able to understand the operations of the criminal justice system in social interaction as well as on an individual basis.

Students having a major in criminal justice must take thirty semester hours including CRJ 1310, 1320, 3301, 3330, 3360 and 4370. A choice of one of three hour classes from CRJ 2351, 3341, 3343, 3351, 3391, 4351, 4353 or 4361 must also be taken. Additional courses and internships will be decided in consultation with a faculty advisor depending on the career goals of the student and selected from the list of courses below.

For the general education requirements, students must select the following course: BIO 2489 Human Anatomy and Physiology I.

A minor in criminal justice shall consist of CRJ 1310 and 1320 and twelve additional semester hours chosen in consultation with a member from the criminal justice faculty.

Restorative Justice Concentration

The purpose of the courses in Restorative Justice is to provide students with an understanding of the basic principles of this particular field of criminal justice. Prevention and correctional programs are beginning to focus on providing an environment that will include victim, offender, families and communities. The appropriateness of this concentration depends upon the student's vocational objectives and will seek to integrate the fields of Criminal Justice, Sociology, Social Work, and Communication Studies. This concentration will not meet criteria for licensure or credentials in the vocation of professional mediator.

Students seeking a concentration in Restorative Justice should take the required twelve hours to include CRJ 2392 Restorative Justice in the Juvenile System, CRJ 2393 Principles of Restorative Justice, CRJ 3320 Special Topics in Restorative Justice, and CRJ 3359 Restorative Justice and Conflict Resolution.

All pre-requisites must carry a grade of "C" or better, or consent of instructor.

CRIMINAL JUSTICE 1101-4609. SPECIAL STUDIES.

Topics offered as demand reflects an interest in areas of criminal justice not covered by existing catalog courses. Course may be repeated when topic of study changes.

Prerequisite: Consent of instructor. One to six semester hours

Page 210 – Criminal Justice**Course Deletion –****CRIMINAL JUSTICE 2322. PROBLEMS OF CONTEMPORARY SOCIETY.****CRIMINAL JUSTICE 2351. STATISTICS FOR THE SOCIAL SCIENCES.**

An introductory course in statistical measurement in the social sciences. Major emphasis on the meaning, limitations and applicability of statistical procedures. Cross-credited with POS 2351, PSY 2351, and SOC 2351. Only three credit hours will be awarded for POS 2351, PSY 2351, SOC 2351, or CRJ 2351. Fall.

Prerequisite: None.

Three semester hours

Page 210 – Criminal Justice**Course Deletion –**
CRIMINAL JUSTICE 2360. SOCIAL DEVIANCE.**CRIMINAL JUSTICE 2390. PRINCIPLES OF RESTORATIVE JUSTICE.**

An introduction to the basic principles and terminology of restorative justice as it interacts in our society and on a global basis. A historical perspective, studies in the field of restorative justice and the environments in which they take place will be reviewed, as well. Cross-credited with SOC 2390 and SWK 2390. Only three credit hours will be awarded for CRJ 2390, SOC 2390, and SWK 2390. Spring, even years.

Prerequisite: None. Three semester hours

CRIMINAL JUSTICE 2392. RESTORATIVE JUSTICE IN THE JUVENILE SYSTEM.

A course designed to focus on the juvenile justice system as it relates to restorative justice. A comparison of restorative justice practices in the United States as well as with other countries who utilize this process. Victim/Offender Mediation, Family Conferencing, Neighborhood Conferencing and Peacekeeping Circles will be explored and practiced in class. Cross-credited with SOC 2392 and SWK 2392. Only three hours will be awarded for CRJ 2392, SOC 2392, and SWK 2392. Spring, odd years.

Prerequisite: CRJ 2390, SOC 2390, or SWK 2390. Three semester hours

CRIMINAL JUSTICE 3320. SPECIAL TOPICS IN RESTORATIVE JUSTICE.

An in-depth study of a specific topic as it relates to issues in Restorative Justice. Topics included, but not limited to review, would be poverty, religious institutions, Educational systems, court systems, or victims and offenders. This special focus will be determined by sociological, political, cultural and economic climates within the United States and on a global basis. Cross-credited with SOC 3320. Only three semester hours will be awarded to CRJ 3320 or SOC 3320. Fall, odd years.

Prerequisite: CRJ 2390, SOC 2390, or SWK 2390 and
Sophomore standing or above. Three semester hours

CRIMINAL JUSTICE 3322. PROBLEMS OF CONTEMPORARY SOCIETY.

An examination of major social problems of modern western society, including issues of racial conflict, war, civil rights, social movements, the mass media, crime and mental illness. The topics will vary from year to year depending upon the instructor's emphasis. Cross-credited with SOC 3322 and SWK 3322. Only three credit hours will be awarded for SOC 3322, SWK 3322, and CRJ 3322. Spring.

Prerequisite: None. Three semester hours

Page 211 – Criminal Justice**CRIMINAL JUSTICE 3359. RESTORATIVE JUSTICE AND CONFLICT RESOLUTION.**

This course will examine the general principles of the mediation process, particularly as it relates to communication in the criminal justice area of Restorative Justice. Skills will be developed through an interaction of theory, practice and analysis. Cross-credited with COM 3360 and SOC 3359. Only three semester hours will be awarded for COM 3360, CRJ 3359, or SOC 3359. Fall, even years.

Prerequisite: CRJ 2393 and Sophomore standing or above. Three semester hours

CRIMINAL JUSTICE 3360. SOCIAL DEVIANCE.

The psychological, biological and sociological aspects of socially deviant behavior. Theories pertaining to social deviance will be examined and social control laws, policies and effectiveness of rehabilitative programs will be examined. Cross-credited with SOC 3360. Only three credit hours will be awarded for CRJ 3360, and SOC 3360. Fall, odd years.

Prerequisite: CRJ 1310 or SOC 1311. Three semester hours

Page 211 – Criminal Justice**CRIMINAL JUSTICE 4351. AMERICAN CONSTITUTIONAL HISTORY**

A survey of the making of the Constitution, an overview of the political, social, cultural, and economic forces that have shaped constitutional interpretations, and an in-depth analysis of the Constitutional Law of the United States through a study of cases concerning governmental powers and individual rights. Cross credit with HIS 4351 and POS 4351. Only three credit hours will be awarded for HIS 4351, POS 4351 and CRJ 4351. Spring, odd years.

Prerequisite: HIS 1310 and 1320 and POS 2311
or consent of instructor. Three semester hours

Page 212 – Sociology**Sociology**

Students selecting sociology will be seeking a broad base of academic knowledge in the subject. The thrust of this program is to expose students' practical training to a number of areas of sociological inquiry, equipping them for a wide range of careers in which a knowledge of the structure, organization and processes of human society within a global perspective is essential for successful future leadership based on Christian values.

The department of sociology offers only a minor. Students pursuing a minor in sociology are required to complete SOC 1311, 2351, 3322, 3361, and six additional semester hours chosen in consultation with a member of the sociology faculty. Additional courses and/or internships will be selected in consultation with a faculty advisor in keeping with the student's career objectives. Eighteen to twenty-four semester hours are required for the sociology minor. All prerequisites must carry a "C" or better or consent of the instructor.

Course Deletion –**SOCIOLOGY 2322. PROBLEMS OF CONTEMPORARY SOCIETY. (SOCI 1306)****Page 213 - Sociology****SOCIOLOGY 2351. STATISTICS FOR THE SOCIAL SCIENCES.**

An introductory course in statistical measurement in the social sciences. Major emphasis on the meaning, limitations and applicability of statistical procedures. Cross-credited with CRJ 2351, POS 2351, and PSY 2351. Only three credit hours will be awarded for CRJ 2351, POS 2351, PSY 2351, or SOC 2351. Fall.

Prerequisite: None. Three semester hours

Course Deletion –**SOCIOLOGY 2360. SOCIAL DEVIANCE.****SOCIOLOGY 2390. PRINCIPLES OF RESTORATIVE JUSTICE.**

An introduction to the basic principles and terminology of restorative justice as it interacts in our society and on a global basis. A historical perspective, studies in the field of restorative justice and the environments in which they take place will be reviewed, as well. Cross-credited with CRJ 2390 and SWK 2390. Only three credit hours will be awarded for CRJ 2390, SWK 2390, and SOC 2390. Spring, even years.

Prerequisite: None. Three semester hours

SOCIOLOGY 2392. RESTORATIVE JUSTICE IN THE JUVENILE SYSTEM.

A course designed to focus on the juvenile justice system as it relates to restorative justice. A comparison of restorative justice practices in the United States as well as with other countries who utilize this process. Victim/Offender Mediation, Family Conferencing, Neighborhood Conferencing and Peacekeeping Circles will be explored and practiced in class. Cross-credited with CRJ 2392 and SWK 2392. Only three hours will be awarded for CRJ 2392, SWK 2392, and SOC 2392. Spring, odd years.

Prerequisite: CRJ 2390, SOC 2390, or SWK 2390. Three semester hours

Page 213 - Sociology**SOCIOLOGY 3320. SPECIAL TOPICS IN RESTORATIVE JUSTICE.**

An in-depth study of a specific topic as it relates to issues in Restorative Justice. Topics included, but not limited to review, would be poverty, religious institutions, Educational systems, court systems, or victims and offenders. This special focus will be determined by sociological, political, cultural and economic climates within the United States and on a global basis. Cross-credited with CRJ 3320. Only three semester hours will be awarded to CRJ 3320 or SOC 3320. Fall, odd years.

Prerequisite: CRJ 2390, SOC 2390, or SWK 2390 and
Sophomore standing or above. Three semester hours

SOCIOLOGY 3322. PROBLEMS OF CONTEMPORARY SOCIETY. (SOCI 1306)

An examination of major social problems of modern western society, including issues of racial conflict, war, civil rights, social movements, the mass media, crime and mental illness. The topics will vary from year to year depending upon the instructor's emphasis. Cross-credited with CRJ 3322 and SWK 3322. Only three hours credit will be awarded for CRJ 3322, SWK 3322, or SOC 3322. Spring.

Prerequisite: None. Three semester hours

Page 214 – Sociology, Social Work**SOCIOLOGY 3360. SOCIAL DEVIANCE.**

The psychological, biological and sociological aspects of socially deviant behavior. Theories pertaining to social deviance will be examined and social control laws, policies and effectiveness of rehabilitative programs will be examined. Cross-credited with CRJ 3360. Only three credit hours will be awarded for CRJ 3360, and SOC 3360. Fall, odd years.

Prerequisite: CRJ 1310 or SOC 1311. Three semester hours

SOCIOLOGY 3359. RESTORATIVE JUSTICE AND CONFLICT RESOLUTION.

This course will examine the general principles of the mediation process, particularly as it relates to communication in the criminal justice area of Restorative Justice. Skills will be developed through an interaction of theory, practice and analysis. Cross-credited with COM 3360 and CRJ 3359. Only three semester hours will be awarded for COM 3360, CRJ 3359, or SOC 3359. Fall, even years.

Prerequisite: CRJ 2390, SOC 2390, or SWK 2390 and
Sophomore standing or above. Three semester hours

Page 215 – Social Work**Course Deletion –****SOCIAL WORK 2322. PROBLEMS OF CONTEMPORARY SOCIETY.****SOCIAL WORK 2390. PRINCIPLES OF RESTORATIVE JUSTICE.**

An introduction to the basic principles and terminology of restorative justice as it interacts in our society and on a global basis. A historical perspective, studies in the field of restorative justice and the environments in which they take place will be reviewed, as well. Cross-credited with CRJ 2390 and SOC 2390. Only three credit hours will be awarded for CRJ 2390, SOC 2390, and SWK 2390. Spring, even years.

Prerequisite: None. Three semester hours

Page 215 – Social Work**SOCIAL WORK 2392. RESTORATIVE JUSTICE IN THE JUVENILE SYSTEM.**

A course designed to focus on the juvenile justice system as it relates to restorative justice. A comparison of restorative justice practices in the United States as well as with other countries who utilize this process. Victim/Offender Mediation, Family Conferencing, Neighborhood Conferencing and Peacekeeping Circles will be explored and practiced in class. Cross-credited with CRJ 2392 and SOC 2392. Only three hours will be awarded for CRJ 2392, SOC 2392, and SWK 2392. Spring, odd years.

Prerequisite: CRJ 2390, SOC 2390, or SWK 2390. Three semester hours

SOCIAL WORK 3303. HUMAN BEHAVIOR AND THE SOCIAL ENVIRONMENT I.

This course is the study of the complex relationships between human beings and their environment that bear upon human growth, dynamics of human behavior, individual and small group systems and the implications for social work practice. The objectives of this course include providing students with a social systems approach to understanding behavior, from individuals as systems through the person-in environment context of families, groups, interactions between biological, social, psychological, institutional, economic and cultural systems as they impact and are impacted by individuals. This is a required course for all social work majors. Fall.

Prerequisite: PSY 1311, SOC/SWK 1315,
or consent of instructor. Three semester hours

Page 216 – Social Work**SOCIAL WORK 3322. PROBLEMS OF CONTEMPORARY SOCIETY.**

An examination of major social problems of modern western society, including issues of racial conflict, war, civil rights, social movements, the mass media, crime and mental illness. The topics will vary from year to year depending upon the instructor's emphasis. Cross-credited with CRJ 3322 and SOC 3322. Only three credit hours will be awarded for CRJ 3322, SOC 3322, and SWK 3322. Spring.

Prerequisite: None. Three semester hours

Page 223 – Music and Fine Arts**School of Music and Fine Arts**

Robert Tucker, Dean

Department of Music

Faculty: Corey Ash, Lance Beaumont, Celeste Church, Gregory Church,
Monte Garrett, Stephen Goacher, Diane Owens, Allen Reed, Elizabeth Wallace

Page 225 - Music**Music Minors**

General Music-18 hours: MUS 1301, MUS 1371, MUS 2353 (or 1353), MUS 3384, 2 hours of music electives not to include ensembles, Class Piano-2 hours or 1 hour + 1 hour Guitar (pianists should take applied piano) MUS 0070 (2 semesters). To receive a music scholarship, you must enroll in a major ensemble each semester.

Church Music-19 hours: MUS 1301, MUS 1371, MUS 2264, MUS 3282, MUS 3266, MUS 3384, Class Piano-2 hours or 1 hour + 1 hour Guitar (pianists should take applied piano + guitar), Applied Study- 2 semesters, MUS 0070 (3 semesters). To receive a music scholarship, you must enroll in a major ensemble each semester.

Page 225 - Music

Music Performance-19 hours: MUS 1301, MUS 1371, MUS 2353 (or 1353), MUS 3266, Class Piano- 2 semesters (pianists have 2 elective hours), Applied Study-6 semesters, MUS 0070 (4 semesters). To receive a music scholarship, you must enroll in a major ensemble each semester.

Six (6) advanced hours (3000-4000 level courses) are not required for the minors in General Music or Music Performance.

Page 227 – Music

**Bachelor of Music in Performance
Voice Concentration**

General Education42 hours
Language (one semester of French)3 hours
Electives11 hours
Music80 hours
Applied26
Concentration22
Secondary4
Theory20
Lower Division16
MUS 1213, 1233 Theory I	
MUS 1214, 1234 Theory II	
MUS 2213, 2233 Theory III	
MUS 2214, 2234 Theory IV	
Upper Division4

Page 228 – Music

**Bachelor of Music in Performance
Piano Concentration**

General Education42 hours
Language (one semester of French)3 hours
Free Electives11 hours
Music78 hours
Applied28
Concentration24
Secondary4
Theory20
Lower Division16
MUS 1213, 1233 Theory I	
MUS 1214, 1234 Theory II	
MUS 2213, 2233 Theory III	
MUS 2214, 2234 Theory IV	
Upper Division4

Page 229 – Music

**Bachelor of Music in Performance
Organ Concentration**

General Education42 hours
Language (one semester of French)3 hours
Electives11 hours
Music79 hours
Applied28
Concentration24
Secondary4
Theory20
Lower Division16
MUS 1213, 1233 Theory I	
MUS 1214, 1234 Theory II	
MUS 2213, 2233 Theory III	
MUS 2214, 2234 Theory IV	
Upper Division4

Page 230 – Music

**Bachelor of Music in Performance
Instrumental Concentration
(non-keyboard)**

General Education42 hours
Electives10 hours
Music80 hours
Applied28
Concentration24
Secondary4
Theory20
Lower Division16
MUS 1213, 1233 Theory I	
MUS 1214, 1234 Theory II	
MUS 2213, 2233 Theory III	
MUS 2214, 2234 Theory IV	
Upper Division4

Page 231 – Music

**Bachelor of Music in Piano
Pedagogy and Accompanying**

General Education42 hours
Language (one semester of French)3 hours
Free Electives11 hours
Music78 hours
Applied20
Concentration16
Secondary4

Page 231 – Music

Theory20
Lower Division16
MUS 1213, 1233 Theory I	
MUS 1214, 1234 Theory II	
MUS 2213, 2233 Theory III	
MUS 2214, 2234 Theory IV	
Upper Division4

Page 232 – Music**Bachelor of Music in Church Music and Worship**

General Education42 hours
Electives3 hours
PTH 4391 Biblical Interpretation is strongly recommended as an elective course	
Communication/Theatre6 hours
RTV 2319 Television Production I	
ONE from the following:	
PRL 3339 Computer Graphics I	
THR 2371 Fundamentals of Acting	
Music80-81 hours
Applied20
Concentration14
Secondary4
Guitar2
MUS 2177 Class Guitar	
*Private guitar study may be substituted with instructor approval	
Theory20
Lower Division16
MUS 1213, 1233 Theory I	
MUS 1214, 1234 Theory II	
MUS 2213, 2233 Theory III	
MUS 2214, 2234 Theory IV	
Upper Division4

Page 234 – Music**Bachelor of Music in Music Education – Instrumental**

General Education (page 233)56 - 57 hours
Professional Education21 hours
EDU 3310 Foundations I (Psychological)	
EDU 3330 Foundations II (Philosophical)	
EDU 4339 Secondary Educational Technology	
EDU 4349 Elementary Instructional Resources	
EDU 4365 Student Teaching in All Grades	
EDU 4390 Student Teaching in All Grades	
EDU 4000 TExES Review	
REA 4346 Teaching Reading in the Content Areas	
Music62 hours
Applied18
Concentration14
Secondary4

Page 234 – Music

Theory20
Lower Division16
MUS 1213, 1233 Theory I	
MUS 1214, 1234 Theory II	
MUS 2213, 2233 Theory III	
MUS 2214, 2234 Theory IV	
Upper Division4

Page 235 – Music**Bachelor of Music in Music Education – Choral**

General Education (page 233)56 - 57 hours
Professional Education21 hours
EDU 3310 Foundations I (Psychological)	
EDU 3330 Foundations II (Philosophical)	
EDU 4339 Secondary Educational Technology	
EDU 4349 Elementary Instructional Resources	
EDU 4365 Student Teaching in All Grades	
EDU 4390 Student Teaching in All Grades	
EDU 4000 TExES Review	
REA 4346 Teaching Reading in the Content Areas	
Music62 hours
Applied18
Concentration14
Secondary4
Theory20
Lower Division16
MUS 1213, 1233 Theory I	
MUS 1214, 1234 Theory II	
MUS 2213, 2233 Theory III	
MUS 2214, 2234 Theory IV	
Upper Division4

Page 236 – Music**Bachelor of Arts - Music**

General Education49 - 50 hours
Bible 1303, 13046
English 1311, 1312 and Sophomore Literature9
Fine Arts from the approved list (Theatre or Art)3
Mathematics 1351 or above3
Laboratory Science8
Physical Science - 4 hours and Life Science - 4 hours	
Political Science 2311 and one history course6
Social Science (Geography, History, Psychology, Sociology, Political Science)6
Computer Information Systems 13393
Physical Education (ESS Activity or ESS 2340)2 - 3
Oral Communication Studies 13103
Language12 hours
Non-music Electives (9 hours 3000 and above)10-13 hours
Music54-56 hours

Page 236 – Music

Applied Concentration	11
Theory	18
Lower Division	16
MUS 1213, 1233 Theory I	
MUS 1214, 1234 Theory II	
MUS 2213, 2233 Theory III	
MUS 2214, 2234 Theory IV	
Upper Division	4

Page 237 – Music – Applied Lessons / Techniques**MUSIC 1127. CLASS PIANO II. PROFICIENCY/SECONDARY TRACK**

A continuation of MUS 1126, for music majors and minors. This course includes work on major scales, late elementary repertoire, diatonic harmonization, sight-reading, and simple hymns. Fall only.

Prerequisite: MUS 1126 completed with a grade of "C" or better;
completion of MUS 1213 and MUS 1233. One semester hour

Page 238 – Music – Techniques**MUSIC 1128. CLASS PIANO III. PROFICIENCY/SECONDARY TRACK.**

A continuation of MUS 1127 in the Piano Proficiency/Secondary track for music, music education, and church music majors. This course includes all major, natural and harmonic minor scales, intermediate repertoire, increased emphasis on sight-reading of hymns, melodic harmonization using non-diatonic harmony, and open-score reading. Spring only.

Prerequisite: MUS 1127 completed with a grade of "C" or better;
completion of MUS 2213 and MUS 2233. One semester hour

MUSIC 1129. CLASS PIANO IV. PROFICIENCY/SECONDARY TRACK.

The culmination of the four-semester Piano Proficiency/Secondary track for music, music education, and church music majors. Successful completion of this course, with a grade of "B" or better, will satisfy the Piano Proficiency/Secondary requirements. The course includes intermediate repertoire, melodic harmonization employing borrowed and altered augmented chords, all major, natural, harmonic and melodic minor scales, emphasis on sight-reading hymns and chorales, choral and instrumental open score, and transposition including vocal and instrumental transpositions. Fall only.

Prerequisite: MUS 1128 completed with a grade of "C" or better;
completion of MUS 2214 and MUS 2234. One semester hour

Page 241 – Music – Education and Pedagogy**MUSIC 3266. ELEMENTARY CONDUCTING.**

Hand and baton techniques developed in laboratory experience. Group and individual practice is supervised with drills in rhythmic patterns, tempo marking, phrasing and dynamics. Fall.

Prerequisite: MUS 1214 and 1234. Two semester hours

MUSIC 4270. GUITAR PEDAGOGY.

A study of guitar instructional principles and methods as expressed in historical and contemporary literature. Study of classical guitar technique, plectrum technique, anatomy of the hand, and guitar construction. Fall, odd years.

Prerequisite: None. Two semester hours

Page 242 – Music – Theory and Composition**Course Deletion –****MUSIC 1103. FUNCTIONAL KEYBOARD HARMONY I.**

Page 242 – Music – Theory and Composition**Course Deletion –****MUSIC 1104. FUNCTIONAL KEYBOARD HARMONY II.****MUSIC 1233. SIGHT SINGING AND EAR TRAINING I.**

An applied skills course designed to develop musicianship through exercises and drill in singing (using solfage) and melodic, harmonic, and rhythmic dictation. Class meets two hours per week. Fall only.

Prerequisite: Concurrent enrollment in MUS 1213. Two semester hours

MUSIC 1234. SIGHT SINGING AND EAR TRAINING II.

A continuation of MUS 1233. An applied skills course designed to develop musicianship through exercises and drill in singing (using solfage) and melodic, harmonic, and rhythmic dictation. Class meets two hours per week. Spring only.

Prerequisite: Concurrent enrollment in MUS 1214. Two semester hours

Course Deletion –**MUSIC 2103. FUNCTIONAL KEYBOARD HARMONY III.****MUSIC 1213. MUSIC THEORY I.**

A study of diatonic chords in the major and minor modes, including principles of voice leading and composition in four-part chorale style as practiced by composers of the Common Practice period. For music majors only. Fall only.

Prerequisite: Concurrent enrollment in MUS 1233. Two semester hours

MUSIC 1214. MUSIC THEORY II.

Continuation of MUS 1213. A study of diatonic chords in the major and minor modes, including principles of voice leading and composition in four-part chorale style as practiced by composers of the Common Practice period. Spring only.

Prerequisite: MUS 1213 with a grade of "C" or better, and/or concurrent enrollment in MUS 1234. Two semester hours

Page 243 – Music – Theory and Composition**Course Deletion - MUSIC 2104.****FUNCTIONAL KEYBOARD HARMONY IV.****MUSIC 2233. SIGHT SINGING AND EAR TRAINING III.**

A continuation of MUS 1234. An applied skills course designed to develop musicianship through exercises and drill in singing (using solfage) and melodic, harmonic, and rhythmic dictation. Class meets two hours per week. Fall only.

Prerequisite: Concurrent enrollment in MUS 2213. Two semester hours

MUSIC 2234. SIGHT SINGING AND EAR TRAINING IV.

A continuation of MUS 2233. An applied skills course designed to develop musicianship through exercises and drill in singing (using solfage) and melodic, harmonic, and rhythmic dictation. Class meets two hours per week. Spring only.

Prerequisite: Concurrent enrollment in MUS 2214. Two semester hours

MUSIC 2213. MUSIC THEORY III.

Continuation of MUS 1214, concentrating on the chromatic materials of the Common Practice and Romantic periods. Includes written and aural exercises in analysis, harmonization and composition in the appropriate style. Fall only.

Prerequisite: Successful completion of MUS 1214 with a grade of "C" or better, and concurrent enrollment in MUS 2233. Two semester hours

Page 243 – Music – Theory and Composition**MUSIC 2214. MUSIC THEORY IV.**

Continuation of MUS 2213. A study of the techniques found in Impressionism through current theoretical practices, with an emphasis on major trends of the twentieth century. Includes written and aural exercises in analysis, harmonization and composition in the appropriate style. Spring only.

Prerequisite: Successful completion of MUS 2213 with a grade of "C" or better, and/or concurrent enrollment in MUS 2234. Two semester hours

MUSIC 2247. JAZZ FUNDAMENTALS.

Introduction to jazz harmony and scales. Drill in ear training and keyboard. Fall, even years. Prerequisite: MUS 1214 and 1234 with a grade of "B" or better. Two semester hours

MUSIC 3233. CHORAL ARRANGING.

A practical course in arranging for various combinations of voices and practice in writing piano accompaniments in both the traditional and contemporary styles. Fall, even years.

Prerequisite: MUS 2214 and 2234. Two semester hours

MUSIC 4213. FORM AND ANALYSIS.

A study of the structure of music; motif and phrase, lied, rondo, variation, sonata and programmatic forms. Fall.

Prerequisite: MUS 2214 and 2234. Two semester hours

MUSIC 4253. ORCHESTRATION.

A study of the principles of orchestration. The course is designed also for original productiveness in the instrumental areas of composition. Spring, even years.

Prerequisite: MUS 2214 and 2234. Two semester hours

Page 244 – Music – History and Literature**MUSIC 4205. GUITAR LITERATURE.**

A study of the literature for the guitar from Renaissance to the present. Course will also contain an introduction to Lute Literature and lute tablature. Spring, even years.

Prerequisite: MUS 3353, MUS 3363 Two semester hours

Page 246 – Music - Ensembles**MUSIC 1146. GUITAR ENSEMBLE.**

Ensemble comprised of classical guitars performing literature of all style periods. This course is required of music performance majors, music education majors, and Bachelor of Arts majors with guitar emphasis. Course is open to all University students by audition.

Prerequisite: Membership by Audition One semester hour

Page 250 - Art**ART 3332. PHOTOGRAPHY AS AN ART FORM.**

Instruction in photography as an art form with emphasis on history, composition and technical procedures of developing and printing in black and white. The student must furnish his/her own 35mm single lens reflex camera. Six hours per week, classroom and darkroom. Fall.

Prerequisite: None. Three semester hours

ART 3333. PHOTOGRAPHY II.

An extension of study into the possibilities of photography as an art form using a digital camera. Students must furnish own digital camera. Six hours per week, classroom and laboratory. Spring.

Prerequisite: ART 3332 or consent of instructor. Three semester hours

Page 251 – Communication and Theatre**Department of Communication and Theatre**

Nancy Jo Humfeld, Head

Faculty: Kim Bryant, Nicholas Ewen, Julie Welker

Page 252 – Communication and Theatre**MAJORS**

The department of communication and theatre offers two choices of majors:

Communication Major:

The communication major is a thirty-nine hour interdisciplinary major which is comprised of an 18 hour core of communication classes and a 21 hour specialization in communication studies. Under this major, students may pursue a Bachelor of Arts or a Bachelor of Science degree, and may pursue Texas teacher certification for speech communication with a communication studies emphasis.

The communication core consists of:

COM 1310	Fundamentals of Human Communication
COM 2350 or 2320	Nonverbal Communication or Interpersonal Communication
COM 2344	Voice and Diction
PRL 1312	Public Relations Writing
PRL 3339	Digital Image Manipulation
RTV 1311	Survey of Mass Communication

Specializations include:

Communication Studies COM 3333, 4310, 4343 and 12 hours chosen from 2320, 2330 or 2350, 3312, 3324, 3341, 3350, 3360, or 3370

Theatre Major

A major in theatre leads to a Bachelor of Arts degree or a Bachelor of Science degree for those seeking teacher certification and requires thirty-three hours of theatre as follows:

Theatre: THR 1311, 2344, 2371, 2431, 3331, 3351, 4341, 4361, 4362, two hours of 1118 and three upper-division hours in theatre.

Page 253 - Communication and Theatre**MINORS**

Students may minor in communication studies, journalism or theatre by taking 18 to 24 semester hours as follows:

Communication Studies: COM 2320, 2350, 3333, 4343 and six to twelve additional hours of COM courses of which three hours must be upper division.

Journalism: JOU 2312, JOU 3331, JOU 3334, JOU 3304, and any combination of the following courses that completes 6 semester hours: JOU 4100-4600, JOU 2140, JOU 2141, JOU 2142 or JOU 2151 (may be taken up to 3 times for credit).

Page 253 - Communication and Theatre

Theatre: Two hours of THR 1118, 1311, 2344, 2371, 2431 and six additional upper-division hours in theatre.

Page 255 – Communication Studies / Journalism**COMMUNICATION STUDIES 3350. INTERCULTURAL COMMUNICATION.**

This course will examine major perspectives and theories of cross-cultural communication. Includes a comprehensive examination of how communication elements are shaped by social and cultural forces. Cross-credited with TSL 3350 and CCS 3350. Only three credit hours will be awarded for COM 3350, TSL 3350 and CCS 3350. Fall.

Prerequisite: Sophomore standing or consent of instructor. Three semester hours

COMMUNICATION STUDIES 3360. CONFLICT RESOLUTION.

Effective behavior in conflict situations requires an ability to analyze the situation and choose behavior that is appropriate, without sacrificing one's own values and beliefs. This course will examine the general principles of the mediation process. Skills will be developed through an interaction of theory, practice and analysis. Cross-credited with CRJ 3359 and SOC 3359. Only three semester hours will be awarded for COM 3360, CRJ 3359, or SOC 3359. Fall, even years.

Prerequisite: Sophomore standing or consent of instructor. Three semester hours

JOURNALISM 2140. RADIO ACTIVITY.

Students will be assigned selected on-air shifts. Cross-credited with RTV 2140. Only one credit hour will be awarded for RTV 2140 and JOU 2140. Fall, Spring.

Prerequisite: None. One semester hour

Page 256 – Journalism / Public Relations**JOURNALISM 2141. RADIO ACTIVITY.**

Students will produce sweepers and public service announcements and other tasks as assigned. Cross credited with RTV 2141. Only one credit hour will be awarded for RTV 2141 and JOU 2141. Fall, Spring.

Prerequisite: RTV 2329 and RTV 2140. One semester hour

JOURNALISM 2142. RADIO ACTIVITY.

Students will be required to use all aspects of a complete audio project, including script writing, directing, recording and editing. Students will utilize their skills to produce radio projects for non-profit community and University organizations. Cross-credited with RTV 2142. Only one credit hour will be awarded for RTV 2142 and JOU 2142. Fall, Spring.

Prerequisite: RTV 2141. One semester hour

JOURNALISM 2161, 3161, 4161. YEARBOOK PRODUCTION.

Students (with advisor/instructor assistance) will produce the yearbook. These classes may be taken two times each for a total of six semester hours credit. Fall, Spring.

Prerequisite: Consent of instructor. One semester hour

JOURNALISM 4100-4600. NEWSPAPER INTERNSHIP.

Supervised professional level experience in an approved newspaper position. Fall, Spring, Summer.

Prerequisite: PRL 3353 or consent of instructor. One to six semester hours

Page 257 – Public Relations

PUBLIC RELATIONS 1311. SURVEY OF MASS COMMUNICATION. (COMM 1307)

An overview of the history, philosophy, operation, and societal impact of print and electronic media including books, newspapers, magazines, motion pictures, recordings, radio and television. Cross-credited with RTV 1311. Students will not receive credit for both PRL 1311 and RTV 1311. Fall.

Prerequisite: None.

Three semester hours

Page 258 – Public Relations - Radio / Television

PUBLIC RELATIONS 4100-4600. PUBLIC RELATIONS INTERNSHIP.

Supervised professional level experience in an approved public relations position. Fall, Spring, Summer.

Prerequisite: PRL 3353 or consent of instructor. One to six semester hours

Page 259 – Radio / Television

RADIO/TELEVISION 1311. SURVEY OF MASS COMMUNICATION. (COMM 1307)

An overview of the history, philosophy, operation, and societal impact of print and electronic media including books, newspapers, magazines, motion pictures, recordings, radio and television. Cross-credited with PRL 1311. Only three credit hours will be awarded for RTV 1311 and PRL 1311. Fall.

Prerequisite: None.

Three semester hours

RADIO/TELEVISION 2140. RADIO ACTIVITY.

Students will be assigned selected on-air shifts. Cross-credited with RTV 2140. Only one credit hour will be awarded for JOU 2140 and RTV 2140. Fall, Spring.

Prerequisite: None.

One semester hour

RADIO/TELEVISION 2141. RADIO ACTIVITY.

Students will produce sweepers and public service announcements and other tasks as assigned. Cross credited with JOU 2141. Only one credit hour will be awarded for JOU 2141 and RTV 2141. Fall, Spring.

Prerequisite: RTV 2329 and RTV 2140.

One semester hour

RADIO/TELEVISION 2142. RADIO ACTIVITY.

Students will be required to use all aspects of a complete audio project, including script writing, directing, recording and editing. Students will utilize their skills to produce radio projects for non-profit community and University organizations. Cross-credited with JOU 2142. Only one credit hour will be awarded for JOU 2142 and RTV 2142. Fall, Spring.

Prerequisite: RTV 2141.

One semester hour

RADIO/TELEVISION 2143. TELEVISION ACTIVITY.

Students will be assigned to record basic archival videos, i.e. theater performances and homecoming activities. Fall, Spring.

Prerequisite: RTV 2319.

One semester hour

RADIO/TELEVISION 2144. TELEVISION ACTIVITY.

Students will be assigned to record more complex video projects with basic editing requirements, i.e. seminars, homecoming, alumni banquet. Fall, Spring.

Prerequisite: RTV 2143.

One semester hour

RADIO/TELEVISION 2145. TELEVISION ACTIVITY.

Students will be required to use all aspects of a complete video project, including script writing, directing, shooting and editing. Students will utilize their skills to produce university recruitment and chapel videos, in addition to producing video projects for non-profit community organizations. Fall, Spring.

Prerequisite: RTV 2144.

One semester hour

Page 260 – Radio / Television**RADIO/TELEVISION 3303. FILM STUDIES.**

A study of the works of major film makers from the silent era through the present. Cross-listed as ENG 3303. Students will not receive credit for both RTV 3303 and ENG 3303. Fall, odd years.

Prerequisite: ENG 1311, 1312 and three semester hours
from 2000-level English courses. Three semester hours

RADIO/TELEVISION 3353. INTRODUCTION TO PUBLIC RELATIONS.

An introduction to the principles and fundamental skills of the public relations practitioner including: history, current trends, writing for public relations, presentational skills, visual communication, research and media knowledge/relations. Cross-credited with PRL 3353 and COM 3353. (Students will not receive credit for RTV 3353, PRL 3353 and COM 3353). Fall.

Prerequisite: None. Three semester hours

Page 262 - Theatre**THEATRE 3312. ORAL INTERPRETATION.**

Development of the skills of communication through reading prose, poetry and dramatic works. Cross credited with COM 3312. Only three credit hours will be awarded for THR 3312 and COM 3312. Spring, even years.

Prerequisite: Sophomore standing or consent of instructor. Three semester hours

Page 265 – Science and Mathematics

In addition to the above, students who plan to earn a degree from Howard Payne University must complete 6 hours of Bible, 3 hours of fine arts, 3 hours of literature, 2 physical education activity courses and enough hours to satisfy a major of their choice. Additional suggested electives include ATR 1351 (Introduction to Athletic Training) and 2351 (Orthopedic Assessment—Lower Extremity), ATR 4354 (Rehabilitation Techniques in Athletic Training) and ATR 3352 (Therapeutic Modalities in Athletic Training).

Page 268 - Biology**Department of Biological Sciences**

Harlan Scott, Head

Faculty: Marilyn Mathis, Edward Roth

Page 275 – Physical Sciences

A minor in chemistry shall consist of 18-24 semester hours of chemistry approved by the head of the physical sciences department. The minor must include two of the following courses: CHE 3311, 3321, 3469, 4381, 4439, 4449, or 4469. CHE 1429 will not count toward a minor.

Page 278 - Physics**Minor Deleted - Physics****Page 279 – Developmental Program****Developmental Program**

Wendy McNeeley, Head

Faculty: Landry Blackstock, Tom Johnson

Master of Arts

Youth Ministry Graduate Degree Program

Gary Gramling, Director

Faculty: Art Allen, Donnie Auvenshine, Bill Fowler,
Allen Jackson*, Scott Stevens*, Vicki Vaughn, Rusty Wheelington

*designates adjunct faculty members

Since 1889, Howard Payne University has been training men and women who have sensed God's calling to vocational Christian ministry. The Master of Arts in Youth Ministry is designed to provide preparation for those who will minister to teenagers and their families through the local church and other related ministries. The curriculum contains a combination of courses that emphasize biblical, theological, and practical application.

- 42-hour non-thesis degree
- Traditional residency **not** required
- 6 hours of supervised internship in lieu of thesis

Online applications can be submitted at www.hpchristianstudies.org

Program Goals

The educational goals for the Master of Arts in Youth Ministry are:

1. Students will learn the processes, functions, and networks of an effective local church youth minister.
2. Students will develop familiarity with the primary issues along with skills and tools needed to give effective leadership to local church youth ministry.
3. Students will assess youth ministry from biblical and theological perspectives.

Student Learning Outcomes

The expected student learning outcomes for the Master of Arts in Youth Ministry are:

1. Graduates will be able to articulate a biblically-based, theologically sound, relationship-focused strategy of youth ministry in the local church.
2. Graduates will have developed proficiency in the skills needed for the study and appropriate interpretation of the biblical materials.
3. Graduates will have developed a proper theological framework through which to view youth ministry.
4. Graduates will have developed appropriate skills for researching factors related to teenagers, their leaders, and their families.
5. Graduates will have had successful experiences working with youth in various settings by participating in internships.

Page 289 – Master of Arts in Youth Ministry Degree Program**Degree Requirements**

The Master of Arts in Youth Ministry degree requires 42 hours which includes:

CORE - (24 hours)General – 6 hours

YMN 5300 and YMN 6320

Biblical and Theological – 9 hours

Biblical – 6 hours from:

BIB 5391 or Advanced Bible (Old Testament) – Select 3 hours from BIB 5311, 5321, 5331, 5381 or Advanced Bible (New Testament) – Select 3 hours from BIB 5341, 5342, 5351, 5352, 5361

(Students should choose BIB 5391 and 3 additional hours of BIB at the 5000 level or students who have taken Biblical Interpretation (or an equivalent hermeneutics course) at the undergraduate level should choose 3 hours of Old Testament and 3 hours of New Testament)

Theological – 3 hours:

YMN 6380

Practical – 9 hours

YMN 5370, YMN 6340, and YMN 6390

INTERNSHIP - (6 hours)

YMN 6261, 6262, 6263, 6264, 6265, 6266, 6267, 6268

ELECTIVES - (12 hours)

YMN 5310, 5350, 6305, 6330, 6335, 6370, 6375, 6385, 6395, PTH 5311, 5331

(Students who receive Ministerial Financial Aid from the BGCT and who have not taken a substantial Undergraduate course emphasizing Baptist distinctive and polity must take PTH 5311. In addition, students who receive Ministerial Financial Aid from the BGCT and who have not taken an upper level undergraduate course in Christian history must take PTH 5331.).

Page 291 – Master of Arts in Youth Ministry Degree Program**PRACTICAL THEOLOGY 5331. HISTORY OF CHRISTIANITY.**

A general survey of the Christian movement from its beginning to the present time. Special attention will be given to significant individuals, selected ideas, movements and institutions, which have influenced Christian theology.

Prerequisite: Admission to the graduate program. Three semester hours

YOUTH MINISTRY 5370. CHURCH AND PERSONAL FINANCIAL MANAGEMENT.

A course of study relating to building and maintaining a budget for a local church youth ministry, with emphasis given to managing the money entrusted to the youth minister. Additional emphases include budgeting and managing personal finances, including an emphasis on insurance, investments, real estate, and retirement.

Prerequisite: Admission to the graduate program. Three semester hours

University Calendar of Events 2008-2009

Summer, 2008

June 2	Mail-in Registration packets for Fall 2008 mailed out
June 2 - 27	Summer I Term
June 2, 8 - 9:30 a.m.	Advisement in faculty offices
June 2, 10 a.m. - 12 noon	Registration
June 2	All classes begin
June 3, 5 p.m.	Last day to register for Summer I classes
June 6	Day 1
June 9	Day 1
June 13	Day 1
June 16	Day 1
June 16	Mail-in Registration packets for Fall 2008 mailed out
June 20	Day 1
June 23	Day 1
June 26	Final examinations for evening classes
June 27	Final examinations for day classes
June 27	Day 1
June 27	June 2 Mail-in Registration packets for Fall 2008 due back
June 30, 3 p.m.	Grades due for Summer I
June 30	Mail-in Registration packets for Fall 2008 mailed out
July 4	Independence Day holiday (offices will be closed)
July 7 - August 1	Summer II Term
July 7, 8 - 9:30 a.m.	Advisement in faculty offices
July 7, 10 a.m. - 12 noon	Registration
July 7	All classes begin
July 8, 5 p.m.	Last day to register for Summer II classes
July 15	June 16 Mail-in Registration packets for Fall 2008 due back
July 31	June 30 Mail-in Registration packets for Fall 2008 due back
July 31	Final examinations for evening classes
August 1	Final examinations for day classes
August 4, 3 p.m.	Grades due for Summer II

Fall, 2008

August 10, 1 p.m. - 5 p.m.	Apartment leases begin/apartment move-in
August 11 - 12	Board of Trustees Meetings
August 11	Mail-in Registration packets for Fall 2008 due back
August 14, 1 p.m. - 5 p.m.	New Faculty Workshop
August 15, 9 a.m. - 2 p.m.	New students move into residence halls
August 15 - 18	Jacket Journey (New Student Orientation)
August 15	Convening of Faculty
August 16, 10 a.m.	Residence halls open for returning students
August 18, 9 a.m. - 11 a.m.	Academic advising and registration
August 19	All classes begin
	Add/drop period begins (no fees charged this day and the following day)
August 21	Late registration fee begins
August 23	Impact

Page 300 – 302 – Calendar of Events

August 26	Student Activities Game Show
August 28	Last day to register or change classes
September 1	Labor Day holiday (offices closed; only evening classes meet)
September 8	Yellow Jacket Monday
September 8 - 12	Daze of Payne
September 12 - 13	Family Weekend
September 12 - 14	Brownwood Reunion Celebration
September 22 - 24	Encounter 2008 (Fall Revival)
September 25	Faculty/Staff Development (no day classes; evening classes meet)
September 25	S.W.A.R.M.
September 26	Academy of Freedom Board of Directors Meeting
October 1	Deadline for December 2008 Graduation Candidates to order diplomas
October 3 - 5	Homecoming
October 8, 3 p.m.	Mid-semester grades due
October 9 - 10	Fall Break (offices will be open on Thursday, closed on Friday; residence halls remain open)
October 13	Yellow Jacket Monday
October 15	Fall Rush
October 21	The Great Pumpkin Chase
October 22 - November 5	Academic advising
October 30	Pumpkin Carving Contest
November 1	Stinger Daze
November 3	Yellow Jacket Monday
November 10	Mail-in Registration packets for Spring 2009 mailed out
November 14	Graduate School and Seminary Fair
November 26, 10 a.m.	Residence halls close
November 26 - 28	Thanksgiving holidays
November 30, 1 p.m.	Residence halls open
December 1	Offices open
December 1 - 2	Board of Trustees Meetings
December 3, 8 p.m.	Christmas on the Plaza/Campus Lighting Ceremony
December 5	Exam preparation day (no classes will be held)
December 8, 9 p.m.	Pancake Supper
December 8 - 11	Final examinations
December 11	December Graduate Dinner
December 12	Mail-in Registration packets for Spring 2009 due back
December 12, 10 a.m.	Grades due
December 12, 6:30 p.m.	Chime Out
December 13, 10 a.m.	December Commencement
December 13, 10 a.m.	Residence halls close
December 22 - January 2	Christmas/New Year's Day holidays

Spring, 2009

January 5	Offices open
January 5	Mail-in Registration packets for Spring 2008 due back
January 9	Convening of Faculty
January 11, 1 p.m.	Residence halls open
January 12, 9 a.m. - 11 a.m.	Academic advisement and registration
January 12, 1 p.m. - 5 p.m.	January Jacket Journey (Orientation)
January 13	All classes begin Add/drop period begins (no fees charged this day and the next day)

Page 300 – 302 – Calendar of Events

January 15.	Late registration fee begins
January 19.	Yellow Jacket Monday
January 22.	Last day to register or change classes
February.	Cultural Awareness Month
February 11.	Spring Rush
February 16.	Yellow Jacket Monday
February 26.	Faculty/Staff Development (no day classes; evening classes meet)
February 27 - 28.	Stinger Daze and Spring Sing
March 2 – 3.	Board of Trustees Meetings
March 2 - 4.	Career Awareness Week
March 6, 3 p.m.	Mid-semester grades due
March 6, 6 p.m.	Residence halls close
March 9 - 13.	Spring Break
March 15, 1 p.m.	Residence halls open
March 16.	Offices open and classes resume
March 25 - April 8.	Academic advising
March 27.	Academy of Freedom Board of Directors Meeting
March 30.	Yellow Jacket Monday
April 4.	Easter Egg Hunt for Children/Grandchildren of Faculty and Staff
April 4.	HPU Fest
April 6 - 8.	Resurrection Week
April 10 - 13.	Easter holidays (offices closed on Friday and Monday; Monday evening classes meet; residence halls remain open)
April 20.	Yellow Jacket Monday
April 20 - 25.	QEP Focus Week
May 1.	Exam preparation day (no classes will be held)
May 4 - 7.	Final examinations
May 4, 9 p.m.	Pancake Supper
May 7 (evening)	Senior Salute
May 8, 10 a.m.	Grades due
May 8, 6:30 p.m.	Chime Out
May 9, 10 a.m.	Commencement
May 9, 2 p.m.	Residence halls close/apartment leases end
May 11 - 29.	May Term
May 11, 5 p.m.	Last day to add/drop classes
May 25.	Memorial Day (classes will meet; offices will be closed)
June 1.	Mail-in Registration packets for Fall 2009 mailed out
June 1, 10 a.m.	May Term Grades Due

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HPU COURSE		TCCNS EQUIVALENT
MUS 1195	Music Theatre/Opera Workshop	MUSI 1157
MUS 1195	Music Theatre/Opera Workshop	MUSI 1158
MUS 1195	Music Theatre/Opera Workshop	MUSI 2157
MUS 1195	Music Theatre/Opera Workshop	MUSI 2158
MUS 1301	Fundamentals of Music	MUSI 1304
MUS 1353	Music Appreciation	MUSI 1306
CMP 1111	Composition	MUSI 1186
CMP 1211	Composition	MUSI 1286
CMP 1311	Composition	MUSI 1386
PHI 1310	Introduction to Philosophy	PHIL 1301
PHI 1311	Logic	PHIL 2303
PHI 2311	Introduction to Philosophy: Method	PHIL 2316
PHI 2321	Introduction to Philosophy: Problems	PHIL 2317
PHY 1419	General Physics I	PHYS 1401
PHY 1429	General Physics II	PHYS 1402
PHY 2439	University Physics I	PHYS 2425
PHY 2449	University Physics II	PHYS 2426
POS 2311	American Government	GOVT 2305
POS 2321	State and Local Government	GOVT 2306
PRL 1311	Survey of Mass Communication	COMM 1307
PRL 2312	Fundamentals of Journalism	COMM 2311
PSY 1311	Introduction to Psychology	PSYC 2301
PSY 2311	Marriage and the Family	SOCI 2301
PSY 2351	Statistics for the Social Sciences	PSYC 2317
RTV 1311	Survey of Mass Communication	COMM 1307
RTV 2329	Audio Production	COMM 2303
SOC 1311	Introduction to Sociology	SOCI 1301
SOC 1315	Introduction to Social Work	SOCW 2361 *
	* May be used as sociology elective only	
SOC 2311	Marriage and the Family	SOCI 2301
SOC 2351	Statistics for the Social Sciences	PSYC 2317
SPA 1411	College Spanish I	SPAN 1411
SPA 1412	College Spanish II	SPAN 1412
SPA 1413	Spanish for Native Speakers	SPAN 2313
THR 1118	Theatre Activity	DRAM 1120
THR 1311	Introduction to the Theatre	DRAM 1310
THR 2344	Voice and Diction	DRAM 2336
THR 2371	Fundamentals of Acting	DRAM 1351

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